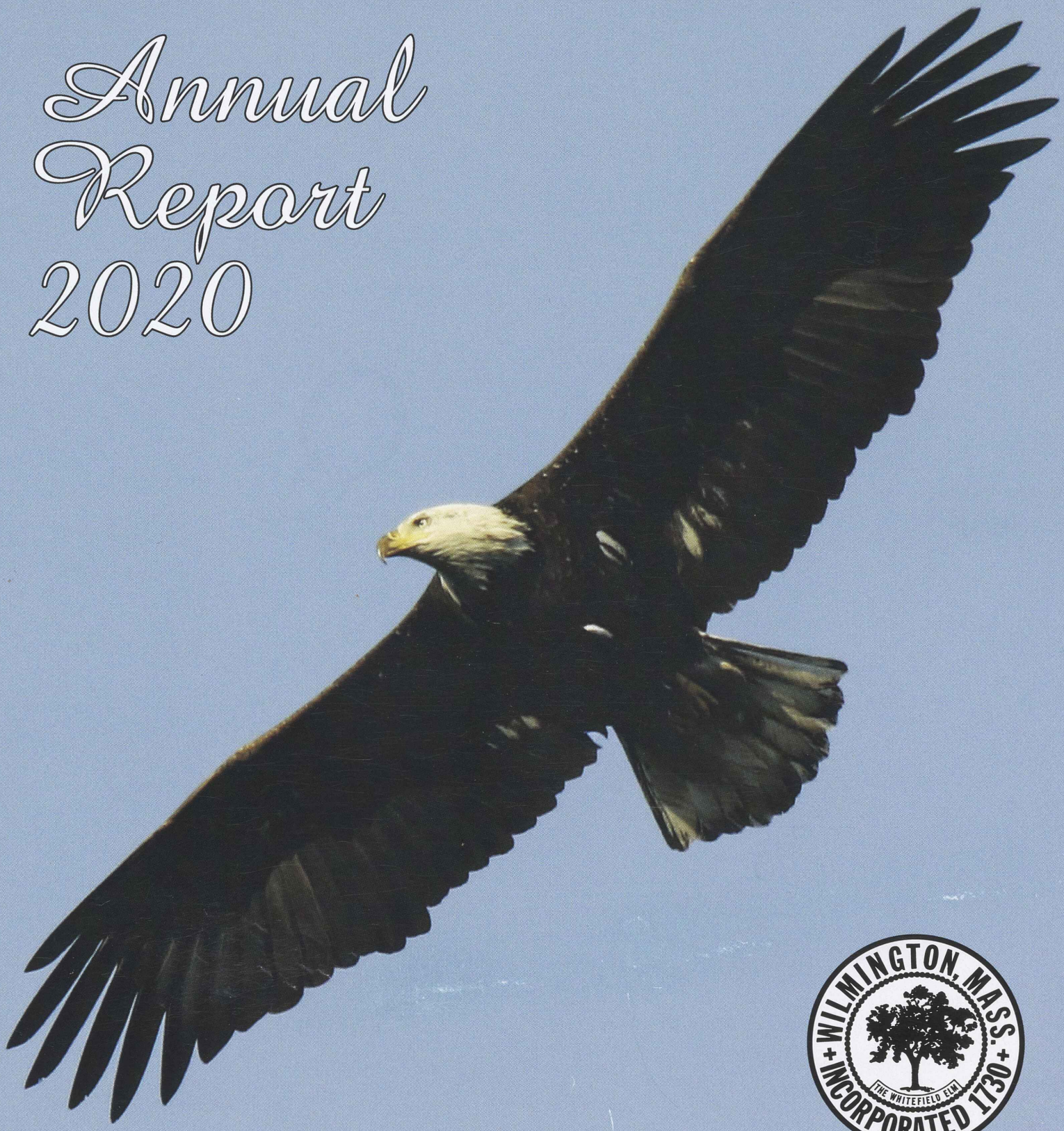
Town of Wilmington

Annual Report 2020



In Memoriam

Donald A. Ahern
Alan Altman
Silverius J. Blonigen
Joanne M. Bradley
Robert A. Brown
Anne Buzzell, Ph.D.
Loretta R. Caira
Helen S. Carver
Deryll A. Cogan
Sandra P. Curtin
Mary L. D'Eon
John J. DeMarco
Gerard Forgett, Sr.
Leonard A. Gustus
Elaine M. Hachey
John F. Hartnett, Jr.
Lorraine M. Kalil
Irene C. Keating
Anthony E. Krzeminski
John B. Lynch
Andre M. LaFave
Maryann A. Langone
Barbara C. McDevitt
Diana C. Miladin
Thomas F. Mills
Anne-Marie Norman
David S. Orndorff
Robert P. Palmer, Sr.
Marjorie A. Quinlan
Audrey E. Riddle
Harold T. Stewart, Jr.
Nancy A. Stouffer
Joan M. Walsh
Catherine J. Warren

(front cover)

Eagle Soaring Over Silver Lake

Photo Courtesy of Kevin Burke

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In Memoriam

The "Mission Statement for the Town of Wilmington" is as follows:

> "The Town of Wilmington, as a municipal corporation, exists in order to deliver a wide range of municipal services to those who live, work or own property within the borders of Wilmington; and in order to make this community a good place to live, to work, and to raise and educate a family, those services must be responsive to the needs of the people. They must be effective and efficient. Principles of honesty, fairness, dependability and compassion must govern the actions of the officials and the employees of the Town. Those who work for the Town as employees or as members of boards, committees and commissions are recognized as its most important resource and the key to its success in serving the people of Wilmington."

Endorsed by the Board of Selectmen May 22, 1989.

Town of Wilmington
Office of the Board of Selectmen
121 Glen Road
Wilmington, MA 01887-3597

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Dear Fellow Resident:

It is my privilege and honor to submit, on behalf of the Wilmington Board of Selectmen, this annual report summarizing the activities of the Board of Selectmen and your town government for calendar year 2020.

We prioritized public health and safety on several different fronts throughout the year. In response to the increased workload for the Wilmington Fire Department, we welcomed the addition of eight new firefighters. As our town has seen continued growth in North Wilmington, work to identify and acquire land suitable to build a fire and police substation in North Wilmington continues in earnest.

The Environmental Protection Agency (EPA) released its proposed interim action plan for the Olin Chemical Superfund Site. The Board of Selectmen finalized an agreement that will obligate Olin Chemical to pay for the design and installation of a water main line on Cook Avenue, where residents have been dependent on bottled water after their wells were shut off in response to the groundwater contamination. Discussions with the EPA and GeoInsight, the Town's environmental consultant, continue with a Record of Decision from the EPA expected in 2021.

On March 16, at the onset of the COVID-19 pandemic, Town Hall was closed to the public and remained so through the rest of the year. On March 20, the Board of Selectmen declared a state of emergency. This state of emergency provides greater financial flexibility for the expenditure of funds, pursuant to Massachusetts General Law Chapter 44, Section 31, so that resources could be reallocated to the Health Department in anticipation of the response to the pandemic.

In order to provide some measure of financial relief to residents, the Board extended the due dates for property tax bills, exemption applications, deferral applications and further waived interest on certain payments made after due dates. In an effort to provide local restaurants with some measure of flexibility, the Board relaxed processes for allowing for outdoor seating.

Public health guidance required that the Annual Town Election be postponed from April 25 to June 20. Board members wish to acknowledge the contributions of former Board member Michael V. McCoy, who chose not to run for reelection after thirty years on the Board of Selectmen. He served with distinction, always looking out for the best interests of all residents. We thank him for his service as a member of the Board of Selectmen and wish Mike and his family the very best.

Similarly, the Annual Town Meeting was postponed from May 2 to June 27 and the location was moved from the Joanne Benton Auditorium in the high school to the high school softball field under a tent. Residents voted to proceed with feasibility studies and schematic designs for a new senior center and a new town hall/school administration building. A future town meeting vote to authorize construction on those projects is anticipated in the near future.

In order to minimize the risk of spread of COVID-19, the state and federal election in November was moved from the traditional locations of the Boutwell School, the Wildwood School and Town Hall, to the Shriners Auditorium for all precincts.

The Town entered into an agreement with a developer for a Local Initiative Program for the construction of 108 apartment units on Jefferson Road. This project will increase the town's affordable housing inventory, providing local preference to Wilmington residents. Additionally, MassWorks provided a grant in the amount of $2,891,000 for the construction of infrastructure improvements related to the project, including the extension of the sewer line from the area of the North Intermediate School, replacement of a culvert running under Middlesex Avenue at Lubbers Brook and flashing beacon signs at the intersection of Jefferson Road and Middlesex Avenue.

The North Wilmington Commuter Rail Station continues to require construction of a platform that is handicap accessible and shifting the platform further north to prevent stopped trains from blocking traffic on Middlesex Avenue. Thanks to strong working relationships with Senator Bruce Tarr, Representative David Robertson and Representative Kenneth Gordon, the MBTA has committed funds for this project with construction expected in 2021.

The Town is pursuing funding through the Massachusetts School Building Authority to improve the six elementary schools. For the remaining debt on the high school construction, the Town restructured that debt, which will result in a cost savings of approximately $2,600,000.00 over the remaining term of the debt.

The personnel who work for the Town are the most important resources the Town has for ensuring that the services residents need and expect are delivered in a timely and professional manner. We wish to congratulate the individuals who were promoted in 2020, including Fire Chief William Cavanaugh, Deputy Fire Chief Christopher Pozzi, Police Lieutenant David Sugrue and Police Sergeant Kevin Cavanaugh. We wish to acknowledge the contributions of individuals who retired in 2020, including Paula Barry in the Accounting Department; Walter Daley, Joseph McMahon and Robert Patrie, Jr. in the Fire Department; Linda Harris, Desiree Maguire and Linda Pavluk in the Library; Louis Martignetti in the Police Department; and Vincent McCoy, Paul O'Donnell and Robert Olson in the Public Buildings Department.

The challenges presented by the COVID-19 pandemic affected the day-to-day operations of every department. From this adversity, town employees have responded with an inspiring resilience and commitment to their high level of service to residents. Our police, fire, public works and public buildings departments continued their work in keeping residents safe and maintaining our infrastructure. Our health department has worked tirelessly to communicate state guidance to residents and businesses and distribute personal protective equipment. Our elderly services department continues providing meals to residents, provide for socially-distant outdoor programs when weather permits and to serve as a resource for seniors with questions as we have adjusted to the "new normal." Our veterans services office has continued providing needed resources to veterans and worked with Eagle Scout Liam Prigmore to add an Honor Roll monument on Town Common to commemorate the service of Wilmington residents that were killed in action or missing in action. Our building inspector's office has continued to serve as a resource as home remodeling and additions have increased. Our library has significantly increased its remote programming, and began a drive-up service program to continue to provide restructured access to patrons. Our planning and conservation department has continued to work in improving our bylaws to foster a healthy small businesses environment. Our recreation department has continued to provide limited programming consistent with public health protocols, and have worked with other departments to assist with changing workloads. Our town clerk's office has had to adapt to the rescheduling of the Annual Town Election and Annual Town Meeting, a significant increase in mail-in voting and moving the state and federal election to the Shriners Auditorium. Our

information technology department has had to introduce, and support, remote access to several town employees as well as hosting hundreds of virtual committee and board meetings. Our finance department, including the finance director/town accountant, the assessor's office and treasurer/collector's office, continues to provide excellent service in maintaining a AA+ bond rating with Standard & Poor, which noted our "very strong budgetary flexibility" with "strong management, with good financial policies and practices." Our school department continues to work within state guidelines to provide a high quality education to Wilmington students in a unique environment. Our town manager, Jeffrey Hull, and the entire staff in the town manager's office have worked tirelessly throughout the past year adapting to a unique and complex set of challenges and changing circumstances, and done so with a commitment to serving residents. The Board of Selectmen recognize and appreciate the admirable level of gumption shown by town employees during a challenging period.

The members of the Board of Selectmen fully recognize that it is a privilege to serve this community. That privilege to serve has been especially manifest over the past year, as the challenges and anxieties that we have faced have brought out some of the best in our community.

Respectfully submitted,

Jonathan R. Eaton, Chairman
Board of Selectmen

Board of Selectmen: Gary B. DePalma, Gregory B. Bendel, Chairman Jonathan R. Eaton, Jomarie F. O'Mahony and Kevin A. Caira

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To The Honorable Board of Selectmen and Residents of Wilmington:

The year 2020 will be indelibly etched in the minds of those who lived through it as the year of the COVID pandemic. The pandemic seemed to spread like wildfire from China to Washington State before suddenly bursting on the scene in Massachusetts and here in Wilmington. The most tragic impacts were to those who succumbed to the virus and their family members, those who suffered through it and those who lost jobs due to the economic free fall that was precipitated by it.

Customarily Annual Town Election and Annual Town Meeting occur like clockwork with elections occurring the fourth Saturday in April and Town Meeting occurring the following Saturday. Town officials, here and elsewhere, were forced immediately "off script" and establish a new plan for rescheduling these events, establishing new protocols and, in the case of Annual Town Meeting, a new venue following state guidelines being issued almost weekly. Thanks to the dedicated work of many public officials, elections were held on June 20th and Town Meeting on June 27th. Each critical function was completed without a hitch.

The Town took advantage of federal aid offered through the Coronavirus Aid, Relief and Economic Security Act (CARES) by seeking reimbursement for expenses resulting from COVID-19 from a $2.1 million aid allotment to the Town. Zoom sessions quickly became part of our vernacular as they replaced in-person meetings. The advantages of a round building quickly became apparent as Town Hall provided drive up service, the library transitioned from in person to online programming and drive-up collection of books and materials. Elderly Services increased home delivered meals and "grab and go" meals while using WCTV, technology and check-ins to remain connected with elders and Veterans' Services continued to check-in, call and, on a limited basis, accept visitors to ensure the needs of veterans and their family members were not forgotten. Public Buildings' staff constructed barriers and partitions in town and school buildings throughout town and engaged in added disinfecting and cleaning of work and education spaces. Throughout the "storm" police and fire personnel confronted the virus head-on while central dispatch served as the nerve center calmly and professionally fielding countless calls from anxious residents and directing the response. Adapting to changing circumstances was critical to keeping services operating.

Six (6) Statements of Interest (SOIs) were prepared, one for each of the elementary schools. Following approval by the School Committee and Board of Selectmen, these SOIs were submitted to the Massachusetts School Building Authority (MSBA). The elementary schools range in age from the Wildwood Early Childhood Center at 75 years old to the Shawsheen School at 50 years old. While the Wildwood is the priority school, assistance is being sought from the MSBA to establish a plan for replacing and/or upgrading the schools and providing financial assistance.

Addressing the Olin Superfund site on Eames Street was a focal point of attention. The Town entered an agreement with the Olin Corporation to install a water line on Cook Avenue that would connect with the Town's water distribution system. The water line, to be fully paid for by Olin, will connect two homes which have had trace amounts of N-Nitrosodimethylamine (NDMA) in their drinking water wells. While the detected amounts have been below Environmental Protection Agency (EPA) guidelines, Olin has been providing the families of these two homes with bottled water. Other homes along Cook Avenue, off Main Street in South Wilmington, will have the ability to connect to the water line. Work on the water line is expected to be completed in 2021. As EPA draws closer to establishing a clean-up plan for the site, Town officials were active in offering comment on their draft Record of Decision (ROD) Comments were offered during a virtual information session on August 26, 2020 and during a virtual public hearing held on September 22, 2021 with written comments issued following the hearing. The EPA is proposing a $48 million effort that includes an interim plan to address removal of sources of groundwater contamination and a final plan to address soil, sediments and groundwater. A final decision is expected from EPA in the spring of 2021. The cost for this clean-up effort would be borne by the Olin Corporation and other potentially responsible parties.

In response to the Board of Selectmen's endorsement of a 108-unit affordable housing development on Jefferson Road by Princeton Properties, the Town applied for and received a $2,891,000 MassWorks Infrastructure grant from the Commonwealth. This grant will pay for installation of 2,700 linear feet of 8" sewer line from an area near the North Intermediate School to this development site. Additional improvements include the replacement of a 60 year-old culvert under Middlesex Avenue at Lubbers Brook, road restriping, realignment of travel lanes and establishment of bike lanes along this section of Middlesex Avenue and installation of ADA accessible sidewalk ramps, pedestrian crosswalks and flashing beacon signs at the crosswalks.

The Town's debt as a percentage of the operating budget is at a very modest level of 3.5%. In anticipation of the need for borrowing due to several building projects in the near future the Town pursued advance refunding of the high school building debt, the largest amount of debt on the books. Through this effort the Town not only successful retained its AA+ rating from Standard & Poors, but expects to save approximately $3.0 million over the remaining life of this borrowing. This savings will create additional debt capacity for future projects.

Annual Town Meeting approved funding to complete feasibility plans and schematic designs for both a Senior Center and a combined Town/School Administration Building. This effort will require both identifying the best location for both facilities and confirming the required space needs to develop preliminary designs based upon the required square footage. After issuing a Request for Qualifications (RFQ) the firm P3, from Norwell, Massachusetts was selected to serve as the Town's Owners Project Manager (OPM) for the Senior Center. The OPM serves as the Town representative in working with the architect and the general contractor to ensure that the project is completed according to the plans, on time and on budget. A similar process is underway to hire an OPM for the Town/School Administration project.

In spite of the economic challenges posed by COVID-19, the Town continued to see economic growth. Analog Devices completed its state-of-the-art HUB building, which houses a large dining area, fitness center, open assembly area, conference rooms and roof deck area. Work continued on their 144,000 square foot three story office building. Amazon renovated a 100,000 square foot warehouse on Fordham Road to serve as one of their many distribution facilities. While the vacancy rate increased slightly it remains at a low 5.5%. Atlantic Oliver/Bain Capital Real Estate, one of the world's leading private multi-asset alternative investment firms purchased six (6) buildings in Wilmington totaling 687,000 square feet of warehouse/flex space for $154,000,000.

Additionally, they purchased four (4) properties on Ballardvale Street totaling 254,000 square feet of flex warehouse space for $55,000,000. Wheelock Street Capital, a private equity firm from Greenwich, CT purchased 312,923 square feet of flex and office space on Ballardvale Street for $47.8 million. Clearly, Wilmington is attracting attention from the commercial investment community.

The Wilmington Economic Development Committee, established by the Board of Selectmen, met regularly throughout the year. Given the challenges that COVID-19 posed for the business community, particularly the medium to small businesses in Town, a significant part of their efforts were directed towards identifying ways to assist local business. A recommendation that was adopted by the Board of Selectmen permitted businesses, like dance and yoga studios, to use Town property at the Swain Green to conduct outdoor programs. This provided some relief from the restrictions for indoor gatherings instituted by Governor Charlie Baker as part of the response to the pandemic. Additionally, the committee obtained funding for the services of a consultant to develop short to intermediate term strategies to assist businesses along the Main Street corridor.

Every year poses its unique challenges and opportunities but 2020 will likely be remembered as one of the most challenging years in recent history. Nearly every aspect of life has been impacted by the pandemic. Through it all the Town has continued to perform the work of providing "public service." That service has certainly been adapted to the times but it has been provided with the same passion and compassion that residents have come to know. My sincere "thank you" goes out to all the employees who report to work every day and to the volunteers who offer your time and talents for no remuneration, very little thanks and all too often criticism. It is only through their collective efforts that you, the residents, receive the services you rely upon and expect.

Town Manager Jeffrey Hull and Jeyanthi Ghatraju, Director, India Association of Greater Boston

Respectfully Submitted,

Jeffrey M. Hull

Jeffrey M. Hull
Town Manager

ADMINISTRATION & FINANCE

Town Clerk

The Town Clerk serves as Records Access Officer, Chief Election Officer and Local Registrar of Vital Records and Statistics. The Clerk is charged with the responsibility of ensuring that the appropriate process, with notification and procedure, is adhered to in the making of legislative policy and of managing public access to this information. This office is often the first door of government accessed by individuals seeking information and the resolution of problems. Even during the COVID pandemic of 2020, being closed to the public for walk-in service for much of the year, the Office of Town Clerk has worked hard to continue to serve our residents. It is with a sense of pride and accomplishment that we submit this annual report with the hope that we have performed our duties well.

The following information and vital statistics were recorded during 2020:

Births	211
Marriage Intentions	99
Marriages	96
Deaths	352
Deaths - Out of State	0
Burial Permits	207
Veterans Buried in Wildwood Cemetery	42

Flammable Permits and Registrations:

Flammable permits are issued by the Board of Selectmen through the Town Clerk's office. Notice is sent to the owner or occupant of land where the storage is located on or about April 1st for renewal by April 30th of each year. Failure to register on time, or to comply with the Board's regulations, may result in revocation of the permit after a public hearing. Thirty-seven permits were issued during the year.

Permits & Recordings:

Business Certificates and Withdrawals	124
Pole & Conduit Locations	0
Dog Licenses	1,835
Raffle and Bazaar Permits	3

The Town Clerk also serves as Clerk to the Board of Registrars. In this capacity she has met with the Board of Registrars on a regular basis, kept the minutes up to date and supervised all elections and the annual town census by mail. The Town Clerk's office also maintains current voting lists and registers voters during regular office hours. She also meets with the Board for special evening sessions to register voters and to certify nomination papers for candidates.

Town Meeting & Elections

NOTE: THE DATES SHOWN BELOW FOR THE ANNUAL TOWN ELECTION AND MEETING WERE POSTPONED FROM THEIR TRADITIONAL DATES DUE TO THE COVID PANDEMIC:

Presidential Primary	March 3
Annual Town Election	June 20
Annual Town Meeting	June 27
State Primary	September 1
State Election	November 3

Board of Registrars

In accordance with Section 1, Chapter 3 of the Town By-laws, meetings of the Board of Registrars were held as needed for the registration of voters and to conduct business. Under Chapter 616 of the Acts of 1958, these meetings were open to the public and press and were so posted in the Town Hall. The Board also met many times for certification of signatures on nomination papers and assisted at all elections and town meetings.

The Board held registration sessions as mandated by Massachusetts General Laws Chapter 51, Sections 26, 28, 31 and 32 and supervised the conduct of elections, mandated by Chapter 54, Section 64 and Chapter 53, Sections 43 and 63, all in accordance with the Town Charter and By-laws of the Inhabitants of the Town of Wilmington Revised.

The calendar year 2020 had a total of 18,091 registered voters from our listed 23,377 inhabitants.

The Board of Registrars wants to thank the many households that returned their town census forms in 2020.

Town Counsel

The law firm of KP Law, P.C. serves as Town Counsel for the Town of Wilmington. As Town Counsel, the firm provides advice and representation on all legal matters to the Board of Selectmen and Town Manager, as well as the Town's various boards and departments. Town Counsel represents the Town in state and federal courts and agencies, undertakes enforcement of the Town's by-laws and addresses issues involving legal, administrative and regulatory matters. Town Counsel advises the Town in real estate and land use matters, and drafts, reviews and approves contracts with vendors and contractors providing goods and services to the Town, including specialized design and consulting services. Town Counsel assists with preparation of the Warrant for, as well as providing advice at, Town Meeting. Town Counsel also serves as labor counsel to the Town, assisting the Town Manager with labor and employment matters and collective bargaining.

Town Counsel is currently representing the Town in the following litigation and labor and employment matters:

1. Eames Street v. Board of Appeals
   Land Court, Misc. Case No. 20 MSC 000549
   This action is an appeal by the owner of the property located at 90 Eames Street of two special permits issued by the Zoning Board of Appeals.

2. Katsikis (Trustee of the H&S Realty Trust II) v. Town of Wilmington
   Middlesex Land Court, Misc. No. 16 MISC000114 (GHP)
   This is an action seeking to eliminate rights in certain paper streets.

3. Mark D. Nelson v. Bank of America and the Town of Wilmington
   Middlesex Superior Court, C.A. No. 2081CV00790
   This is a complaint seeking release of definitive subdivision surety

4. Town of Wilmington Board of Health v. Donald Lyman
   Northeast Housing Court, No: 20H77CV000162
   This is an enforcement action by the Board of Health to compel the owner of property located to upgrade the failing septic system.

5. Town of Wilmington v. BMC Corp.
Middlesex Superior Court, C.A. No. 1981CV02085
This is an action to collect unpaid personal property taxes assessed upon the defendant for equipment utilized at its composting operation at Krochmal Farm.

6. Town of Wilmington, by and through its Zoning Enforcement Officer and Board of Selectmen v. Mark Nelson, individually and as Trustee of Kaiser Realty Trust
Middlesex Superior Court, C.A. No.
This is a prospective action by the Town to enforce the provisions of the Wilmington Zoning By-law and to enjoin violations at property on Polk Street owned by the defendants.

7. Tresca v. Zoning Board of Appeals
Middlesex Superior Court, 1681CV01986 & 01987
These are consolidated appeals from the Zoning Board of Appeals' June 2016 denial of two special permits to expand the existing sand and gravel use located at 90 Eames Street to include a concrete manufacturing use.

8. Tresca Brothers Sand and Gravel, Inc. v. Eames Street, LLC, et al.
Middlesex Superior Court, C.A. No: 2081CV00614
This action relates to the real property located at 90 Eames Street and the special permits at issue in Tresca v. Zoning Board of Appeals, Middlesex Superior Court, 1681 CV 01986 & 01987.

9. Wells Fargo Bank, N.A. v. Town of Wilmington, et al.
Land Court, 15 Misc. 000178
In this action, Wells Fargo Bank seeks to eliminate an affordable housing restriction on a single-family residence located at 12 Silverhurst Avenue as a result of a notice of mortgage foreclosure.

10. AFSCME, Council 93, Local 1703 and Town of Wilmington
AAA # (pending) (Gr. Middle School football arbitration)
In this matter, the DPW Union requested arbitration of a grievance over the Town's alleged failure to call employees in on overtime to staff the newly established Middle School football games.

11. Fiore v. Town of Wilmington
MCAD #18BEM03460
In this matter, Patrol Officer Anthony Fiore filed a charge with the Massachusetts Commission Against Discrimination.

It is our privilege to serve the Town of Wilmington as Town Counsel. We thank the Board of Selectmen and Town Manager for the opportunity to serve the Town and for their efforts and dedication in attending to the many needs of the Town. We appreciate the opportunity to work with the Town's department heads, employees and boards, and look forward to continuing to provide the Town with effective legal advice and representation.

Board of Assessors

RECAPITULATION – 2020 FISCAL YEAR

Amounts To Be Raised: Appropriations		$ 118,558,699.00
Total Overlay Deficits Prior Years	0.00	
Cherry Sheet Offsets	27,569.00	
Miscellaneous Other Amounts to be Raised	0.00	
Mosquito Control Project	68,844.00	
Air Pollution District	8,447.00	
Metropolitan Area Planning Council	12,602.00	
RMV Non-Renewal Surcharge	17,260.00	
Mass. Bay Transportation Authority	533,054.00	
Tuition Assessment	153,329.00	
Special Education	8,280.00	
Overlay of Current Year	869,093.62	
		$ 1,698,478.62
		$ 120,257,177.62
Less Estimated Receipts and Available Funds		
Estimated Receipts from Local Aid Cherry Sheet	$14,492,114.00	
Motor Vehicle and Trailer Excise	4,515,048.00	
Other Excise (meals)	380,000.00	
Penalties and Interest on Taxes	525,000.00	
Payments in Lieu of Taxes	835,000.00	
Charges for Services – Sewer	3,250,000.00	
Other Charges for Services	700,000.00	
Fees	135,000.00	
Rentals	130,000.00	
Departmental Revenue – School	1,000.00	
Departmental Revenue - Library	9,000.00	
Departmental Revenue - Cemetery	130,000.00	
Other Department Revenue	120,000.00	
Licenses and Permits	780,000.00	
Special Assessments	0.00	
Fines and Forfeits	90,000.00	
Investment Income	625,000.00	
Voted from Available Funds	1,608,148.00	
Voted from Free Cash	4,751,000.00	
Miscellaneous Recurring	107,497.00	
		$ 33,183,807.00

Tax Rates: Residential: $13.58 CIP: $30.59

Average Single Family Home Assessed Value - $506,113

Real Estate	Assessed Value	Tax
Residential	$ 3,839,056,301 x 13.58 per thousand	52,134,384.57
Commercial	$ 183,435,874 x 30.59 per thousand	5,611,303.39
Industrial	$ 799,389,024 x 30.59 per thousand	24,453,310.24
Personal Property	$ 159,345,290 x 30.59 per thousand	4,874,372.42
	$4,981,226,489	$ 87,073,370.62

Information Technology

The Town's Information Technology Department is committed to meeting the current and future technological needs of all departments, to providing support for this technology and to ensuring that all electronic information communicated through the Town of Wilmington remains secure.

2020 was a considerable year for our department. The pandemic challenged our ability to be flexible in all areas of our technologies without missing a beat. We believe we met this transition with success. We have remote capabilities, mobile capacities for work on the go, virtual tools and online services providing residents with continuity of service and access while buildings have been closed to the public. We continue to evaluate areas where our online services can expand in a cost-friendly manner.

Highlights include:

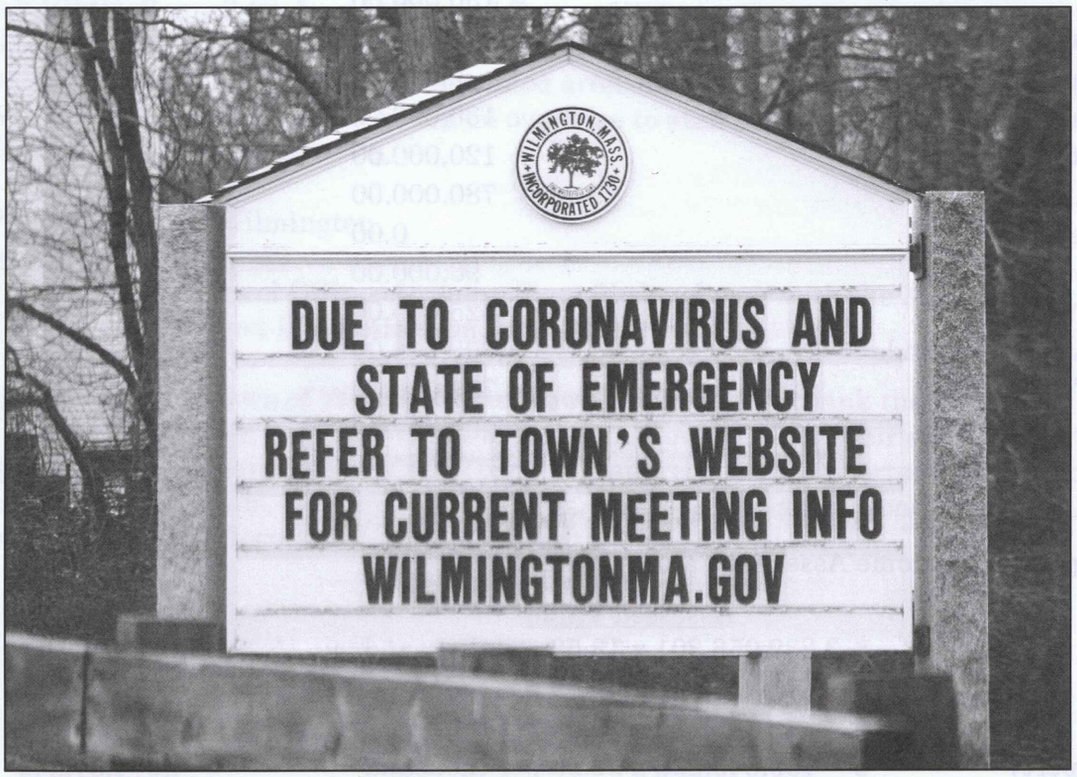
Completing backup project to increase data retention and resiliency across our systems.

Deploying replacements for 20% of all Town and Public Safety workstations to maintain substitution schedule cycle for hardware.

Expanding the Town's social media presence.

Resolving 1,797 support requests.

We are grateful for the support we have received from town leadership, fellow employees and all board and committee members. We will continue our efforts to be helpful, diligent and precautionary in our roles as custodians of the Town's technology and data.



Treasurer/Collector

Commitments

2020 Real Estate	$ 82,198,998.33
2020 Personal Property	4,874,372.31
2019 Excise	4,758,328.61
2019 Excise	485,204.98
Ambulance	1,459,620.34
Apportioned Sewer Betterments	26,888.67
Interest	4,033.29
Sewer Liens	60,839.20
Water Liens	202,390.59
Electric Liens	22,294.27
Apportioned Title 5 Betterments	23,326.00
Interest	5,082.31
Total	$ 94,121,378.90

Collections

Real Estate	$ 81,825,601.23
Personal Property	4,944,269.51
Excise	4,533,826.42
Sewer Betterments	29,997.42
Title 5 Betterments	30,806.00
Water Liens	231,942.51
Sewer Liens	79,157.44
Electric Liens	22,854.24
Excise Interest and Charges	128,861.34
Ambulance	1,178,973.04
Lien Certificates	24,925.00
Betterment Certificates	36.00
Miscellaneous	286.43
Water Collections	4,844,432.52
Sewer Collections	3,257,426.58
Real Estate Interest and Charges	114,406.61
Personal Property Interest and Charges	123,588.32
Tax Titles	558,932.33
Tax Title Interest	234,285.95
Total	$ 102,164,578.89

TOWN OF WILMINGTON, MASSACHUSETTS
GENERAL PURPOSE FINANCIAL STATEMENTS
AND REPORT OF THE TOWN ACCOUNTANT
FOR THE FISCAL YEAR ENDED JUNE 30, 2019

Members of the Board of Selectmen
and Town Manager
Town Hall
Wilmington, Massachusetts 01887

The Annual General Purpose Financial Statements of the town of Wilmington for the fiscal year ended June 30, 2020 are hereby submitted. This report was prepared by the Office of the Town Accountant. Responsibility for accuracy of the data and the completeness and fairness of the presentation, including all disclosures, rests with the town.

To the best of our knowledge and belief, the enclosed data are accurate in all material respects and are reported in a manner designed to present fairly the financial position and results of operations of the various funds and account groups of the government.

Respectfully submitted,

Bryan T. Perry
Finance Director/Town Accountant

TOWN OF WILMINGTON, MASSACHUSETTS
COMPREHENSIVE ANNUAL FINANCIAL REPORT
FOR THE FISCAL YEAR ENDED JUNE 30, 2019

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TOWN OF WILMINGTON, MASSACHUSETTS
COMBINED BALANCE SHEET - ALL FUND GROUPS
ALL FUND TYPES AND ACCOUNT GROUPS
FOR THE YEAR ENDED JUNE 30, 2020

Assets	General	Special Revenue	Capital Projects	Trust & Agency	Long-Term Debt	Total (Memorandum Only)
Cash	40,871,671.83	11,908,058.46	(680,435.80)	38,409,793.32		90,509,087.81
Receivables:						
General Property Taxes	1,527,771.54					1,527,771.54
Less: Prov for Abates & Exemptions	(4,382,956.04)					(4,382,956.04)
Tax Liens	1,622,473.93					1,622,473.93
Tax Foreclosures	664,203.05					664,203.05
Motor Vehicle Excise	1,055,492.17					1,055,492.17
Departmental	290,846.55					290,846.55
Betterments	174,912.93					174,912.93
User Charges	95,042.17	260,750.42				355,792.59
Due from Other Gov'ts		91,073.42	547,254.00			638,327.42
Amounts to be provided for:					37,010,597.69	37,010,597.69
Retirement of Long Term Debt						
Total Assets	41,919,458.13	12,259,882.30	(133,181.80)	38,409,793.32	37,010,597.69	129,466,549.64
Liabilities & Fund Balance						
Liabilities:						
Warrants Payable	1,826,511.28	290,493.24		16,663.30		2,133,667.82
Deferred Revenue:						
General Property Taxes	(2,855,184.50)					(2,855,184.50)
Other Accounts Receivable	4,050,661.84	351,823.84	547,254.00			4,949,739.68
Notes Payable			2,500,000.00		37,010,597.69	39,510,597.69
Payroll Withholdings Payable	6,779.28					6,779.28
Incurred Costs				1,749,962.88		1,749,962.88
Total Liabilities	3,028,767.90	642,317.08	3,047,254.00	1,766,626.18	37,010,597.69	45,495,562.85
Fund Balance:						
Res. For Encumbrances	2,763,796.81	552,968.30				3,316,765.11
Res. For Special Purpose		8,840,365.92	(3,180,435.80)	36,623,167.14		42,283,097.26
Res. For Special Purpose Water		600,000.00				600,000.00
Res. For Subsequent Years	4,939,000.00	1,624,231.00		20,000.00		6,583,231.00
Res. For Performance Bonds						
Unreserved-Undesignated	31,187,893.42					31,187,893.42
Total Fund Balance	38,890,690.23	11,617,565.22	(3,180,435.80)	36,643,167.14	0.00	83,970,986.79
Total Liabilities & Fund Balance	41,919,458.13	12,259,882.30	(133,181.80)	38,409,793.32	37,010,597.69	129,466,549.64

1. Definition of Reporting Entity

The Town of Wilmington is incorporated as a municipality in the Commonwealth of Massachusetts. It is governed by an elected Board of Selectmen and an open Town Meeting. The Board of Selectmen appoint a Town Manager who in accordance with Chapter 592 of 1950, serves as chief fiscal and administrative officer of the town. Other town officials are appointed by the Board of Selectmen and the Town Manager. Generally Accepted Accounting Principles (GAAP) requires that the accompanying general purpose financial statements present the Town of Wilmington (the primary government) and its component units. Component units are included in the Town's reporting entity if their operational and financial relationships with the Town are significant. Pursuant to this criteria, the following entities have been excluded from the accompanying general purpose financial statements:

Wilmington Housing Authority - provides housing for the elderly as well as subsidizing low income housing units.

Middlesex Regional Retirement System - provides county government and various services for member communities.

Shawsheen Valley Regional Vocational Technical High School District - provides education services for member communities.

Massachusetts Water Resources Authority - provides sewage disposal services and supplements the water supply.

2. Summary of Significant Accounting Policies

The accounting policies for financial reporting purposes of the town of Wilmington conform to generally accepted accounting principles for local governmental units except as indicated in Note 3. The following is a summary of the significant accounting policies:

A. Fund Accounting

The town reports its financial activities in several funds and one account group in order to comply with the limitations and restrictions placed on both the resources made available to the town and the services provided. The various funds are grouped in the financial statements in this report into five generic fund types as follows:

Governmental Funds

General Fund - The general fund is the general operating fund of the town. It is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Fund - Special revenue funds are used to account for the proceeds of specific revenue resources (other than expendable trust or major capital projects) that are legally restricted to expenditures for specific purposes.

Capital Projects Fund - Capital project funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities or equipment.

Fiduciary Funds

Trust and Agency Funds - Trust and agency funds are used to account for assets held by the town in a trustee capacity or as an agent for individuals, private organizations, other governments and/or other funds. These include expendable trust, non-expendable trust and agency funds. Non-expendable trust funds are accounted for in a manner that permits the periodic measurements of revenues earned, expenses incurred and/or net income in order to demonstrate maintenance of capital. Expendable trust funds are accounted for in essentially the same manner as governmental funds. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

ACCOUNT GROUP

Long-term Debt and Liabilities - Long-term liabilities expected to be financed from governmental funds are accumulated in the general long-term debt group of accounts. This account group is not a fund. It is only concerned with the measurement of financial position and, therefore, is not involved with a measurement of the results from any operations.

B. Basis of Accounting

The accompanying financial statements have been prepared principally on the modified accrual basis of accounting. This method recognizes revenues when they become measurable and available. Expenses are recognized under this method as they are incurred.

Revenue - Property tax revenues are recognized when they become available. Available means then due or past due and receivable within the current period or expected to be collected soon enough thereafter to be used to pay liabilities of the current period.

All other revenues are recognized throughout the year when cash is received.

In applying the susceptible to accrual concept to intergovernmental revenues, the legal and contractual requirements of the numerous individual programs are used as guidance. There are, however, essentially two types of these revenues. In one, moneys must be expended on the specific purpose or project before any amounts will be paid to the town. Therefore, revenues are recognized based upon the expenditures recorded. In the other, moneys are virtually unrestricted as to purpose of expenditure and are usually revocable only for failure to comply with prescribed compliance requirements. These resources are reflected as revenues at the time of receipt or earlier if the susceptible to accrual criteria is met.

Expenses - Expenditures are recorded during the year on a cash disbursement basis. In addition, as required by Massachusetts General Laws, disbursements made during the fifteen days immediately following the close of each fiscal year and which pertain to the prior year are recorded as warrants payable and expenses as of June 30th.

Purchase orders and other contractual obligations outstanding at June 30th related to annual operating expenses are recorded as encumbrances and, accordingly, as a reservation of fund balances at that date.

Deferred Revenue - Property taxes and other revenue that is measurable but not available has been classified as deferred revenue on June 30th.

Encumbrances - Encumbrance accounting under which purchase orders, contracts and other commitments for the expenditure of funds are recorded in order to reserve that portion of the applicable appropriation, is employed in governmental funds. Open encumbrances at year-end are reported as reservations of fund balances. Encumbrances do not constitute expenditures or liabilities.

Inventory - Inventory items (materials and supplies) are recorded as expenditures when purchased (purchase method).

General Fixed Assets - General fixed assets are recorded as expenditures in applicable governmental funds. The town does not capitalize the cost of general fixed assets in a general fixed asset account group, which is consistent with the practice of municipalities in the Commonwealth of Massachusetts.

C. Total Columns

Total columns on the combined statements are captioned Memorandum Only to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations or changes in financial position in conformity with generally accepted accounting principles. Such data is not comparable to a consolidation since interfund eliminations have not been made.

D. Retirement System

The Town contributes to the Middlesex Regional Retirement System, a single employer plan, established under Chapter 32 of the General Laws of the Commonwealth of Massachusetts. Substantially all full-time and some part-time employees of the town except teachers and certain administrative personnel employed by the School Department participate in the system. Benefits paid under the plan, referred to as retirement allowance, include both an annuity portion, funded principally from amounts contributed by the participants, and a pension portion funded by the town.

The participants contribute a certain percentage of their compensation annually, determined by their date of employment. The Town's employer contribution as determined by the County's actuarial valuation is determined by normal cost plus the amortization of the original unfunded actuarial liability.

Teachers and certain administrative employees of the School Department participate in a contributory retirement plan administered by the Massachusetts Teachers Retirement Board. Contributions to this plan are made entirely by the Commonwealth of Massachusetts, and therefore, the town does not contribute to the plan.

3. Departures from Generally Accepted Accounting Principles

For years prior to 1985, the town presented its financial statements on the basis of accounting practices prescribed by the Commonwealth of Massachusetts, Department of Revenue. These practices differed in many significant respects from G.A.A.P.

During 1981, the Commonwealth of Massachusetts issued a revised uniform municipal accounting system entitled Uniform Municipal Accounting System. The departures from G.A.A.P. under this revised system have been significantly narrowed. The town has adopted a modified Uniform Municipal Accounting System for its financial statements.

The significant departures from Generally Accepted Accounting Principals included in the town of Wilmington's financial statements are:

A. Retirement benefits are provided for in accordance with Chapter 32 of the Laws of the Commonwealth of Massachusetts (see note 1D).

B. General fixed asset acquisitions are recorded as expenditures at the time purchases is made rather than being capitalized in a general fixed asset group of accounts.

C. Purchases for materials and supplies inventories are recorded as expenditures rather than assets at time of purchase.

4. Budgetary Accounting

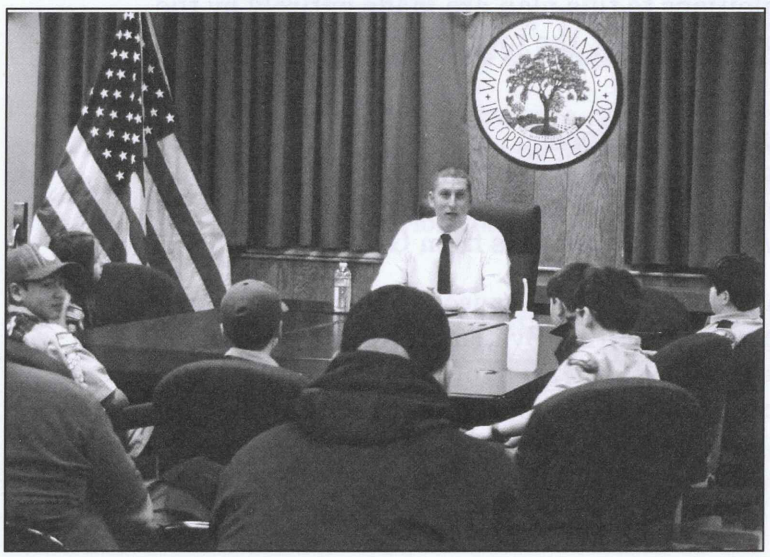
An annual budget is legally adopted for the General Fund. All financial orders are initiated or recommended at Town meetings. Expenditures are limited to the line items as voted at the Town meetings. Department heads may not transfer, without approval, appropriation balances from one expenditure account to another within their department or budget. These along with transfers or unencumbered appropriation balances between departments or agencies must be approved at Town Meetings.

5. Long-term Debt

State law permits the town to authorize indebtedness up to a limit of 5% of its equalized valuation. Debt issued in accordance with this state law is designated as being inside the debt limit. In addition, however, a town may authorize debt in excess of that limit for specific purposes. Such debt when issued is designated as being outside the debt limit. The following summarized the annual debt service requirements as of June 30, 2020.

General Obligation Bonds

	Principal	Interest	Total
Outstanding June 30, 2019	$ 39,519,605	$ 13,086,414	$ 52,606,029
Retirements	$ 2,616,008	$ 1,529,135	$ 4,145,143
Additions	$ 107,000	$	$ 107,000
Outstanding June 30, 2020	$ 37,010,597	$ 11,557,290	$ 48,567,887



Board of Selectmen Chairman Gregory Bendel Speaks with Local Scout Troop.

TOWN OF WILMINGTON, MASSACHUSETTS
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS
FOR THE YEAR ENDED JUNE 30, 2020

	General	Special Revenue	Capital Projects	Fiduciary Fund Types Expendable Trust	Total (Memorandum Only)
REVENUES:					
General Property Taxes	86,533,783.66	0.00	0.00	0.00	86,533,783.66
Tax Liens	661,014.69	0.00	0.00	0.00	661,014.69
Special Assessments	29,509.97	32,604.16	0.00	0.00	62,114.13
Excise	4,493,134.83	0.00	0.00	0.00	4,493,134.83
Penalties	675,360.35	0.00	0.00	0.00	675,360.35
Licenses and Permits	734,535.93	0.00	0.00	20,037.50	754,573.43
Intergovernmental	14,620,686.78	6,202,606.61	0.00	446.22	20,823,739.61
Charges for Services	3,771,413.25	8,166,574.08	0.00	587,379.88	12,525,367.21
Fines	54,466.80	0.00	0.00	0.00	54,466.80
Fees	110,760.40	0.00	0.00	0.00	110,760.40
Interest Earnings	939,754.39	0.00	0.00	523,896.73	1,463,651.12
Appropriation Refunds	47,270.56	0.00	0.00	0.00	47,270.56
Payroll Deductions	(9,586.16)	0.00	0.00	0.00	(9,586.16)
Gifts	0.00	218,060.47	0.00	4,524,185.07	4,742,245.54
Refunds	0.00	0.00	0.00	0.00	0.00
Health Working Deposit	0.00	0.00	0.00	0.00	0.00
Bond Proceeds	0.00	0.00	0.00	0.00	0.00
Miscellaneous	2,232,767.79	25,915.08	645.65	138,922.26	2,398,250.78
Other	0.00	59,692.69	0.00	0.00	59,692.69
Total Revenues	114,894,873.24	14,705,453.09	645.65	5,794,867.66	135,395,839.64
EXPENDITURES:					
General Government	2,851,713.21	584,886.43	4,149.20	14,500,931.71	17,941,680.55
Public Safety	11,109,982.68	69,708.22	0.00	532,974.46	11,712,665.36
Human Services	1,451,361.74	878,732.17	0.00	186,685.78	2,516,779.69
Public Works	6,859,676.41	4,743,957.79	1,643,810.09	15,700.00	13,263,144.29
Community Development	749,291.32	228,284.63	0.00	0.00	977,575.95
Building Maintenance	4,821,731.92	0.00	0.00	67,561.91	4,889,293.83
Education	46,199,998.60	5,884,379.03	316,999.37	178,236.25	52,579,613.25
Recreation	143,291.19	0.00	0.00	0.00	143,291.19
Veterans' Services	371,093.04	0.00	0.00	0.00	371,093.04
Debt and Interest	4,128,465.00	0.00	0.00	0.00	4,128,465.00
Unclassified	1,777,616.76	10,605.76	0.00	0.00	1,788,222.52
Health Incurred Costs	0.00	0.00	0.00	0.00	0.00
Statutory Charges	11,063,233.68	0.00	0.00	0.00	11,063,233.68
Capital Outlay	2,984,009.43	1,067,167.13	0.00	0.00	4,051,176.56
Refunds	0.00	0.00	0.00	0.00	0.00
Bond Anticipation Notes	0.00	0.00	0.00	0.00	0.00
Payroll Deductions	0.00	0.00	0.00	0.00	0.00
Warrant Articles	1,056,878.35	0.00	0.00	0.00	1,056,878.35
Total Expenditures	95,568,343.33	13,467,721.16	1,964,958.66	15,482,090.11	126,483,113.26
Excess (deficiency) of Revenues over Expenditures	19,326,529.91	1,237,731.93	(1,964,313.01)	(9,687,222.45)	8,912,726.38
OTHER FINANCIAL SOURCES (USES)					
Proceeds of General Obligation Bonds	0.00	0.00	0.00	0.00	0.00
Operating Transfers In	1,725,652.69	453,798.27	0.00	18,500,000.00	20,679,450.96
Operating Transfers Out	(18,576,127.24)	(1,705,652.69)	(377,671.03)	(20,000.00)	(20,679,450.96)
State and County Charges					0.00
Total Other Financing Sources (Uses)	(16,850,474.55)	(1,251,854.42)	(377,671.03)	18,480,000.00	0.00
Excess/Deficiency of Revenues and Other Financing Sources over Expenditures and Other Uses	2,476,055.36	(14,122.49)	(2,341,984.04)	8,792,777.55	8,912,726.38
Fund Balance July 1, 2019	36,625,088.04	14,131,687.71	(838,451.76)	29,600,352.47	79,518,676.46
Prior Period Adjustment		(2,500,000.00)			
Increase in Provision for Abatements and Exemptions	(210,453.17)	0.00	0.00	0.00	(210,453.17)
Fund Balance June 30, 2020	38,890,690.23	11,617,565.22	(3,180,435.80)	36,643,167.14	83,970,986.79

TOWN OF WILMINGTON, MASSACHUSETTS
COMBINED BALANCE SHEET - SPECIAL REVENUE ACCOUNTS
FOR THE YEAR ENDED JUNE 30, 2020

Assets	Grants	Gifts	Reserved for Appropriation	Revolving	Water	Total (Memorandum Only)
Cash	6,289,901.06	690,908.69	208,854.18	2,402,235.95	2,316,158.58	11,908,058.46
Receivables:						
General Property Taxes						
Less: Prov for Abates & Exemptions						
Tax Liens						
Tax Foreclosures						
Motor Vehicle Excise						
Departmental						
Betterments						
User Charges					260,750.42	260,750.42
Due from Other Gov'ts	91,073.42					91,073.42
Amounts to be provided for:						0.00
Retirement of Long Term Debt						
Total Assets	6,380,974.48	690,908.69	208,854.18	2,402,235.95	2,576,909.00	12,259,882.30
Liabilities & Fund Balance						
Liabilities:						
Warrants Payable	182,702.95	10,400.00		58,730.77	38,659.52	290,493.24
Deferred Revenue:						
General Property Taxes						
Other Accounts Receivable	91,073.42				260,750.42	351,823.84
Notes Payable						0.00
Payroll Withholdings Payable						
Incurred Costs						
Total Liabilities	273,776.37	10,400.00	0.00	58,730.77	299,409.94	642,317.08
Fund Balance:						
Res. For Encumbrances					552,968.30	552,968.30
Res. For Special Purpose	6,107,198.11	680,508.69	188,854.18	2,343,505.18	(479,700.24)	8,840,365.92
Res. For Special Purpose Water					600,000.00	600,000.00
Res. For Subsequent Years			20,000.00		1,604,231.00	1,624,231.00
Res. For Performance Bonds						
Unreserved-Undesignated						
Total Fund Balance	6,107,198.11	680,508.69	208,854.18	2,343,505.18	2,277,499.06	11,617,565.22
Total Liabilities & Fund Balance	6,380,974.48	690,908.69	208,854.18	2,402,235.95	2,576,909.00	12,259,882.30

TOWN OF WILMINGTON, MASSACHUSETTS
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - SPECIAL REVENUE FUND
FOR THE YEAR ENDED JUNE 30, 2020

	Grants	Gifts	Reserved for Appropriation	Revolving Funds	Water	Total
REVENUES:						
General Property Taxes						0.00
Tax Liens						0.00
Special Assessments				32,604.16		32,604.16
Excise						0.00
Penalties						0.00
Licenses and Permits						0.00
Intergovernmental	5,586,794.59		513,032.61	102,779.41		6,202,606.61
Charges for Services				3,123,745.06	5,042,829.02	8,166,574.08
Fines						0.00
Fees						0.00
Interest Earnings						0.00
Appropriation Refunds						0.00
Payroll Deductions						0.00
Gifts		169,296.24		48,764.23		218,060.47
Refunds						0.00
Health Working Deposit						0.00
Bond Proceeds						0.00
Miscellaneous				25,915.08		25,915.08
Other			59,692.69			59,692.69
Total Revenues	5,586,794.59	169,296.24	572,725.30	3,333,807.94	5,042,829.02	14,705,453.09
EXPENDITURES:						
General Government	9,926.05	41,699.42	513,032.61	20,228.35		584,886.43
Public Safety	57,100.97	12,607.25				69,708.22
Human Services	84,160.09	2,412.00		792,160.08		878,732.17
Public Works	939,082.15	72,967.00	700.00	28,160.68	3,703,047.96	4,743,957.79
Community Development	90,861.63	111,126.00	3,000.00	23,297.00		228,284.63
Building Maintenance						0.00
Education	2,954,190.25			2,930,188.78		5,884,379.03
Recreation						0.00
Veterans' Services						0.00
Debt and Interest						0.00
Unclassified	10,605.76					10,605.76
Incurred Costs						0.00
Statutory Charges						0.00
Capital Outlay					1,067,167.13	1,067,167.13
Refunds						0.00
Bond Anticipation Notes						0.00
Payroll Deductions						0.00
Warrant Articles						0.00
Total Expenditures	4,145,926.90	240,811.67	516,732.61	3,794,034.89	4,770,215.09	13,467,721.16
Excess (deficiency) of Revenues over Expenditures	1,440,867.69	(71,515.43)	55,992.69	(460,226.95)	272,613.93	1,237,731.93
OTHER FINANCIAL SOURCES (USES)						
Proceeds of General Obligation Bonds					0.00	0.00
Operating Transfers In	11,415.46	36.00	0.00	3,106.00	439,240.81	453,798.27
Operating Transfers Out	(107,497.00)	0.00	(30,007.69)	0.00	(1,568,148.00)	(1,705,652.69)
State and County Charges						
Total Other Financing Sources (Uses)	(96,081.54)	36.00	(30,007.69)	3,106.00	(1,128,907.19)	(1,251,854.42)
Excess/Deficiency of Revenues and Other Financing Sources over Expenditures and Other Uses	1,344,786.15	(71,479.43)	25,985.00	(457,120.95)	(856,293.26)	(14,122.49)
Fund Balance June 30, 2019	4,763,203.89	751,988.12	182,869.18	2,799,834.20	5,633,792.32	14,131,687.71
Prior Period Adjustment					(2,500,000.00)	(2,500,000.00)
Decrease in Provision for Abatements and Exemptions						
Fund Balance June 30, 2020	6,107,990.04	680,508.69	208,854.18	2,342,713.25	2,277,499.06	11,617,565.22

TOWN OF WILMINGTON, MASSACHUSETTS
SCHEDULE OF GENERAL FUND APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR JUNE 30, 2020

FUNCTION/ACTIVITY		C. FWD TO FY 20 FISCAL 2019	TRANSFER & APPROPRIATION FISCAL 2020	EXPENDITURES FISCAL 2020	BALANCE FISCAL 2020	C.FWD TO FY 21 FROM FY 20	CLOSE FISCAL 2020
GENERAL GOVERNMENT:							
Selectmen	Stipend	0.00	5,412.00	5,280.00	132.00	0.00	132.00
Selectmen	Expenses	0.00	35,850.00	24,927.25	10,922.75	15.00	10,907.75
Selectmen	Furnishings & Equipment	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	41,262.00	30,207.25	11,054.75	15.00	11,039.75
Elections	Salaries	0.00	29,283.00	26,740.03	2,542.97	0.00	2,542.97
Elections	Constable	0.00	200.00	200.00	0.00	0.00	0.00
Elections	Expenses	0.00	8,500.00	8,729.99	(229.99)	0.00	(229.99)
		0.00	37,983.00	35,670.02	2,312.98	0.00	2,312.98
Registrars	Salaries	0.00	1,875.00	1,875.00	0.00	0.00	0.00
Registrars	Expenses	0.00	8,700.00	7,544.81	1,155.19	0.00	1,155.19
		0.00	10,575.00	9,419.81	1,155.19	0.00	1,155.19
Finance Committee	Salaries	0.00	2,100.00	1,853.51	246.49	0.00	246.49
Finance Committee	Expenses	0.00	8,525.00	1,592.14	6,932.86	0.00	6,932.86
		0.00	10,625.00	3,445.65	7,179.35	0.00	7,179.35
Town Manager	Salary – Town Manager	0.00	170,611.00	170,538.47	72.53	0.00	72.53
Town Manager	Salaries – Other	0.00	412,331.00	412,253.71	77.29	0.00	77.29
Town Manager	Expenses	2,243.68	78,300.00	69,500.46	11,043.22	0.00	11,043.22
Town Manager	Furnishings & Equipment	2,500.00	0.00	2,500.00	0.00	0.00	0.00
		4,743.68	661,242.00	654,792.64	11,193.04	0.00	11,193.04
Information Technology	Salary – IT Director	0.00	94,699.00	94,698.54	0.46	0.00	0.46
Information Technology	Salaries – Other	0.00	144,979.00	144,955.56	23.44	0.00	23.44
Information Technology	Expenses	841.80	394,900.00	397,722.94	(1,981.14)	1,981.52	(3,962.66)
Information Technology	Furnishings & Equipment	0.00	69,000.00	68,836.13	163.87	0.00	163.87
		841.80	703,578.00	706,213.17	(1,793.37)	1,981.52	(3,774.89)
Town Accountant	Salary – Town Accountant	0.00	154,188.00	154,116.14	71.86	0.00	71.86
Town Accountant	Salaries – Other	0.00	163,130.00	163,081.54	48.46	0.00	48.46
Town Accountant	Expenses	0.00	15,810.00	9,690.08	6,119.92	0.00	6,119.92
Town Accountant	Furnishings & Equipment	0.00	400.00	0.00	400.00	0.00	400.00
		0.00	333,528.00	326,887.76	6,640.24	0.00	6,640.24
Treasurer/Collector	Salary – Treasurer/Collector	0.00	119,139.00	119,138.21	0.79	0.00	0.79
Treasurer/Collector	Salaries – Other	0.00	231,430.00	232,019.15	(589.15)	0.00	(589.15)
Treasurer/Collector	Expenses	618.00	33,195.00	22,079.45	11,733.55	10.00	11,723.55
Treasurer/Collector	Furnishings & Equipment	0.00	1,955.00	554.00	1,401.00	1,400.00	1.00
Treasurer/Collector	Amt. Cert. Coll. Tax Title	14,001.18	27,000.00	19,541.05	21,460.13	0.00	21,460.13
		14,619.18	412,719.00	393,331.86	34,006.32	1,410.00	32,596.32
Town Clerk	Salary – Town Clerk	0.00	88,842.00	88,819.57	22.43	0.00	22.43
Town Clerk	Salaries – Other	0.00	122,422.00	122,402.17	19.83	0.00	19.83
Town Clerk	Expenses	0.00	14,750.00	5,224.05	9,525.95	5,397.10	4,128.85
Town Clerk	Furnishings & Equipment	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	226,014.00	216,445.79	9,568.21	5,397.10	4,171.11
Assessors	Salary – Principal Assessor	0.00	115,245.00	115,244.37	0.63	0.00	0.63
Assessors	Salaries – Other	0.00	100,919.00	88,453.45	12,465.55	0.00	12,465.55
Assessors	Expenses	29,211.00	141,105.00	103,566.29	66,749.71	41,950.00	24,799.71
Assessors	Furnishings & Equipment	0.00	1,800.00	0.00	1,800.00	0.00	1,800.00
		29,211.00	359,069.00	307,264.11	81,015.89	41,950.00	39,065.89
Town Counsel	Contractual Services	12,636.11	300,000.00	168,035.15	144,600.96	0.00	144,600.96
Town Counsel	Expenses	0.00	7,500.00	0.00	7,500.00	0.00	7,500.00
		12,636.11	307,500.00	168,035.15	152,100.96	0.00	152,100.96
General Government Subtotal		62,051.77	3,104,095.00	2,851,713.21	314,433.56	50,753.62	263,679.94

TOWN OF WILMINGTON, MASSACHUSETTS
SCHEDULE OF GENERAL FUND APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR JUNE 30, 2020

FUNCTION/ACTIVITY		C. FWD TO FY 20 FISCAL 2019	TRANSFER & APPROPRIATION FISCAL 2020	EXPENDITURES FISCAL 2020	BALANCE FISCAL 2020	C.FWD TO FY 21 FROM FY 20	CLOSE FISCAL 2020
PUBLIC SAFETY:							
Police	Salary – Chief	0.00	143,500.00	143,495.30	4.70	0.00	4.70
Police	Salary – Deputy Chief	0.00	121,313.00	106,939.70	14,373.30	0.00	14,373.30
Police	Salaries – Lieutenants	0.00	509,878.00	437,512.95	72,365.05	0.00	72,365.05
Police	Salaries – Sergeants	0.00	439,764.00	419,243.74	20,520.26	0.00	20,520.26
Police	Salaries – Patrolmen	0.00	2,422,751.00	2,409,950.24	12,800.76	0.00	12,800.76
Police	Salaries – Clerical	0.00	160,773.00	160,760.52	12.48	0.00	12.48
Police	Salary – Substance Abuse Coordinator	0.00	69,504.00	68,171.18	1,332.82	0.00	1,332.82
Police	Salaries – Part Time	0.00	1,300.00	1,227.62	72.38	0.00	72.38
Police	Salaries – Fill In Costs	0.00	665,000.00	641,820.98	23,179.02	0.00	23,179.02
Police	Salaries – Paid Holidays	0.00	100,000.00	93,429.78	6,570.22	0.00	6,570.22
Police	Salaries – Specialist	0.00	14,650.00	13,200.00	1,450.00	0.00	1,450.00
Police	Salaries – Incentive	0.00	525,218.00	489,339.96	35,878.04	0.00	35,878.04
Police	Salaries – Night Differential	0.00	59,332.00	62,442.20	(3,110.20)	0.00	(3,110.20)
Police	Sick Leave Buyback	0.00	40,593.00	23,786.25	16,806.75	0.00	16,806.75
Police	Expenses	4,512.36	245,135.00	213,991.60	35,655.76	35,990.00	(334.24)
Police	Furnishings & Equipment	927.98	24,750.00	16,904.07	8,773.91	4,367.00	4,406.91
		5,440.34	5,543,461.00	5,302,216.09	246,685.25	40,357.00	206,328.25
Fire	Salary – Chief	0.00	146,537.00	145,818.37	718.63	0.00	718.63
Fire	Salary – Deputy Chief	0.00	97,555.00	97,550.42	4.58	0.00	4.58
Fire	Salaries – Lieutenants	0.00	825,479.00	726,857.87	98,621.13	0.00	98,621.13
Fire	Salaries – Privates	0.00	2,423,240.00	2,135,508.71	287,731.29	0.00	287,731.29
Fire	Salary – Clerical	0.00	46,534.00	46,532.29	1.71	0.00	1.71
Fire	Salary – Part Time	0.00	12,626.00	12,001.75	624.25	0.00	624.25
Fire	Salaries – Overtime Costs	0.00	1,200,000.00	1,142,176.38	57,823.62	0.00	57,823.62
Fire	Salaries – Training Overtime	0.00	40,000.00	31,534.70	8,465.30	0.00	8,465.30
Fire	Salaries – School Amb. Overtime	0.00	0.00	0.00	0.00	0.00	0.00
Fire	Salaries – Paid Holidays	0.00	158,660.00	158,195.21	464.79	0.00	464.79
Fire	Salaries – Incentive/EMT	0.00	75,484.00	64,692.38	10,791.62	1,500.00	9,291.62
Fire	Sick Leave Buyback	0.00	20,786.00	16,031.99	4,754.01	0.00	4,754.01
Fire	Expenses	4,896.31	328,528.00	325,729.37	7,694.94	421.00	7,273.94
Fire	Furnishings & Equipment	0.00	54,600.00	54,599.19	0.81	0.00	0.81
		4,896.31	5,430,029.00	4,957,228.63	477,696.68	1,921.00	475,775.68
Public Safety Central Dispatch	Salaries – Full Time	0.00	607,968.00	607,965.11	2.89	0.00	2.89
Public Safety Central Dispatch	Salaries – Overtime	0.00	150,000.00	142,666.96	7,333.04	0.00	7,333.04
Public Safety Central Dispatch	Salaries – Part Time	0.00	20,000.00	0.00	20,000.00	0.00	20,000.00
Public Safety Central Dispatch	Night Differential	0.00	18,720.00	16,053.30	2,666.70	0.00	2,666.70
Public Safety Central Dispatch	Salaries – Paid Holidays	0.00	22,917.00	0.00	22,917.00	0.00	22,917.00
Public Safety Central Dispatch	Salaries – Stipends	0.00	3,050.00	1,520.00	1,530.00	0.00	1,530.00
Public Safety Central Dispatch	Expenses	0.00	18,370.00	14,123.52	4,246.48	0.00	4,246.48
Public Safety Central Dispatch	Furnishings & Equipment	0.00	4,000.00	3,999.25	0.75	0.00	0.75
		0.00	845,025.00	786,328.14	58,696.86	0.00	58,696.86
Animal Control	Salaries	0.00	61,748.00	61,491.39	256.61	0.00	256.61
Animal Control	Expenses	72.00	10,500.00	2,718.43	7,853.57	2,518.84	5,334.73
		72.00	72,248.00	64,209.82	8,110.18	2,518.84	5,591.34
Public Safety Subtotal		10,408.65	11,890,763.00	11,109,982.68	791,188.97	44,796.84	746,392.13

TOWN OF WILMINGTON, MASSACHUSETTS
SCHEDULE OF GENERAL FUND APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR JUNE 30, 2020

FUNCTION/ACTIVITY		C. FWD TO FY 20 FISCAL 2019	TRANSFER & APPROPRIATION FISCAL 2020	EXPENDITURES FISCAL 2020	BALANCE FISCAL 2020	C.FWD TO FY 21 FROM FY 20	CLOSE FISCAL 2020
PUBLIC WORKS:							
Engineering	Salaries	0.00	377,674.00	377,666.36	7.64	0.00	7.64
Engineering	Salaries Part Time	0.00	12,740.00	6,290.22	6,449.78	0.00	6,449.78
Engineering	Expenses	0.00	10,800.00	7,192.97	3,607.03	0.00	3,607.03
		0.00	401,214.00	391,149.55	10,064.45	0.00	10,064.45
Highway Division	Salary – Director	0.00	150,085.00	150,080.94	4.06	0.00	4.06
Highway Division	Salaries – Administration	0.00	454,122.00	454,120.98	1.02	0.00	1.02
Highway Division	Salaries – Other	0.00	1,293,549.00	1,284,814.04	8,734.96	0.00	8,734.96
Highway Division	Stream Maintenance Salaries	0.00	14,500.00	13,997.75	502.25	0.00	502.25
Highway Division	Stream Maintenance Expenses	0.00	1,000.00	626.94	373.06	0.00	373.06
Highway Division	Expenses	14,159.27	334,240.00	302,064.29	46,334.98	13,000.00	33,334.98
Highway Division	Road Machinery Exp.	2,000.00	80,000.00	77,125.75	4,874.25	3,000.00	1,874.25
Highway Division	Fuel & Other	3,000.00	311,128.00	228,832.52	85,295.48	3,000.00	82,295.48
Highway Division	Drainage Projects	3,000.00	65,000.00	40,255.72	27,744.28	3,000.00	24,744.28
Highway Division	Public Street Lights	0.00	163,100.00	117,191.66	45,908.34	0.00	45,908.34
Highway Division	Furnishings & Equipment	0.00	95,500.00	89,765.20	5,734.80	0.00	5,734.80
		22,159.27	2,962,224.00	2,758,875.79	225,507.48	22,000.00	203,507.48
Snow & Ice Control	Salaries	0.00	211,332.00	144,819.48	66,512.52	0.00	66,512.52
Snow & Ice Control	Expenses	0.00	477,465.00	266,595.55	210,869.45	0.00	210,869.45
		0.00	688,797.00	411,415.03	277,381.97	0.00	277,381.97
Highway Division	Rubbish Collection	5,000.00	2,017,239.00	2,124,309.39	(102,070.39)	0.00	(102,070.39)
		5,000.00	2,017,239.00	2,124,309.39	(102,070.39)	0.00	(102,070.39)
Tree Division	Salaries	0.00	243,277.00	243,272.96	4.04	0.00	4.04
Tree Division	Expenses	0.00	19,000.00	12,690.97	6,309.03	0.00	6,309.03
		0.00	262,277.00	255,963.93	6,313.07	0.00	6,313.07
Parks & Grounds Division	Salaries	0.00	483,224.00	477,213.31	6,010.69	0.00	6,010.69
Parks & Grounds Division	Expenses	0.00	123,700.00	123,359.45	340.55	0.00	340.55
		0.00	606,924.00	600,572.76	6,351.24	0.00	6,351.24
Cemetery Division	Salaries	0.00	176,158.00	176,155.94	2.06	0.00	2.06
Cemetery Division	Expenses	0.00	17,750.00	13,017.55	4,732.45	47.29	4,685.16
		0.00	193,908.00	189,173.49	4,734.51	47.29	4,687.22
Sewer	Salaries	0.00	93,501.00	81,741.71	11,759.29	0.00	11,759.29
Sewer	Expenses	130.00	96,426.00	46,474.76	50,081.24	130.00	49,951.24
Sewer Subtotal		130.00	189,927.00	128,216.47	61,840.53	130.00	61,710.53
Total Public Works		27,289.27	7,322,510.00	6,859,676.41	490,122.86	22,177.29	467,945.57

TOWN OF WILMINGTON, MASSACHUSETTS
SCHEDULE OF GENERAL FUND APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR JUNE 30, 2020

FUNCTION/ACTIVITY		C. FWD TO FY 20 FISCAL 2019	TRANSFER & APPROPRIATION FISCAL 2020	EXPENDITURES FISCAL 2020	BALANCE FISCAL 2020	C.FWD TO FY 21 FROM FY 20	CLOSE FISCAL 2020
COMMUNITY DEVELOPMENT:							
Board of Health	Salary – Director	0.00	99,519.00	99,478.25	40.75	0.00	40.75
Board of Health	Salaries – Other	0.00	114,566.00	114,494.52	71.48	0.00	71.48
Board of Health	Expenses	0.00	30,000.00	15,985.94	14,014.06	9,726.32	4,287.74
Board of Health	Sealer Weights & Measures	0.00	5,000.00	5,000.00	0.00	0.00	0.00
Board of Health	Furnishings & Equipment	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	249,085.00	234,958.71	14,126.29	9,726.32	4,399.97
Planning/Conservation	Salary – Director	0.00	96,112.00	96,107.75	4.25	0.00	4.25
Planning/Conservation	Salaries – Other	0.00	235,242.00	204,803.57	30,438.43	0.00	30,438.43
Planning/Conservation	Expenses	2,499.14	23,000.00	7,282.39	18,216.75	9,000.00	9,216.75
Planning/Conservation	Furnishings & Equipment	0.00	1,600.00	1,590.00	10.00	0.00	10.00
		2,499.14	355,954.00	309,783.71	48,669.43	9,000.00	39,669.43
Building Inspector	Salary – Building Inspector	0.00	94,230.00	94,149.17	80.83	0.00	80.83
Building Inspector	Salaries – Other	0.00	109,985.00	107,759.11	2,225.89	0.00	2,225.89
Building Inspector	Expenses	0.00	5,250.00	2,640.62	2,609.38	0.00	2,609.38
Building Inspector	Furnishings & Equipment	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	209,465.00	204,548.90	4,916.10	0.00	4,916.10
Community Development Subtotal		2,499.14	814,504.00	749,291.32	67,711.82	18,726.32	48,985.50
PUBLIC BUILDINGS:							
Public Buildings	Salary – Superintendent	0.00	135,355.00	135,338.72	16.28	0.00	16.28
Public Buildings	Salaries – Other	0.00	3,089,162.00	2,988,746.91	100,415.09	0.00	100,415.09
Public Buildings	Expenses – Town Buildings	2,666.52	210,000.00	193,159.43	19,507.09	19,507.09	0.00
Public Buildings	Misc. Facility Improvements	126,049.48	125,000.00	85,084.98	165,964.50	39,900.00	126,064.50
Public Buildings	Electric – Town Buildings	0.00	220,000.00	169,521.44	50,478.56	0.00	50,478.56
Public Buildings	Utilities – Town Buildings	2,400.00	31,500.00	28,130.68	5,769.32	0.00	5,769.32
Public Buildings	Expenses School Buildings	1,479.51	257,000.00	259,545.65	(1,066.14)	195.23	(1,261.37)
Public Buildings	Training & Conference	0.00	3,500.00	1,853.20	1,646.80	0.00	1,646.80
Public Buildings	Fuel Heating	28,740.70	945,500.00	750,040.19	224,200.51	0.00	224,200.51
Public Buildings	Asbestos Repair	6,368.00	50,000.00	45,846.48	10,521.52	0.00	10,521.52
Public Buildings	Roof Repairs	11,427.27	25,000.00	12,535.14	23,892.13	12,464.00	11,428.13
Public Buildings	HVAC Repairs	0.00	175,000.00	151,929.10	23,070.90	0.00	23,070.90
		179,131.48	5,267,017.00	4,821,731.92	624,416.56	72,066.32	552,350.24
Public Buildings Subtotal		179,131.48	5,267,017.00	4,821,731.92	624,416.56	72,066.32	552,350.24
HUMAN SERVICES:							
Veterans' Services	Salary – Director	0.00	87,408.00	87,387.52	20.48	0.00	20.48
Veterans' Services	Salaries – Part Time	0.00	77,584.00	76,947.41	636.59	0.00	636.59
Veterans' Services	Expenses	0.00	3,550.00	1,945.92	1,604.08	0.00	1,604.08
Veterans' Services	Assistance	0.00	350,000.00	204,812.19	145,187.81	0.00	145,187.81
		0.00	518,542.00	371,093.04	147,448.96	0.00	147,448.96
Library	Salary-Director	0.00	101,363.00	102,142.27	(779.27)	0.00	(779.27)
Library	Salaries-Other	0.00	850,300.00	818,301.66	31,998.34	0.00	31,998.34
Library	Expenses	0.00	195,589.00	175,937.23	19,651.77	0.00	19,651.77
Library	M.V.L.C.	0.00	38,131.00	38,131.00	0.00	0.00	0.00
Library	Furnishings & Equipment	39.75	6,453.00	5,616.94	875.81	809.26	66.55
		39.75	1,191,836.00	1,140,129.10	51,746.65	809.26	50,937.39
Recreation	Salary-Director	0.00	76,764.00	76,754.79	9.21	0.00	9.21
Recreation	Salaries-Other	0.00	62,419.00	62,309.09	109.91	0.00	109.91
Recreation	Expenses	6.36	5,800.00	4,227.31	1,579.05	0.00	1,579.05
Recreation	Furnishings & Equipment	0.00	0.00	0.00	0.00	0.00	0.00
		6.36	144,983.00	143,291.19	1,698.17	0.00	1,698.17
Elderly Services	Salary-Director	0.00	92,109.00	92,108.71	0.29	0.00	0.29
Elderly Services	Salaries-Other	0.00	176,233.00	159,563.60	16,669.40	0.00	16,669.40
Elderly Services	Expenses	0.00	45,235.00	32,537.23	12,697.77	36.45	12,661.32
Elderly Services	Furnishings & Equipment	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	313,577.00	284,209.54	29,367.46	36.45	29,331.01
Historical Commission	Salaries	0.00	25,983.00	20,618.64	5,364.36	0.00	5,364.36
Historical Commission	Expenses	5,239.18	6,750.00	6,404.46	5,584.72	0.00	5,584.72
		5,239.18	32,733.00	27,023.10	10,949.08	0.00	10,949.08
Human Services Subtotal		5,285.29	2,201,671.00	1,965,745.97	241,210.32	845.71	240,364.61

TOWN OF WILMINGTON, MASSACHUSETTS
SCHEDULE OF GENERAL FUND APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR JUNE 30, 2020

FUNCTION/ACTIVITY		C. FWD TO FY 20 FISCAL 2019	TRANSFER & APPROPRIATION FISCAL 2020	EXPENDITURES FISCAL 2020	BALANCE FISCAL 2020	C.FWD TO FY 21 FROM FY 20	CLOSE FISCAL 2020
EDUCATION:							
School Department	Salaries	0.00	32,795,858.00	32,884,861.09	(89,003.09)	0.00	(89,003.09)
School Department	Expenses	141,319.55	9,143,745.00	8,667,574.47	617,490.08	528,486.99	89,003.09
		141,319.55	41,939,603.00	41,552,435.56	528,486.99	528,486.99	(0.00)
Regional Vocational	Shawsheen Vocational	0.00	4,647,564.00	4,647,563.04	0.96	0.00	0.96
		0.00	4,647,564.00	4,647,563.04	0.96	0.00	0.96
Education Subtotal		141,319.55	46,587,167.00	46,199,998.60	528,487.95	528,486.99	0.96
DEBT SERVICE:							
Debt & Interest	Recreation	0.00	475,275.00	475,275.00	0.00	0.00	0.00
Debt & Interest	Schools	0.00	3,092,350.00	3,092,350.00	0.00	0.00	0.00
Debt & Interest	General Government	0.00	185,450.00	185,450.00	0.00	0.00	0.00
Debt & Interest	Sewer	0.00	123,620.00	123,620.00	0.00	0.00	0.00
Debt & Interest	Water	0.00	248,220.00	248,220.00	0.00	0.00	0.00
Debt & Interest	Auth. Fees & Misc.	0.00	130,000.00	3,550.00	126,450.00	0.00	126,450.00
		0.00	4,254,915.00	4,128,465.00	126,450.00	0.00	126,450.00
Debt & Interest Subtotal		0.00	4,254,915.00	4,128,465.00	126,450.00	0.00	126,450.00
UNCLASSIFIED:							
Insurance & Bonds		0.00	914,000.00	765,351.19	148,648.81	10,000.00	138,648.81
Employee Health & Life Insurance		0.00	13,000,000.00	10,784,371.81	2,215,628.19	0.00	0.00
Employee Retirement Unused Sick Leave		0.00	220,000.00	71,242.50	148,757.50	0.00	148,757.50
Medicare Employers' Contribution		0.00	825,000.00	769,865.30	55,134.70	0.00	55,134.70
Salary Adj. & Add. Costs		304,937.74	584,567.00	22,827.87	866,676.87	595,560.16	271,116.71
Local Trans/Training Conf.		0.00	5,000.00	961.79	4,038.21	0.00	4,038.21
Out of State Travel		0.00	7,000.00	40.00	6,960.00	0.00	6,960.00
Annual Audit		0.00	36,000.00	35,000.00	1,000.00	0.00	1,000.00
Ambulance Billing		0.00	43,000.00	36,035.82	6,964.18	0.00	6,964.18
Town Report		0.00	7,500.00	2,300.00	5,200.00	2,300.00	2,900.00
Professional & Technical Services		144,739.66	125,000.00	73,992.29	195,747.37	74,091.71	121,655.66
Reserve Fund		0.00	1,035,000.00	0.00	1,035,000.00	0.00	1,035,000.00
Unclassified Subtotal		449,677.40	16,802,067.00	12,561,988.57	4,689,755.83	681,951.87	1,792,175.77
STATUTORY CHARGES:							
Current Year Overlay		0.00	900,000.00	0.00	900,000.00	0.00	900,000.00
Retirement Contributions		0.00	7,080,174.00	7,080,174.00	0.00	0.00	0.00
Offset Items		0.00	26,713.00	0.00	26,713.00	0.00	26,713.00
Special Education		0.00	8,280.00	20,893.00	(12,613.00)	0.00	(12,613.00)
Mass Bay Trans Auth.		0.00	533,054.00	533,054.00	0.00	0.00	0.00
MAPC (Ch. 688 of 1963)		0.00	12,602.00	12,602.00	0.00	0.00	0.00
RMV Non-Renewal Surcharge		0.00	17,480.00	17,480.00	0.00	0.00	0.00
Metro Air Poll. Cont. Dist.		0.00	8,447.00	8,447.00	0.00	0.00	0.00
Mosquito Control Program		0.00	68,844.00	68,912.00	(68.00)	0.00	(68.00)
M.W.R.A. Sewer Assessment		0.00	3,059,086.00	2,982,701.20	76,384.80	0.00	76,384.80
Charter Schools		0.00	84,240.00	65,012.00	19,228.00	0.00	19,228.00
School Choice		0.00	68,004.00	141,736.48	(73,732.48)	0.00	(73,732.48)
Essex County Tech Institute		0.00	186,666.00	132,222.00	54,444.00	0.00	54,444.00
Statutory Charges Subtotal		0.00	12,053,590.00	11,063,233.68	990,356.32	0.00	990,356.32

TOWN OF WILMINGTON, MASSACHUSETTS
SCHEDULE OF GENERAL FUND APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR JUNE 30, 2020

FUNCTION/ACTIVITY		C. FWD TO FY 20 FISCAL 2019	TRANSFER & APPROPRIATION FISCAL 2020	EXPENDITURES FISCAL 2020	BALANCE FISCAL 2020	C.FWD TO FY 21 FROM FY 20	CLOSE FISCAL 2020
WARRANT ARTICLES:							
Unclassified	Memorial/Veterans' Day	0.00	8,000.00	7,764.60	235.40	0.00	235.40
Unclassified	Lease of Quarters	0.00	1,500.00	1,500.00	0.00	0.00	0.00
Unclassified	4th of July	0.00	50,000.00	47,613.75	2,386.25	0.00	2,386.25
Unclassified	Capital Stabilization	0.00	4,000,000.00	4,000,000.00	0.00	0.00	0.00
Unclassified	Retirement	0.00	1,500,000.00	1,500,000.00	0.00	0.00	0.00
Unclassified	OPEB	0.00	1,000,000.00	1,000,000.00	0.00	0.00	0.00
Warrant Articles Subtotal		0.00	6,559,500.00	6,556,878.35	2,621.65	0.00	2,621.65
CAPITAL ARTICLES:							
Police	Cruisers	0.00	250,000.00	196,233.15	53,766.85	53,766.85	0.00
Police	Booking & Evidence Room	0.00	31,000.00	28,557.24	2,442.76	0.00	2,442.76
Fire	Vehicle Replacement	0.00	58,000.00	57,999.11	0.89	0.00	0.89
Fire	Pumper	585,000.00	0.00	0.00	585,000.00	585,000.00	0.00
Dispatch	Fire Alerting System	0.00	175,000.00	175,000.00	0.00	0.00	0.00
DPW	Construction/Maintenance Vehicles	0.00	332,000.00	315,020.40	16,979.60	0.00	16,979.60
DPW	Fuel Conversion Tank	0.00	566,000.00	494,569.79	71,430.21	0.00	71,430.21
DPW	Resurface Municipal Lots	0.00	155,000.00	138,272.81	16,727.19	0.00	16,727.19
DPW	Engineering Services-NPDES General Permit	0.00	10,000.00	0.00	10,000.00	10,000.00	0.00
DPW	Shady Lane Drive Sidewalks	0.00	84,000.00	76,810.32	7,189.68	7,189.68	0.00
DPW	Federal Hill & Middlesex Avenue Curbing	0.00	50,000.00	50,000.00	0.00	0.00	0.00
DPW	Eng Svcs General Permit	8,535.64	0.00	5,208.60	3,327.04	0.00	3,327.04
DPW	Route 38 TIP Project (25% Eng)	3,211.50	0.00	0.00	3,211.50	3,211.50	0.00
DPW	Cemetery Expansion	11,926.20	0.00	8,650.00	3,276.20	3,276.20	0.00
DPW	Federal Hill/Middlesex Int Curb	73,792.88	0.00	73,792.88	0.00	0.00	0.00
DPW	GIS System	28,928.00	0.00	16,850.00	12,078.00	0.00	12,078.00
Sewer	Pilcher Drive Grinder Assembly	139,200.00	0.00	5,400.00	133,800.00	133,800.00	0.00
School	Middle School Projector Replacement	0.00	180,000.00	165,531.79	14,468.21	0.00	14,468.21
School	North & West Int Computer Replacement	0.00	100,000.00	99,922.53	77.47	0.00	77.47
School	PA System Upgrades	0.00	30,000.00	22,051.54	7,948.46	7,948.46	0.00
School	District Chromebook Replacement	0.00	20,000.00	20,000.00	0.00	0.00	0.00
School	High School Data Center	0.00	100,000.00	92,868.14	7,131.86	7,131.86	0.00
School	Middle School Wireless Upgrades	0.00	100,000.00	53,794.02	46,205.98	0.00	46,205.98
School	Middle School Labs Replacement	0.00	75,000.00	74,963.88	36.12	0.00	36.12
School	Middle Sch Computer Replacement	161,100.00	0.00	160,684.91	415.09	0.00	415.09
School	Elementary Sch Projector Replacement	32,175.00	0.00	31,908.99	266.01	0.00	266.01
School	New Data Center	50,000.00	0.00	49,999.88	0.12	0.00	0.12
School	Laptop Battery Replacement	20,301.20	0.00	3,440.00	16,861.20	16,861.20	0.00
School	Exchange Server Upgrade	11,420.65	0.00	11,420.65	0.00	0.00	0.00
School	High School Gym Floor Replacement	66,120.00	0.00	45,100.00	21,020.00	21,020.00	0.00
Public Buildings	West Intermediate Lighting Project	0.00	100,000.00	84,917.50	15,082.50	0.00	15,082.50
Public Buildings	Library Boiler Replacement	0.00	185,000.00	185,000.00	0.00	0.00	0.00
Public Buildings	Town Hall Football Field Lights	18,993.29	0.00	4,938.42	14,054.87	0.00	14,054.87
Public Buildings	Middle Sch Bldg Mgmt System	9,878.56	0.00	0.00	9,878.56	0.00	9,878.56
Information Technology	Enterprise Software System	729,888.98	0.00	235,102.88	494,786.10	494,786.10	0.00
Capital Articles Subtotal		1,950,471.90	2,601,000.00	2,984,009.43	1,567,462.47	1,343,991.85	223,470.62
GRAND TOTAL		2,828,134.45	119,458,799.00	111,852,715.14	10,434,218.31	2,763,796.81	5,454,793.31

TOWN OF WILMINGTON, MASSACHUSETTS
WATER DEPARTMENT
ANALYSIS OF CHANGES IN FUND BALANCES
FOR THE YEAR ENDED JUNE 30, 2020

	Actual Fiscal 2018	Actual Fiscal 2019	Actual Fiscal 2020
Revenues:			
Water Receivables Rates	4,255,912.06	4,461,961.86	4,285,701.06
Water Receivables Services	23,846.04	23,069.73	16,498.47
Water Receivables Connections	25,700.00	35,600.00	25,445.60
Water Receivables Fire Protection	418,704.30	450,241.14	427,876.24
Water Receivables Cross Connections	42,741.12	49,309.87	45,000.00
Water Liens	220,046.19	318,995.09	232,886.00
Miscellaneous	622,843.74	2,510,123.75	9,421.65
Total Revenue	5,609,793.45	7,849,301.44	5,042,829.02
Operating Costs	4,825,059.51	4,505,736.90	4,770,215.09
Total Operating Costs	4,825,059.51	4,505,736.90	4,770,215.09
Excess Revenues over Operating Costs	784,733.94	3,343,564.54	272,613.93
Transfer to General Fund for Debt Service	714,000.00		439,240.81
Employees Benefits and Allocated Charges	1,360,246.00	1,419,005.00	1,568,148.00
Excess of revenues and other sources over (under) expenditures and other uses	138,487.94	1,924,559.54	(856,293.26)
Total Fund Balance – Beginning	3,570,744.84	3,709,232.78	5,633,792.32
Fund Balance Transfers	0.00	0.00	(2,500,000.00)
Total Fund Balance – Ending	3,709,232.78	5,633,792.32	2,277,499.06

TOWN OF WILMINGTON, MASSACHUSETTS
COMBINING STATEMENTS OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
CAPITAL PROJECTS FUND
FOR THE YEAR ENDED JUNE 30, 2020

	Main Street Sewer	Public Safety Building	Shawsheen School Window Replacement	WHS Feasibility Study	WHS Project	Yentile Farms Recreational Facility	Fire Pumper Truck	Nassau Storage Tank	Total (Memorandum Only)
Town Meeting Dates	4/22/89	4/26/97	5/2/2009	5/1/2010	12/10/11	4/25/15	4/30/16	5/5/18	
Initial Project Authorization	747,000	7,986,000	715,000	1,125,000	44,190,000	4,800,000	650,000	2,500,000	62,713,000
REVENUES:									
Intergovernmental	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
EXPENDITURES:									
Capital Outlay									
Total Expenditures	0.00	0.00	0.00	0.00	316,353.72	4,149.20	0.00	2,021,481.12	2,341,984.04
Excess of revenues over/under expenditures	0.00	0.00	0.00	0.00	(316,353.72)	(4,149.20)	0.00	(2,021,481.12)	(2,341,984.04)
Other Financial Sources(Uses)									
Issuance of Bond Anticipation Notes	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Retirement of Bond Anticipation Notes	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Proceeds of General Obligation Bonds & Notes	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Operating Transfers	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Financial Sources/Uses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Excess of revenues and other sources over (under) expenditures and other uses	0.00	0.00	0.00	0.00	(316,353.72)	(4,149.20)	0.00	(2,021,481.12)	(2,341,984.04)
FUND BALANCE JULY 1, 2019	56,000.60	588.69	259,672.10	65,784.78	(1,224,947.13)	4,449.20	0.00	0.00	(838,451.76)
FUND BALANCE JUNE 30, 2020	56,000.60	588.69	259,672.10	65,784.78	(1,541,300.85)	300.00	0.00	(2,021,481.12)	(3,180,435.80)

TOWN OF WILMINGTON, MASSACHUSETTS
SCHEDULE OF LONG TERM DEBT
FOR THE FISCAL YEAR 2020

DESCRIPTION	YEAR ISSUE	YEAR DUE	RATE	ORIGINAL PRINCIPAL AMOUNT	PRINCIPAL OUTSTANDING JUNE 30, 2019	BOND ADDITIONS	PRINCIPAL RETIREMENTS	PRINCIPAL OUTSTANDING JUNE 30, 2020
INSIDE DEBT LIMIT								
Remodeling Shawsheen School	08/2010	08/2020	2.63	720,000	140,000	0	70,000	70,000
Equipment-Ladder Truck	08/2010	11/2027	2.63	1,561,500	715,000	0	155,000	560,000
Recreation Facility	06/2020	11/2030	2.52	4,053,900	3,735,000	0	315,000	3,420,000
Sewer	08/2010	08/2031	2.81	1,369,000	1,034,706	107,000	119,908	1,021,797
TOTAL INSIDE DEBT LIMIT				7,704,400	5,624,706	107,000	659,908	5,071,797
OUTSIDE DEBT LIMIT								
Water	08/2010	08/2033	2.81	2,876,600	2,124,900	0	191,100	1,933,800
High School Project	09/2012	03/2037	3.28	44,190,000	31,770,000	0	1,765,000	30,005,000
TOTAL OUTSIDE DEBT LIMIT				47,066,600	33,894,900	0	1,956,100	31,938,800
GRAND TOTAL				54,771,000	39,519,606	107,000	2,616,008	37,010,597

TOWN OF WILMINGTON, MASSACHUSETTS
SCHEDULE OF EXPENDABLE AND NON-EXPENDABLE TRUST FUNDS
IN CUSTODY OF TOWN TREASURER FOR THE YEAR ENDED JUNE 30, 2020

	Balance June 30, 2019				Investment
	Non-Expend	Expendable	Total	Bequests	Income
S. Carter Common Fund	200.00	1,971.83	2,171.83	0.00	28.86
SDJ Carter Lecture Fund	6,000.00	3,880.20	9,880.20	0.00	546.71
Library Funds:					
Benjamin Buck	500.00	206.60	706.60	0.00	9.69
Burnap	200.00	105.25	305.25	0.00	4.15
Chester M. Clark	500.00	332.53	832.53	0.00	11.40
Charlotte C. Smith	500.00	551.93	1,051.93	0.00	14.38
Stanley Webber	0.00	3.60	3.60	0.00	0.01
Walker School Fund	275.00	2,149.23	2,424.23	0.00	32.93
Housing Partnership	0.00	158,436.18	158,436.18	0.00	2,080.94
Winifred Richardson Trust	25,000.00	267.07	25,267.07	0.00	71.44
Cemetery Funds	1,007,196.45	202,493.15	1,209,689.60	38,225.00	16,565.82
Biggar Scholarship	25,000.00	21,720.78	46,720.78	0.00	639.26
Scott D. Braciska Scholarship	0.00	15,837.20	15,837.20	0.00	280.48
Altman Family Education Trust	25,000.00	10,618.09	35,618.09	0.00	487.39
Justin O'Neil Scholarship	0.00	575.78	575.78	0.00	7.86
Joseph A. Murphy Scholarship	0.00	1,036.78	1,036.78	0.00	3.63
Irene M. Brennan Family Trust Scholarship	0.00	53,394.55	53,394.55	0.00	150.91
Elderly Services	0.00	41,420.89	41,420.89	14,757.65	467.04
Carney-Veterans Fund	0.00	24.32	24.32	0.00	0.00
Loddy Weisberg & Lena Leiter Scholarship	0.00	229,897.90	229,897.90	0.00	652.68
Town Scholarship Fund	0.00	30,073.67	30,073.67	2,810.00	335.73
WHS Scholarship Fund	0.00	150,102.61	150,102.61	1,050.00	13,064.98
Other Post Employment Benefits	0.00	5,620,239.80	5,620,239.80	0.00	132,145.86
Capital Stabilization Fund	0.00	10,731,732.73	10,731,732.73	0.00	273,141.59
Retirement Stabilization Fund	0.00	2,847,223.76	2,847,223.76	0.00	63,656.15
Barbara Johnson Trust	0.00	388,784.37	388,784.37	2,989.29	894.46
Zeneca Settlement	0.00	5,994.03	5,994.03	0.00	16.94
Invest. Fund Conservation	0.00	570.35	570.35	0.00	1.86
Confined Space	0.00	410.21	410.21	0.00	0.00
Employee's Health & Life Insurance	0.00	2,348,627.77	2,348,627.77	4,388,172.93	18,358.18
Employer's Health & Life Insurance	0.00	4,162,843.00	4,162,843.00	0.00	0.00
Olin Chemical	0.00	56,156.49	56,156.49	0.00	158.76
Andover Street Traffic Lights	0.00	17.62	17.62	0.00	0.00
Tracy Circle	0.00	5,923.96	5,923.96	0.00	16.76
Barrows Auditorium Renovation	0.00	1,333.19	1,333.19	0.00	18.25
Flex Spending Town & School	0.00	4,354.40	4,354.40	0.00	0.00
Middlesex Pines I & II	0.00	7,493.62	7,493.62	0.00	21.18
Adoption	0.00	418.39	418.39	0.00	1.20
I93 Ballardvale	0.00	1,470.70	1,470.70	0.00	9.25
Ambulance	0.00	0.00	0.00	0.00	0.00
National Grid Transfer	0.00	20,000.00	20,000.00	0.00	0.00
Student Activity Fund	0.00	90,831.72	90,831.72	87,693.49	0.00
Student Activity Fund Wildwood	0.00	7,060.26	7,060.26	871.57	0.00
Student Activity Fund Boutwell	0.00	2,739.59	2,739.59	89.20	0.00
Student Activity Fund Middle School	0.00	57,423.03	57,423.03	19,583.80	0.00
Student Activity Fund North Intermediate	0.00	4,723.87	4,723.87	7,338.16	0.00
Student Activity Fund West Intermediate	0.00	(936.06)	(936.06)	2,705.95	0.00
Student Activity Fund Woburn Street	0.00	4,918.13	4,918.13	12,710.77	0.00
Student Activity Fund Shawsheen	0.00	3,221.08	3,221.08	7,929.32	0.00
Student Activity Fund Reserve	0.00	75,552.97	75,552.97	0.00	0.00
Tailings	0.00	0.00	0.00	0.00	0.00
Tax Title Recordings	0.00	(6,874.11)	(6,874.11)	0.00	0.00
Street Openings	0.00	115,400.00	115,400.00	0.00	0.00
Firearms Permits	0.00	19,575.00	19,575.00	20,037.50	0.00
Outside Details: Police	0.00	(22,525.78)	(22,525.78)	494,344.23	0.00
Outside Details: Fire	0.00	10,602.83	10,602.83	26,525.64	0.00
Outside Details: Public Buildings	0.00	(16,242.24)	(16,242.24)	52,310.01	0.00
Forfeiture Deposits	0.00	44,336.00	44,336.00	14,200.00	0.00
Performance Bonds	0.00	991,381.46	991,381.46	76,180.20	0.00
Meals Tax	0.00	98.74	98.74	446.22	0.00
GRAND TOTAL	1,090,371.45	28,509,871.02	29,600,352.47	5,270,970.93	523,896.73

TOWN OF WILMINGTON, MASSACHUSETTS
SCHEDULE OF EXPENDABLE AND NON-EXPENDABLE TRUST FUNDS
IN CUSTODY OF TOWN TREASURER FOR THE YEAR ENDED JUNE 30, 2020

			Balance June 30, 2020		
	Transfers	Expenditures	Non-Expend	Expendable	Total
S. Carter Common Fund		0.00	200.00	2,000.69	2,200.69
SDJ Carter Lecture Fund		472.25	6,000.00	3,954.66	9,954.66
Library Funds:					
Benjamin Buck		0.00	500.00	216.29	716.29
Burnap		0.00	200.00	109.40	309.40
Chester M. Clark		0.00	500.00	343.93	843.93
Charlotte C. Smith		0.00	500.00	566.31	1,066.31
Stanley Webber		0.00	0.00	3.61	3.61
Walker School Fund		0.00	275.00	2,182.16	2,457.16
Housing Partnership		0.00	0.00	160,517.12	160,517.12
Winifred Richardson Trust		0.00	25,000.00	338.51	25,338.51
Cemetery Funds	(20,000.00)	700.00	1,045,421.45	198,358.97	1,243,780.42
Biggar Scholarship		0.00	25,000.00	22,360.04	47,360.04
Scott D. Braciska Scholarship		0.00	0.00	16,117.68	16,117.68
Altman Family Education Trust		0.00	25,000.00	11,105.48	36,105.48
Justin O'Neil Scholarship		0.00	0.00	583.64	583.64
Joseph A. Murphy Scholarship		0.00	0.00	1,040.41	1,040.41
Irene M. Brennan Family Trust Scholarship		0.00	0.00	53,545.46	53,545.46
Elderly Services		21,165.03	0.00	35,480.55	35,480.55
Carney-Veterans Fund		0.00	0.00	24.32	24.32
Loddy Weisberg & Lena Leiter Scholarship		3,750.00	0.00	226,800.58	226,800.58
Town Scholarship Fund		1,875.00	0.00	31,344.40	31,344.40
WHS Scholarship Fund		25,180.00	0.00	139,037.59	139,037.59
Other Post Employment Benefits	1,000,000.00	0.00	0.00	6,752,385.66	6,752,385.66
Capital Stabilization Fund	4,000,000.00	0.00	0.00	15,004,874.32	15,004,874.32
Retirement Stabilization Fund	500,000.00	0.00	0.00	3,410,879.91	3,410,879.91
Barbara Johnson Trust		165,520.75	0.00	227,147.37	227,147.37
Zeneca Settlement		0.00	0.00	6,010.97	6,010.97
Invest. Fund Conservation		0.00	0.00	572.21	572.21
Confined Space		0.00	0.00	410.21	410.21
Employee's Health & Life Insurance		3,593,362.27	0.00	3,161,796.61	3,161,796.61
Employer's Health & Life Insurance	13,000,000.00	10,784,371.81	0.00	6,378,471.19	6,378,471.19
Olin Chemical		0.00	0.00	56,315.25	56,315.25
Andover Street Traffic Lights		0.00	0.00	17.62	17.62
Tracy Circle		0.00	0.00	5,940.72	5,940.72
Barrows Auditorium Renovation		0.00	0.00	1,351.44	1,351.44
Flex Spending Town & School		0.00	0.00	4,354.40	4,354.40
Middlesex Pines I & II		0.00	0.00	7,514.80	7,514.80
Adoption		0.00	0.00	419.59	419.59
I93 Ballardvale		0.00	0.00	1,479.95	1,479.95
Ambulance		0.00	0.00	0.00	0.00
National Grid Transfer		0.00	0.00	20,000.00	20,000.00
Student Activity Fund		83,698.87	0.00	94,826.34	94,826.34
Student Activity Fund Wildwood		75.18	0.00	7,856.65	7,856.65
Student Activity Fund Boutwell		0.00	0.00	2,828.79	2,828.79
Student Activity Fund Middle School		34,561.37	0.00	42,445.46	42,445.46
Student Activity Fund North Intermediate		8,356.41	0.00	3,705.62	3,705.62
Student Activity Fund West Intermediate		3,245.27	0.00	(1,475.38)	(1,475.38)
Student Activity Fund Woburn Street		9,044.31	0.00	8,584.59	8,584.59
Student Activity Fund Shawsheen		13,666.60	0.00	(2,516.20)	(2,516.20)
Student Activity Fund Reserve		0.00	0.00	75,552.97	75,552.97
Tailings		0.00	0.00	0.00	0.00
Tax Title Recordings		0.00	0.00	(6,874.11)	(6,874.11)
Street Openings		15,000.00	0.00	100,400.00	100,400.00
Firearms Permits		27,750.00	0.00	11,862.50	11,862.50
Outside Details: Police		476,696.83	0.00	(4,878.38)	(4,878.38)
Outside Details: Fire		28,527.63	0.00	8,600.84	8,600.84
Outside Details: Public Buildings		67,561.91	0.00	(31,494.14)	(31,494.14)
Forfeiture Deposits		0.00	0.00	58,536.00	58,536.00
Performance Bonds		117,100.38	0.00	950,461.28	950,461.28
Meals Tax		408.24	0.00	136.72	136.72
GRAND TOTAL	18,480,000.00	15,482,090.11	1,128,596.45	37,264,533.57	38,393,130.02

PUBLIC SAFETY

Fire Department

While 2020 was an exceptionally difficult and trying year for the Town of Wilmington and all of its residents, I am proud to report that the Fire Department never missed a beat. The members of this department answered the calls for service day in and day out, throughout the unprecedented COVID-19 pandemic. They have proven themselves to be true professionals in these times of uncertainty and added stress.

Our team changed dramatically in 2020. We bid farewell to Chief Joseph T. McMahon, Lieutenant Walter Daley and Fire Fighter Robert Patrie. We thank them for their service, leadership, knowledge and passion for helping the citizens of Wilmington throughout their combined 95 years. William F. Cavanaugh, III was appointed Fire Chief and Christopher G. Pozzi, Deputy Fire Chief, in February. Thomas Ceres was appointed as Provisional Lieutenant in June. We also welcomed George Boudreau, Jason Baker, Michael Feyler, Meredith Welch, Joseph Leverone and Brian Souza to the department as probationary Fire Fighters. Additionally, Lauren Parisi joined us as our part time clerk. These new members of the department have done extremely well during some trying times!

We overcame many obstacles in 2020. The Massachusetts Fire Academy was placed on hold for all classes including Career Recruit, which is required for our new hires to become certified Fire Fighter I/II. We saw delays in the delivery of our new Engine 1 due to the factory shut down in Pennsylvania. Supplies were limited, nursing homes were hit extremely hard by the pandemic, and we were having to adjust quickly to the "new norm".

The following Department roster is provided:

Chief
William F. Cavanaugh, III

Deputy Fire Chief
Christopher G. Pozzi

Clerks
Rebecca Sanderson
Lauren M. Parisi

Lieutenants
Ryan P. Quigley, Fire Prevention
David P. Woods, Operations and Training

Chief William F. Cavanaugh, III

GROUP 1

Lieutenants
Robert W. Varey, III, Commander
Russell D. Stering, Company Officer

Fire Fighters
Jason A. Baker
Edward J. DeLucia
Christopher S. Elliott
Jason M. Kennedy
John T. Mulrenan, IV
Edward C. Sousa
Brian K. Souza
Charles R. Taylor, Jr.

GROUP 2

Lieutenants
Brooke C. Green, Commander
William J. Herrick, Jr., Company Officer

Fire Fighters
George E. Boudreau
Jesse C. Bozzella
Thomas C. Casella
Michael P. Jennette
Gregory S. Murphy
Michael Rideout
Meredith L. Welch

GROUP 3

Lieutenants
Erik J. Nansel, Commander
Thomas W. Ceres, Company Officer

Fire Fighters
John C. Baker
Alexander C. Danas
Keith E. Kelly
Joseph A. Leverone
Michael P. Robbins
Joseph F. Russell
Kyle R. Skinner
Megan L. Sullivan
Matthew D. Tremblay

GROUP 4

Lieutenants
Frederick J. Ryan, Commander
Eric S. Robbins, Company Officer

Fire Fighters
Anthony Adamczyk
Michael A. Feyler
Eric M. Gronemeyer
William J. Kent, III
Robert R. Lynch, Jr.
Nicholas Newhall
George M. Robinson
Eric R. Siegel

The Board of Selectmen Welcome New Members of the Fire Department.

To say that 2020 was a year of changes, and adjusting on the fly is an extreme understatement. The COVID pandemic has tested our resources, our resourcefulness and our nerves. Our members were forced to deal with PPE shortages and higher disinfection for equipment after almost every call. We waited for assistance from the State and FEMA to procure PPE. The members of this department came together and were able to make sure that we took advantage of every opportunity to protect ourselves and our families. Deputy Pozzi and Lt. Woods were instrumental in obtaining supplies as part of the Emergency Management Team. Making sure that the equipment we received was up to par with safety and health standards.

We worked tirelessly with other Town departments, especially the Board of Health, to ensure that we were prepared for any situation. We assisted them with acquiring surgical masks for public distribution, coordinating election procedures and practices with the Town Clerk and vaccination clinics for first responders. Public Buildings made numerous disinfection passes through the building to augment the day to day cleanings that were done by the staff here. We also had some interoperability adjustments to make with the Police and Public Safety Dispatch. These changes went flawlessly thanks to the hard work and coordination of all that were involved.

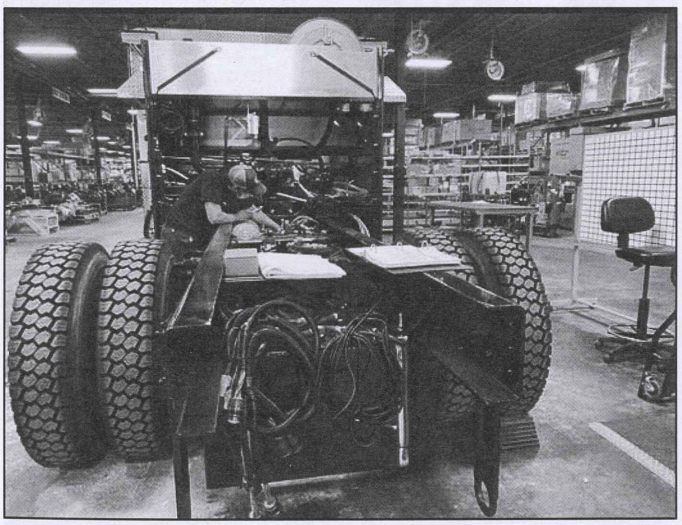
We have also been heavily involved in navigating reimbursements for costs associated with the COVID pandemic through the CARES Act and FEMA. We have been collecting and submitting documentation to be eligible for reimbursements. Senior Clerk Rebecca Sanderson has been instrumental in making sure that all Department Heads were up to date on the ever changing requirements and eligible items for both programs. Without her diligence, the Town would have missed out on many opportunities to recover funds incurred during this pandemic.

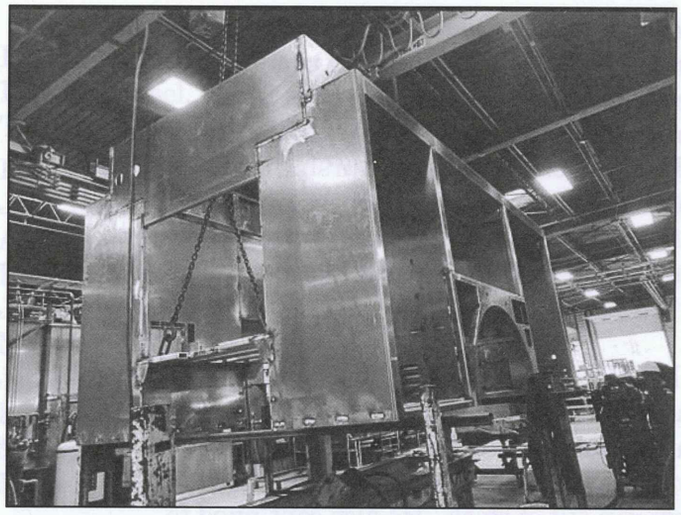
The Fire Prevention Division, led by Deputy Chief Pozzi and Lt. Quigley, conducted 692 inspections with the assistance of the on duty crews in 2020. Fire Prevention is responsible for ensuring compliance of Massachusetts Fire Code in all public buildings and private businesses. Lauren Parisi has been instrumental in scheduling and maintaining records of inspection throughout the year. With the system that she has developed, Deputy Pozzi and Lt. Quigley are able to efficiently inspect nursing and health facilities, gas stations, day care centers, new residential construction, residential transfers and restaurants. Prevention is the main permitting entity within the Department as well. Permits such as flammable storage, hazardous materials processing, propane and oil burners are just a few of the permits that are issued through Fire Prevention.

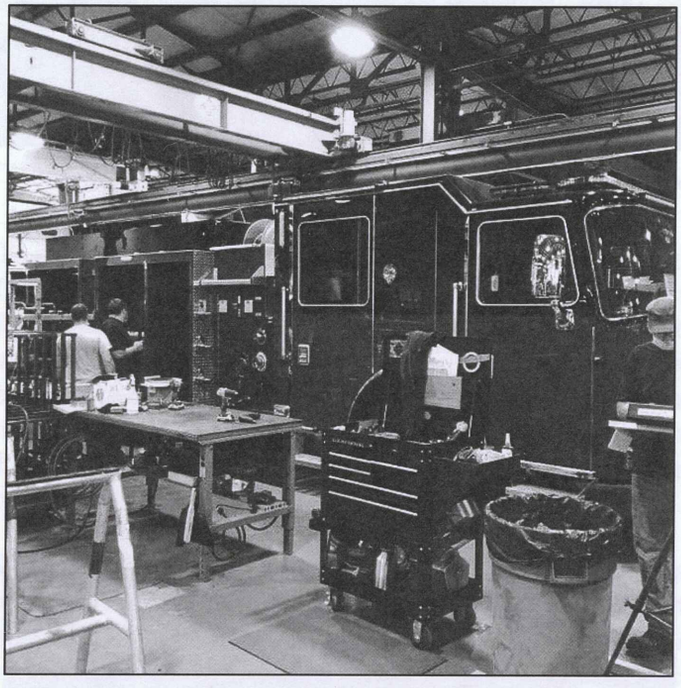
Operations has taken on a slightly different role this year. Lt. Woods has done a phenomenal job in keeping up with changes in state licensing and contract renewals. Along with his regular duties of supply ordering and training scheduling, he has been a vital part of our emergency PPE tracking. As COVID ramped up, Lt. Woods kept a close eye on inventory on hand, expedient ordering of replacement PPE and thinking outside the box when our regular suppliers ran out of stock. He also continued to work closely with the State to renew our ambulance and drug licenses, coordinate EMT refresher training for the department, and work with the DPW to ensure timely repairs of vehicles.

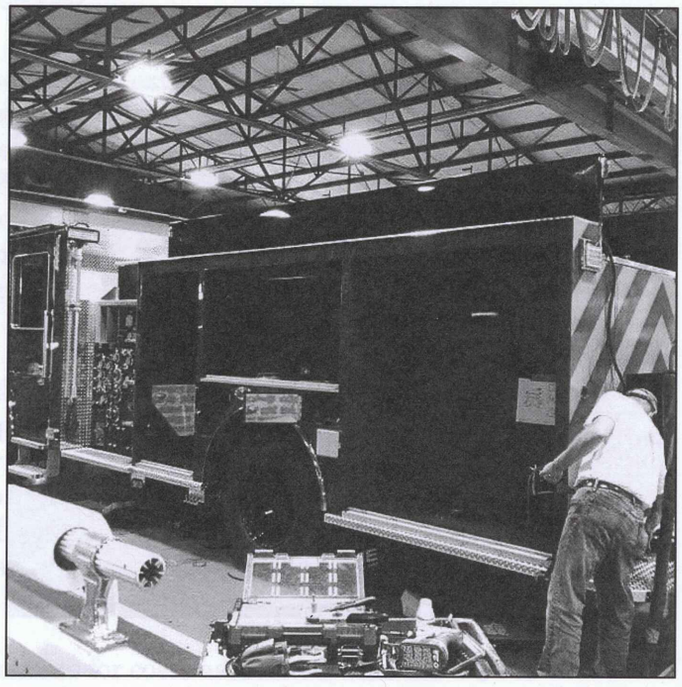
Not all was bad this past year. I am pleased to report that all but two of our new members have attended the Massachusetts Fire Academy and are now working on shift. We took delivery of a 2020 KME Severe Service Rescue Pumper over the summer. It is an extraordinary vehicle that we refer to as "Engine 1". We also teamed up with the Department of Fire Services Special Operations Division to become the new home of one of the States Hazardous Materials response vehicles. This is a great thing for the community such as ours because the response time for that vehicle to a scene when requested in Wilmington is almost immediate.

The Making of Engine 1









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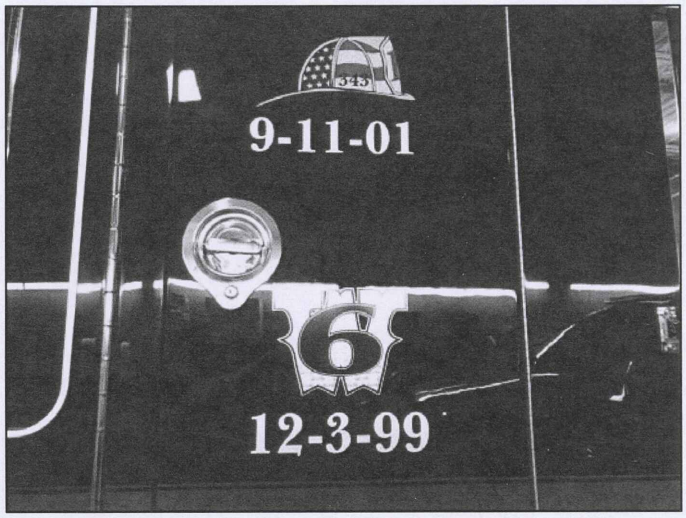
ENGINE
1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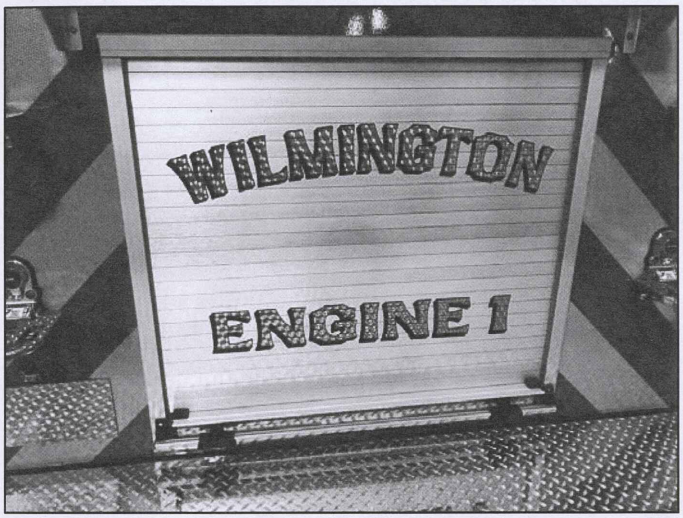
WILMINGTON
ENGINE 1

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ENGINE
1
ENGINE

In closing, we would like to thank the Town Manager, Assistant Town Manager, Finance Committee, Board of Selectmen and residents for the support that has been shown to us over the last year.

The Department responded to a total of 4,067 calls for assistance during 2020.

Brush Fire	78	Motor Vehicle Crash	253
Burn Complaint	33	Mutual Aid – Ambulance	118
Carbon Monoxide	57	Mutual Aid – Fire	17
Commercial Building Fire	1	Mutual Aid – Line Box	10
Electrical *(NOT WIRES)*		Mutual Aid – Station Coverage	8
Fire, Chimney	1	Odor, Any Type	45
Fire Drill	27	Patient Assist	161
Fire, Dumpster	2	Pump Job	1
Fire, Stove	7	Radio Box	119
Fire, Truck/Car	12	Residential House / Structure	15
Gas Leaks	4	Roll Call / Log Entry	18
Haz Mat Incident	0	Service Calls	27
Inspections / 26F, Oil, Propane	692	Smoke Detector Activation	50
Investigations, Any Type	109	Smoke in Building	10
		Central Station Activation	114
Lockout of Building / House	7	Training, Any Type	
Medical Aid	1,786	Water Rescue	
(INCLUDING REFUSAL DOCUMENTATION)		Wires Arcing	

Extinguishing a Dumpster Fire.

Public Safety Dispatch

Our Public Safety Dispatch Center is the main point of contact for all emergency and business calls. They also handle all of the walk-in inquiries from the public. Each of our Dispatchers are trained and certified in 9-1-1 call taking, Emergency Medical Dispatch, CPR/AED, Computer Aided Dispatch and CJIS terminal. These professionals handled 25,618 emergency calls in calendar year 2020. They also handled an estimated 40,000 additional business calls for Fire and Police as well as inquiries from the public for a wide range of information.

We are fortunate to have such dedicated and hard working professionals in the Dispatch Center. They are the voice that is heard by every caller in Wilmington that dials 9-1-1 for assistance. These men and women triage calls, dispatch appropriate Public Safety resources and enter key information in our mainframe which allows for prompt and accurate reporting to the State and other agencies as required.

We are fortunate in Wilmington to continue to have Emergency Dispatchers in house. This gives us an advantage over surrounding communities because they are a big part of the Public Safety team. Our Dispatchers learn each Fire Fighter's and Police Officer's routines and radio mannerisms. This is important because they can anticipate when additional help is needed and minimize delays in getting that help to the scene. They come from varying backgrounds and all bring with them a variety of skills that make them a well-rounded and diverse group.

During COVID, Fire and Police were recognized as "being at work 24/7". These professionals are no different. They reported to work each and every day to ensure the safety of Fire, Police and, most importantly, the citizens of Wilmington.

The following roster is provided:

Dispatch Supervisor
Corey K. Swift

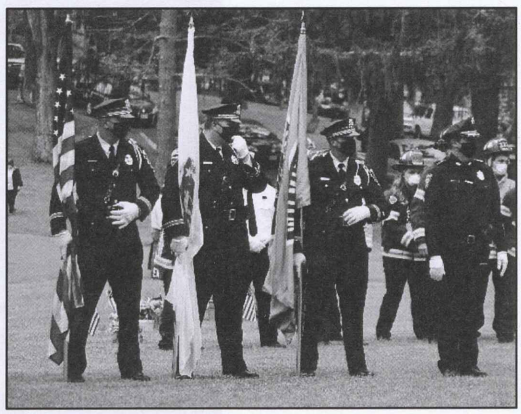
Dispatchers
Kyle L. Sencabaugh
Jamie A. Miano
Marc A. Fluet
Jill Regan
Derek W. Leffler
Jared D. Winston
Jocelyn M. Jenks
Trey M. Griffith
John M. Stavro
Matthew L. Stone

Police Department

In accordance with the By-Laws of the Town of Wilmington, I hereby respectfully submit the annual report on the activities of the Wilmington Police Department for the year 2020.

In January 2020 we, at the Wilmington Police Department, started the year with hope for a safe and secure New Year for the residents of Wilmington. We had no idea at the time that our nation would be facing a global pandemic as well as some of the largest civil unrest since the 1960s. Not many of us took notice on January 9th as the World Health Organization announced a mysterious pneumonia detected in Wuhan, China. Little did we know how much our lives would change in a matter of weeks. As the global pandemic took hold of the country we at the Wilmington Police Department were met with challenges we had never faced before. It was a stressful time for all of us. But I'm happy to report the men and women of the department rose to the challenge. Our top priority in the months that followed was the health and wellbeing of our residents. With stay at home orders in place the isolation that comes with the orders was a great concern. A priority for the department was to let residents know that we are here for them and will always respond to their needs. The response may have looked different with officers in masks and personal protective equipment (PPE). But, the same professional and compassionate response did not change. In May of this year, following the death of George Floyd in Minneapolis, protests erupted across the nation. At least 140 cities and 21 states called out the National Guard to assist with the unrest. It was a difficult time for those of us in law enforcement who were frustrated that the negative actions of a few in our profession reflect upon all of us. On June 4th Wilmington held a peaceful walk for justice. Organized by Wilmington Alumni Maggie Brown, citizens of all ages participated in the walk. Ms. Brown worked closely with our department to ensure the event was safe and peaceful. The Wilmington Police Department is committed to engaging with the community to improve the way we serve the community.

At the June 27th Annual Town Meeting the residents voted to increase the department by funding an additional sergeant and patrol officers positions. Officer Kevin Cavanaugh was promoted to the rank of Sergeant and was sworn in on October 9th. Sergeant Cavanaugh is an 8 year veteran and has a Bachelor's Degree from Salem State, currently he is finishing his Master's Degree in Criminal Justice at University of Massachusetts Lowell. More supervision is needed to handle the growing complexities and potential liabilities associated with modern policing. We believe Sergeant Cavanaugh will be well suited to meet these challenges. During the continuing pandemic, the Police Department has worked hard to maintain the same level of service we have always provided. We will continue to focus our efforts to assist those residents that struggle with mental health and substance abuse issues. Both of these issues have been compounded by the isolation associated with COVID -19. We continued to strengthen our collaboration with the Wilmington School District this past year. We also worked closely with Veterans' Services and support them whenever needed as they serve those veterans who have unselfishly served for us.



We worked with Elderly Services this year to ensure that our older population understood that, even in the pandemic, Town departments are here for them. We believe it is essential to work in collaboration with all Town agencies to assist our most vulnerable.

Despite the overall reduction in traffic and accidents related to the pandemic, traffic concerns continue to be a frequent concern of many residents. The volume of commuter traffic may have declined, but the overall speed sharply increased. In February of this year, Officer Daniel Furbush was assigned to the Traffic Safety Division to fill the vacancy left by Sergeant Matthew Stavro. Officer Furbush has enthusiastically embraced his new role. He meets with residents on a regular basis to try and come up with solutions to alleviate traffic concerns. In the coming year we are hopeful that we start to get back to normal. Officer Furbush and Safety Officer Brian Moon will continue to work closely with residents, the Department of Public Works and local officials to meet whatever the post pandemic traffic related issues are ahead of us.

During this past year Department Clinician Samantha Reif finished her course and field requirements and is now a Licensed Independent Clinical Social Worker (LICSW). We congratulate Samantha on this accomplishment. The Department also hired a new Recovery Coach to assist with Samantha's great work. In November, Erin McCauley joined the Department when she was hired as a part time Recovery Coach. They will both continue to assist us in expanding services to individuals and their families who are struggling with addiction disorders and mental health crises. The pandemic has only made this position a more vital one.

I would like to thank Susan O'Neil, Dawn Naimo and Julie Magaldi for their work during this difficult year. While many Town employees worked from home or could not work because of stay at home orders, these three were dedicated professionals and made sure the work of the Department was always done. I want to recognize the Public Safety Dispatch for the incredible work they have done all while trying to stay safe and healthy in one room. Providing service during this difficult time would not be possible without the support of these dedicated men and women. They too experienced the stress of loved ones who contracted COVID-19, but still had to show up at risk to their own health. All the while maintaining the high level of service the Town is accustom to. Our Animal Control Officer, Christopher Sullivan, had another busy year despite COVID-19. ACO Sullivan still brings his enthusiastic and professional dynamic to the position. He looks forward to keeping the many positive relationships with the Wilmington community he gained before the pandemic. He hopes to initiate more education efforts through social media and in person classes in the future.

We officially welcomed officers Kathryn Goodwin and Michael DiLorenzo in July. Officers Goodwin and DiLorenzo had the difficult task of trying to complete all their academy training during a global pandemic. The academy was suspended for a period of time. After hard work and perseverance they successfully graduated on July 1, 2020.

Lastly, we said goodbye to Officer Louis Martignetti in January of 2020 and Officer Rafael Cruz in November 2020. Officer Martignetti retired after 30 years of dedicated service to the Town of Wilmington. Lou will be remembered for his kind demeanor and dependability when his fellow officers needed him. Officer Cruz made the decision to leave law enforcement and accept an opportunity he was offered in the private sector. Officer Cruz was an 8 year veteran of the Police Department. We wish him well in his new career.

The following was the Departmental Roster of Personnel for 2020

Chief of Police

Joseph A. Desmond

Deputy Chief

Brian Pupa

Lieutenants

Christopher J. Ahern, Primary Evidence / Evening Watch Commander
David J. Bradbury, Operations
Charles R. Fiore, Jr., Detective Bureau / Crime Analysis / Licensing
Daniel E. Murray, Accreditation / Policy Development
Scott A. Sencabaugh, Emergency Planning / Training
David A. Sugrue, Shift Commander

Sergeants

Kevin Cavanaugh
John W. Delorey
Brian T. Hermann
David M. McCue
Mathew D. Stavro

Detectives and Specialist

Ronald J. Alpers, Jr., Detective / Community Liaison
Dan C. Cadigan, School Resource
Christopher J. Dindo, Detective
Brian J. Gillis, Inspector / Court
Brian M. Moon, Safety Officer
Patrick B. Nally, Detective
Michael J. Patterson, Narcotics
Julie M. Pozzi, Detective
Emily L. Stebbins, School Resource
Brian J. Stickney, Detective

Uniform Patrol Officers

Michael R. Cabral
Daryl J. Ceruolo
Richard A. DiPerri, Jr.
Scott Dunnett
Michael R. DiLorenzo
Joseph A. Fitzgerald
Shane A. Foley
Daniel P. Furbush, IV
Kathryn C. Goodwin
Dillon K. Halliday
Paul W. Jepson
Michael E. Johnson
Paul A. Krzeminski, Training
Thomas A. McConologue
Nicholas Noftle
Julio J. Quiles
Kevin J. Skinner
Megan M. Sousa
Brian E. Tavares
Brian D. Thornton
Michael W. Wandell
Michael A. Wilson

Department Clerks

Julie A. Magaldi
Dawn M. Naimo
Susan M. O'Neil

Animal Control Officer

Christopher H. Sullivan

Health and Recovery Coordinator

Samantha P. Reif, LICSW
Erin M. McCauley, Recovery Coach

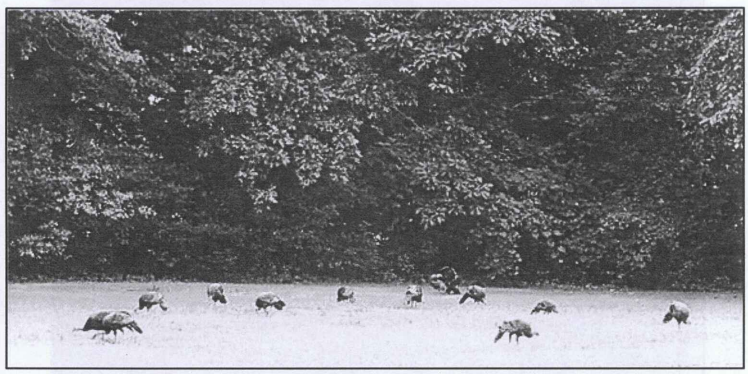
Auxiliary Police Officers

Stephen M. Cain
Charles E. Holmes, Sr.
Mario R. DiMeco

Animal Control

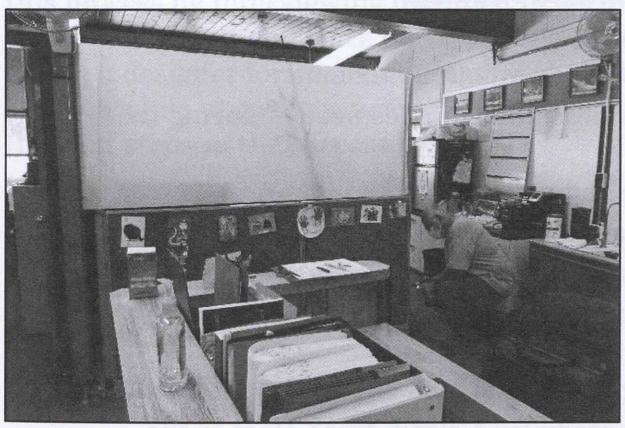
Below are my final numbers for 2020. As you'd expect, most of the numbers are down from the previous year due to COVID. This is most reflective in the number of inspections, which the state instructed Animal Control Officers not to do, and the number of Rabies Clinic participants which, unfortunately, was canceled in 2020.

Total Animal Calls For Service:	732
Deceased Animal Removal:	144
Dog/Cat Bites:	34
Barn Inspections:	12
Reports:	59
Loose Dogs Picked Up:	23
Dogs Returned To Owners:	23
Quarantines:	45
Quarantine Releases:	45
Citations:	3



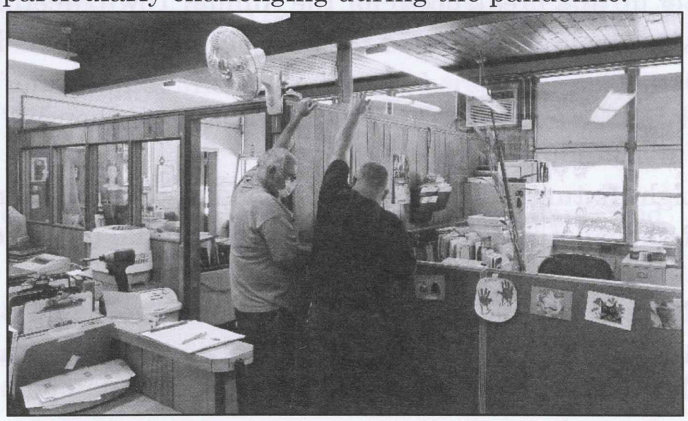
FACILITIES & INFRASTRUCTURE

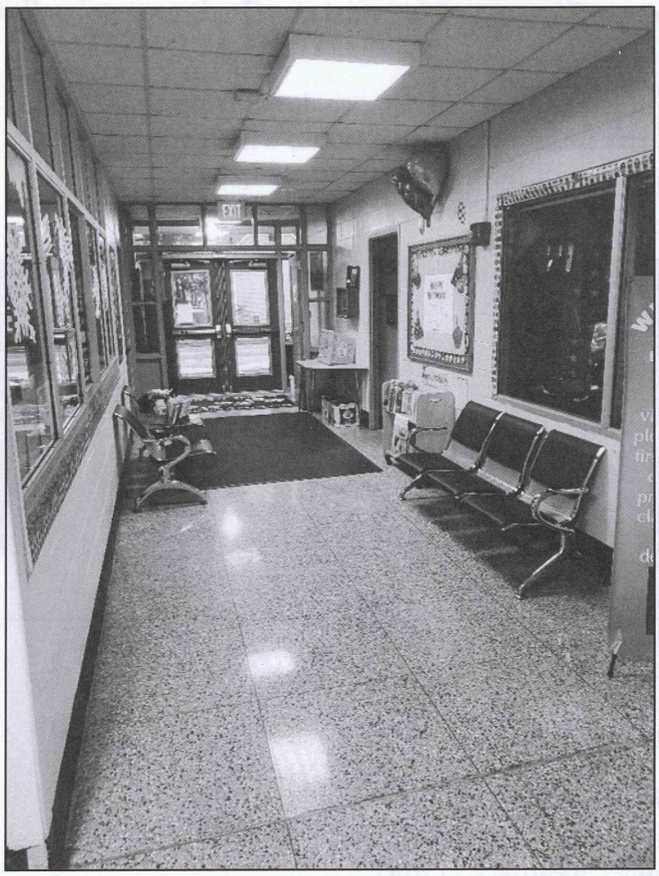
Public Buildings Department

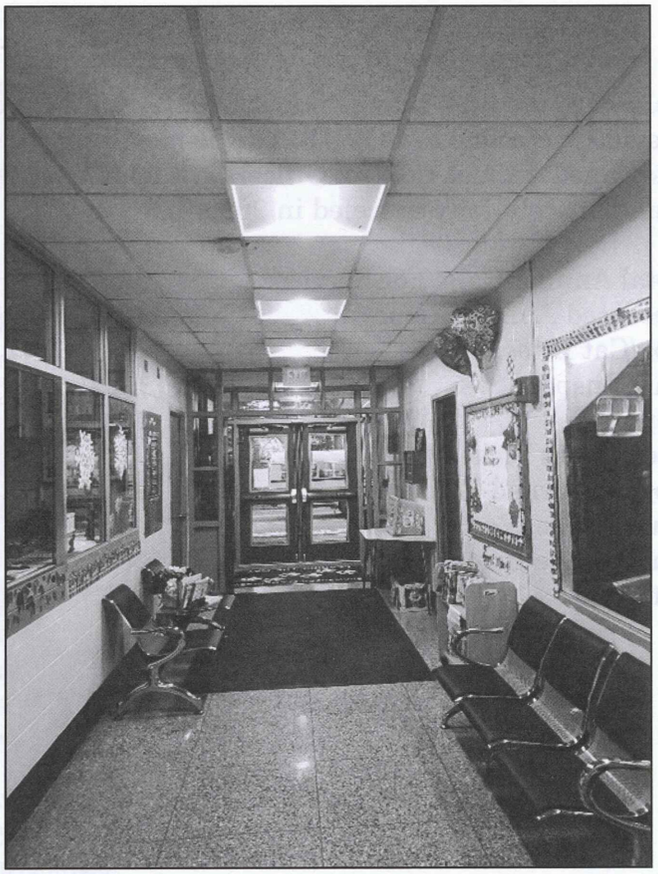


Carpenters Barry Ferrara and David Sullivan Install Plexiglass Barrier in the Town Manager's Office.

The Public Buildings Department is responsible for the maintenance of all town and school buildings. We ensure that all town facilities are properly cleaned, disinfected and maintained for school students and staff, town employees as well as the general public. The Public Buildings Department provides service for town-owned traffic signals, the set up for state and town elections, town meetings, High School graduation plus other community events throughout the year which has been particularly challenging during the pandemic.







Before and After – New Lights Installed at Shawsheen Elementary School

The following are highlights for some of the projects completed during 2020:

- Routine maintenance performed in all school and municipal buildings.
- Set up voting stations for the election at the Shriners Auditorium.
- Built shields and dividers to assist with social distancing during the pandemic.
- Delivered and maintained PPE, HEPA filters, air purifiers and supplies needed during the pandemic.
- Air quality testing in all school buildings during the pandemic.
- Disinfected all Town and School buildings during a pandemic.
- Set up for High School Graduation and awards ceremonies during the pandemic.
- Food and supplies delivered for Food Services to support the Food Assistance Program during the pandemic.
- Set up and break down for the Annual Town Meeting which was held outside under a tent.
- All schools cleaned over the summer break and made ready for a clean, fresh start to the new school year.
- Paint the exterior of the "Little West Schoolhouse", Harnden Tavern and Barn, the 4th of July Building and the Art Center.
- Light fixtures at the West Intermediate School are now 100% LED (Light Emitting Diode).
- Removal of all asbestos containing material (ACM) ceiling tiles and replaced with new tiles at the West Intermediate School.
- Replaced the old light fixtures at the Sargent and Butters Row Water Treatment Plants.
- All Town buildings boilers, Univents, air handlers and exhaust systems were serviced, cleaned, all filters changed and outside air dampers opened for increased air circulation.

- Maintained emergency generators and emergency lighting at all schools and Town buildings.
- Remodeled and updated the interior of the Art Center in preparation for the Students Services Division of the School Department.
- Complete kitchen make over, refinished hardwood floors, replaced bathroom partitions and fixtures, painted the interior walls, removed and replaced interior doors and installed two new Split HVAC Units at the Senior Center.
- All town-owned traffic signals were maintained and repaired as needed.
- All lighting maintained for the Town parks, Town Common, tennis courts and the exterior of all Town owned buildings.
- Continued lighting replacement with new LED light fixture throughout Town buildings.
- Installed a new dual fuel heating system at the Library with new variable frequency drives, pumps and controllers.

For an updated list of completed projects please visit our department's website at www.wilmingtonma.gov

We gratefully acknowledge the support of the Board of Selectmen, the Town Manager, all Town Departments, School Administration and especially all the employees of the Public Buildings Department for their continued support and cooperation making 2020 a productive year.

Permanent Building Committee

The year 2020 has been a busy one for the Permanent Building Committee. At the 2020 Annual Town Meeting the Town voted to appropriate the funds for a feasibility study and schematic design for two building projects: a new Senior Center and a new Town Hall / School Administration building. The first part of this phase is for the Town to hire an Owners' Project Manager (OPM) for each of these building projects. The Building Committee plays a key role in this process by interviewing qualified firms to determine which firm is best suited to represent the Town of Wilmington. Once an OPM for each project has been chosen, the next step will be to obtain a designer for each building project. The Committee is focused on these two building projects while utilizing information provided by the Facilities Master Plan and we look forward to the next steps in the process.

We gratefully acknowledge the support of the Board of Selectmen, Town Manager, Town departments, the School administration and especially the people of Wilmington for their support and cooperation for these and future projects.

Department of Public Works

In accordance with the By-laws of the Town of Wilmington, I, Michael J. Woods, hereby respectfully submit the annual report on the activities of the Wilmington Department of Public Works for the year 2020.

The Department of Public Works consists of six (6) divisions: Highway, Tree, Cemetery, Parks and Grounds, Engineering and Water & Sewer.

Major Public Works Projects and Programs:

The Department of Public Works worked on the following major projects during 2020:

Underground Fuel Storage Tanks Conversion Project

As stated in last year's Annual Report, the two existing 30-year old 10,000 gallon underground gasoline and diesel tanks (USTs) at DPW were removed and replaced with new 10,000 gallon above ground fuel tanks. Preparation work on this project began on September 10, 2019 with the actual tank extraction work beginning on November 18, 2019. The new above ground fuel tanks were completed on January 17, 2020 and the first vehicle to receive fuel from the new tanks was the Operation Manager's vehicle, Highway 2. A new Spill Prevention Control and Countermeasure (SPCC) Plan was prepared for the new tank system in February of 2020.

Roadside Spill Control Plan and Training for DPW Personnel

A new roadside spill control and response plan was prepared and implemented for DPW staff. The plan includes standard protocol for emergency roadside response in dealing with spills within traveled roadways and town property. All DPW staff was trained in the new procedure during a safety meeting on February 12, 2020. The policy seeks to streamline DPW emergency first response during car accident and other spill situations when the Department's services are required.

Coronavirus Impact to DPW Operations

Due to the Coronavirus Pandemic (COVID-19), the Department of Public Works shifted to a remote / essential work schedule from March 24, 2020 through May 22, 2020. During this time, crews stayed busy performing essential and first responder work, coordinating with public safety for as-needed response, continued to perform essential maintenance tasks such as road patching, infrastructure repair, pump station maintenance, seasonal field preparation, tree and limb removals, fleet repair and burials at the Wildwood Cemetery. The Operations team held daily remote meetings to coordinate the day's essential work activities, ensuring all required work was executed. Crew safety was paramount during this unprecedented time.

Improvements to Boutwell School Grounds

Several small construction projects occurred at the Boutwell School grounds during 2020. Fifty feet of new wooden guardrail was installed on February 18, 2020 between the parking lot and the playground by the Town's FY21 guardrail contractor. As part of the FY21 furnishings & equipment operating budget, the existing chain link fence on the west side of the Boutwell School property was removed and replaced. In total, approximately 340 feet of existing chain link fence was removed and 170 feet of new 4 foot high, 6 gauge black vinyl coated chain link fence was installed between the playground and the adjacent residential property. This work was completed during the week of August 17, 2020. Furthermore, minor repairs were made to the existing concrete curbing on the property.

Tree Planting Program

Pathfinder Tree planted 10 trees in Wilmington on April 9, 2020 and April 10, 2020. Five trees were planted along the sidewalk in the Town Right-of-Way at the intersection of Middlesex Avenue and High Street (2 Katsura, 2 Ginko and 1 London Plane), two trees along Middlesex Avenue in front of St. Thomas' Church (1 Katsura and 1 London Plane) and three trees at Rotary Park at the walkway by the baseball fieldhouse (1 Katsura, 1 London Plane and 1 Ginko).

In FY21, Pathfinder Tree re-secured themselves as the Town's annual tree planting contractor as part of the DPW's annual bid process for materials and planted 11 additional new trees on October 23, 2020. The trees included a new honeylocust at the North Wilmington Commuter Rail parking

lot, a new Sweetgum tree to replace a dying tulip tree at the Town Common, 2 new Little Leaf Linden trees at the Swain parking lot entrance, 4 Kwanzan Cherry trees at the entrance to the Whitefield School fields and Registry of Motor Vehicles grass strip on Middlesex Avenue, and 2 Riverbirch trees and a Tulip Tree at Rotary Park.

Weather-Related Emergency Response

In addition to typical winter storm response, the DPW provided storm response services for several warmer weather storm emergencies.

A large nor-easter struck Wilmington on April 13, 2020 which prompted DPW crews to respond to downed trees and limbs during the Corona Virus shutdown.

In addition, Tropical Storm Isaias hit the Town of Wilmington on Tuesday night August 4, 2020 at approximately 4:00 p.m. DPW crews provided response until approximately 11:00 p.m. when the storm let up. The primary threat was damaging wind gusts to approximately 55 mph. The DPW recorded approximately 35 reports of trees or limbs down and completed the storm cleanup entirely in-house without contractor assistance.

Palmer Way Drainage System Upgrade

A new drainage system was installed on Middlesex Avenue at the intersection of Palmer Way. The system includes approximately 400 feet of corrugated plastic drainage pipe, two manholes and two catch basins in the vicinity of 316 Middlesex Avenue. The project seeks to alleviate gutter line ponding in Route 62 Middlesex Avenue and was completed on June 25, 2020 by the Highway Division's in-house crews.

DPW First Responders Recognized

On June 19, 2020, the DPW held an appreciation ceremony to honor DPW employees as First Responders. The ceremony coincided with an "essential employee" appreciation luncheon sponsored by the Sons of Italy and was held in the DPW garage. During the ceremony, DPW management presented the American Public Works Association's (APWA) stance on public works employees as first responders and reminded the crews of their obligations as essential workers. The ceremony concluded with the raising of the APWA First Responder national symbol flag to the DPW flagpole. The ceremony was documented locally in the Town's quarterly newsletter "Town Topics", regionally by the New England Chapter of American Public Works Association website, and nationally as a featured article in the August 2020 edition of the American Public Works Association magazine, "The Reporter".

Woburn Street School Parking Lot Reconstruction Project – Phase 2

The DPW's School and Town Building Parking Lot Resurfacing Program continued this year with the inclusion of the resurfacing of the Woburn Street School's upper parking lot. The work was performed with the Town's annual roadway management contractor and included reclaiming the existing pavement, removing the existing bituminous curb, grading and compacting the existing base material, installing approximately 580 tons of 2.75" thick modified state wearing course and the installation of approximately 1,600 linear feet of new granite curbing. The parking lot was striped in-house by DPW crews and was completed the week of August 6, 2020. The work also included a reduction in the impervious area of the parking lot by reducing the width of the pedway to Marcia Road and introducing a drainage swale to mitigate runoff from the parking lot.

Walkway Rehabilitation at the Silver Lake Fishing Pier

Approximately 400 square feet of root damaged walkway was replaced on August 12, 2020 at Silver Lake between the gravel parking lot and the fishing pier. This work received a Negative Determination of Applicability with the Wilmington Conservation Commission and erosion controls were implemented during construction activity. Work was performed by in-house DPW forces.

New Connecting Walkway in Section N of Wildwood Cemetery

A new walkway was constructed in Cemetery Section N to provide handicap access to all other poured walkways in this section from the access driveway. The walkway consists of approximately 150 linear feet of 4' wide stamped concrete. The work was performed in-house by DPW crews and was completed the week of August 3, 2020.

New Privacy Fencing Installed in Cemetery Section O

New privacy screening fencing was installed separating the new cemetery Section O from the cemetery garage. Approximately 64 feet of 8' high vinyl privacy fence was installed as part of the FY21 Operating Account (Furnishings and Equipment) in November of 2020. In addition, a new cedar post and rail wetland delineation fence was installed along the wetland line of Section O on August 11, 2020.

New Traffic Signal Camera Detection at High Street and Middlesex Avenue

As part of the FY21 Capital Plan, a new single lens traffic detection camera was installed at the intersection of Middlesex Avenue and High Street. This camera, in conjunction with the recently upgraded traffic controller, provides a more efficient phasing operation based on actual traffic queuing at the intersection. This system replaces the existing timed phasing control of the existing signals. The project was awarded to Electric Light Company, Inc. after an advertised bid process and has greatly improved the efficiency of the existing traffic signal.

Shawsheen School Tennis Court Reconstruction Project – Design Services Phase

Design services to reconstruct the existing tennis courts at the Shawsheen School were funded by the Town's FY21 Recreation Revolving account. A consultant was hired by the Town of Wilmington to develop conceptual options for the area and follow through to design documents on a selected layout. A preliminary kickoff meeting was conducted virtually on August 10, 2020 and a design consisting of 2 reconfigured basketball courts and 2 tennis courts was presented to the Department. Design services on this project will continue into 2021 with the preparation of written specifications and bid documents for FY22.

Repairs to the Walkway at the Public Safety Building

The Highway Division repaired the concrete sidewalk outside of the police cruiser parking area at the Public Safety Building. The existing sidewalk had spalled and the new sidewalk included drainage improvements at the start of the walkway, which aims to mitigate a low area prone to icing in the winter. This work was completed on September 18, 2020.

Drain Line Repairs on Shawsheen Avenue near the Billerica Town Line

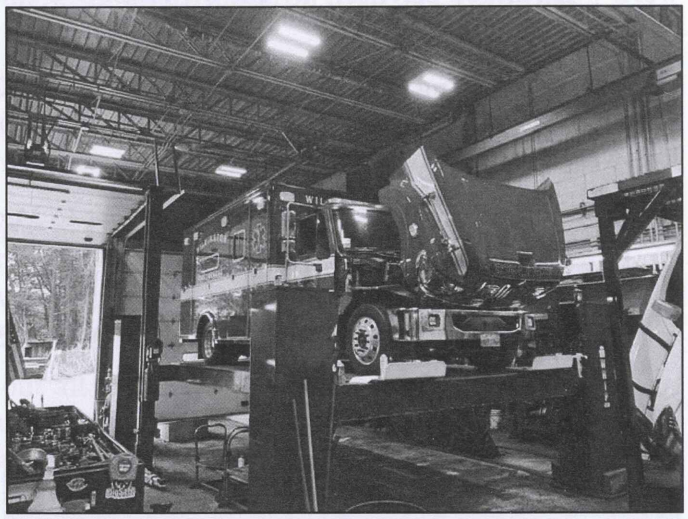
The Highway Division repaired a portion of drain culvert on Shawsheen Avenue near the Middlesex Canal Aqueduct on September 23, 2020. A portion of the existing corrugated metal pipe had corroded, allowing water to redirect and exit the face of the aqueduct wall through existing spacing in the stones. The repair consisted of restoring the damaged section of pipe in the shoulder of the roadway, allowing water to flow out the existing drainage outfall as intended.

Repairs to Drainage Culvert at 290 Middlesex Avenue

As part of the FY21 Capital Improvement Plan, the existing drainage culvert adjacent to 290 Middlesex Avenue which runs across Route 62 was rehabilitated using a unique spin-casting technique. The rehabilitation effectively extends the life of the culvert, which was failing due to excessive corrosion. The procedure applies a cast-in-place concrete to the existing culvert walls, restoring pipe integrity without the burden of excavating to replace the culvert. The project was advertised for public bid and the project was awarded to the successful bidder. The project was completed at the end of October 2020.

Highway Division (978-658-4481)

All regular highway maintenance work was carried out during the year, such as sweeping streets, installing street and warning signs, patching streets, cleaning catch basins, cutting brush along the roadsides, picking up trash along our roadsides, painting and replacing guardrails, repairing broken curbing, repairing sidewalk and walkway damage, painting safety lines and crosswalks on streets, etc. Along with completing highway related tasks, this division also oversees the fleet maintenance aspect of Police, Fire, School, DPW and all other Town vehicles. With over 150 pieces of equipment to maintain, jobs range from performing scheduled preventative maintenance to addressing repairs that need immediate attention.



During a 60 degree day in February, a new drywell was installed at the Wildwood Cemetery on Aspen Drive.

The town-wide arterial sidewalk sweeping operation, which typically occurs in April, was postponed due to the COVID-19 restricted work hours during the spring of 2020.

The Highway Division conducted miscellaneous repair of snow damage, lawn damage, guardrail damage and fence damage from Town plowing operations during May and June of 2020.

Required drainage system maintenance was performed at the Wilmington High School parking lot and grounds area, as required by the Order of Conditions. This work occurred on March 18 and 20, 2020.

The Wilmington DPW maintains a stormwater public service video on the Town's DPW website. This is the same video that ran last year on Wilmington's Public Access cable station.

Roadway Projects:

Chapter 90 funds from the Massachusetts Department of Transportation were used for bituminous concrete resurfacing and associated reconstruction on a total of 14,205 linear feet (2.6 miles) of roadway work on the following projects:

Anthony Avenue	Catherine Avenue to Salem Street	325 linear feet
Arlene Avenue	Salem Street to Ella Avenue	1,200 linear feet
Baland Road	Ballardvale Street to End	550 linear feet
Barbara Avenue	Dorothy Avenue to Anthony Avenue	870 linear feet
Catherine Avenue	Anthony Avenue to Arlene Avenue	980 linear feet
Dorothy Avenue	Arlene Avenue to Barbara Avenue	1,530 linear feet
Lockwood Road	Ballardvale Street to End	950 linear feet
Old Salem Street	Salem Street to End	550 linear feet
Salem Street/Route 62	Woburn Street to North Reading Town Line	5,100 linear feet
Woburn Street	Salem Street/Route 62 to Park Street	3,740 feet

These projects collectively represent approximately $780,000 in state Chapter 90 roadway infrastructure funding.

Approximately 750 linear feet of Research Drive was also resurfaced from Ballardvale Street. This work was funded privately by the owner of 800 Research Drive and was performed by a third party paving contractor.

Chapter 90 funding was also used to fund the 2020 Roadway Crack Sealing Program. Crack Sealing was performed over five days between September 2, 2020 and September 10, 2020. The following roads were crack sealed:

Glen Road	Harnden Street to Middlesex Avenue
Lowell Street	Main Street to Woburn Street
Andover Street	Route 62 to the Andover Town Line
Church Street	Olsen Way to Adams Street

Storm Events and Snow & Ice Removal:

The Highway Division recorded 30.5 inches of snow for the winter of 2019-2020.

The new 10-year average annual snowfall for Wilmington is approximately 67 inches.

The winter included six plowing events and 16 deicing events, which utilized approximately 2,768 tons of salt and 3,047 gallons of liquid magnesium chloride deicing solution. No sand was used for deicing during this winter.

Household Rubbish Collection, Disposal and Recycling (978-658-4481)

The Department of Public Works is responsible for the Town's various refuse disposal and recycling programs. These programs include household rubbish and recycling; appliance, television and computer monitor recycling; yardwaste recycling; waste oil collection; and household hazardous waste collection. This year, Wilmington's Household Hazardous Waste Collection event was canceled due to the COVID-19 Pandemic.

Solid Waste and Recycling

In 2020 the Town collected the following amounts of trash and recyclable material:

Trash Collected at Curbside	7,385	Tons
Recyclables Collected at Curbside	2,635	Tons (Recycled)
White Goods Collected at Curbside	97	Tons (Recycled)
Yardwaste Collected at Curbside	560	Tons (Recycled)
Yardwaste Delivered to Recycling Center	266	Tons (Recycled)
Cathode Ray Tubes (TV's, Monitors) Collected	25	Tons (Recycled)

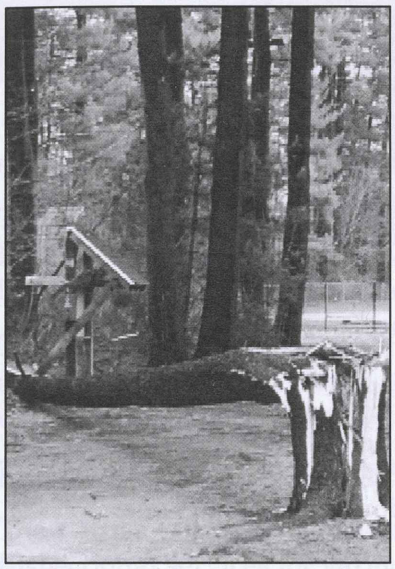
The yardwaste recycling program continued with the recycling of leaves, grass clippings, brush and Christmas trees. In January, approximately 2,345 Christmas trees were collected at curbside by the Department of Public Works between January 4, 2020 and January 17, 2020.

Working under a Beneficial Use Determination (BUD) issued by the Massachusetts Department of Environmental Protection (DEP), the DPW removed the following waste material from our Yardwaste Center in 2020:

Water Treatment Plant Residuals	785	Tons
Street Sweepings & Catch Basin Cleanings	262	Tons
Compost Tailings	1,046	Tons

The mixed material was approved by DEP for cover material at the Peabody, MA landfill, South Swale Project.

Tree Division (978-658-2809)



Tree Fell at Town Hall

The Tree Division carried out all regular maintenance work such as trimming, cutting, tree removal and tree planting. We removed roadside trees that were dead or interfered with public safety at numerous locations.

Two public shade tree hearings were held this year for the Department of Public Works to request permission to remove healthy public shade trees, per MGL Chapter 87 at the request of the abutting residents. The hearings were for trees located at 530 Shawsheen Avenue and 13 Marcus Road. The dates of the hearings were August 21, 2020 and September 25, 2020, respectively. No opposition was received at either public tree hearing and therefore permission was granted per MGL Chapter 87 to remove the trees at homeowner expense using private contractors of their choice.

Twenty-one new trees were planted by the Town of Wilmington – see information above in "Major Public Works Programs" section.

Winter Moth, which has become a recent problem for New England communities, was again monitored this year. Winter moths in caterpillar form are defoliating insects which burrow deep into the bud of certain deciduous trees and feed on pre-emerged leaves. The caterpillars fall to the ground where they pupate in the soil until late fall / early winter where they emerge as moths and seek a mate. Winter Moth damage in 2020 was substantially less noticeable than previous years, a sign that biological control in other parts of the state may be having an impact on populations.

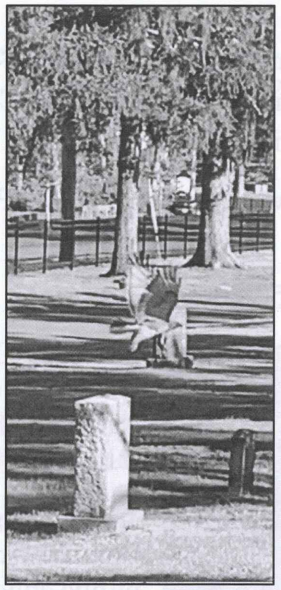
The Gypsy Moth died out in impressive numbers in 2018 and no resurgence was noticed in 2020. Scientists have attributed this to the high amount of spring rainfall which led to a comeback of the naturally occurring fungus called *Entomophaga maimaiga* that naturally kills off the gypsy moth and keeps populations to manageable levels. This pest will continue to be monitored over the next several years.

The Town Common was illuminated again this year with Christmas lights installed by the Tree Division using LED lights exclusively. The Tree Lighting Ceremony was canceled out of precaution from the COVID-19 Pandemic. LED lights use significantly less energy than conventional lights.

Cemetery Division (978-658-3901)

All regular maintenance work was carried out throughout the year, such as mowing grass, weeding, trimming, resetting grave markers, pouring foundations for monuments, etc. In addition, 160 feet of new replacement cemetery fencing was installed along Wildwood Street in May 2020.

A new bench was installed on Friday, October 2, 2020 at the Scatter Garden in Wildwood Cemetery. The bench is a 4 foot long granite bench situated to the east of the Scatter Garden.



The following cemetery statistics were recorded in 2020:

Internments:	
Residents	123
Non-residents	78
Moved/Disinterred	0
TOTAL	201

Receipts	$	154,216.50
Reserve	$	39,775.00
Trust Fund	$	34,575.00

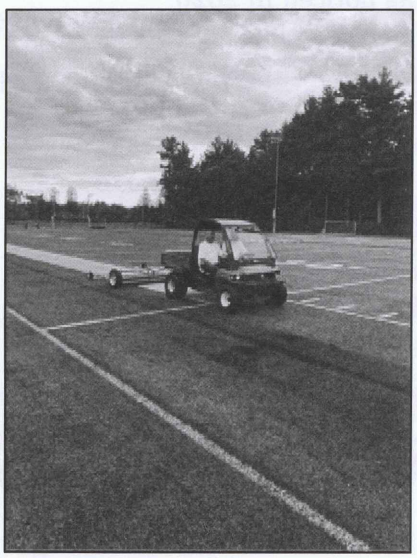
Parks & Grounds Division (978-658-4481)

In 2020, the DPW continued to implement the turf management plan that began in 2010. This turf management program has the goal of improving the safety and playability of the Town's approximate 40 acres of playing fields using the following program components:

- Greater use of organic soil amendments and fertilizers to build the long term sustainability of the soils.
- Increased core aerations with the addition of a much greater concentration of sports turf mix.
- Greater mowing frequency to improve plant health.

In addition to implementing the turf management plan, the Parks & Grounds Division carried out regular maintenance such as cutting grass, trimming shrubs, aerating playing fields, marking ball fields for baseball, softball, football, field hockey and soccer. All playing fields were fertilized and brush was cleared from the air vents at all the Town's schools.

In recognition of retiring West Intermediate School Principal Dennis Shaw, the Department replaced the bench slats on the existing benches in front of the West Intermediate on July 8, 2020. The work was partly funded by "Parents at the West".



New ADA adaptable playground swings were installed at the Boutwell School and Wildwood School playgrounds. The swings were requested by the School Department and were included in the DPW's FY21 operating budget. The swings were installed on August 4, 2020.

The synthetic turf field at Wilmington High School and the new synthetic field at Yentile's received regular grooming and cleaning maintenance during 2020. GMAX concussion impact tests were also performed at both fields with passing results.

Lining Field at Shawsheen Elementary School

Various playground repairs were made as a result of ongoing and regular safety inspections.

Annual dog park maintenance was performed by this division, with the grooming of sand and general regrading of the area. The majority of the daily maintenance and general tidiness of this park is performed by the users of the dog park, with monitoring supplied by Wilmington Animal Control Officer Christopher Sullivan.

The Division again worked with Chem Serve laboratories to collect the annual sample of water from an irrigation well near the turf field in order to test it for water quality, as required by the Order of Conditions from the High School Project. All required parameters from the water samples were reported to be below GW-3 drinking water standards, as required.

The Division is also responsible for the daily maintenance and general upkeep of Silver Lake Beach. Both the main beach and Baby Beach were maintained, mechanically groomed and inspected for litter.

The Parks & Grounds Division was also responsible for the fall collection and removal of all leaves and tree debris from Town fields, parks and building grounds. This project utilizes the Department's tow-behind leaf vacuum and high-box body attachment.

Engineering Division (978-658-4491)

The Town's Engineering Division is responsible for providing Engineering, Permitting, Surveying and Inspectional services for various Public Works projects. In 2020, the Engineering Division provided these services for multiple projects highlighted by the following:

- Construction Oversight and Administration for Middlesex Avenue Culvert Repair Project;
- Construction Oversight and Administration for Palmer Way Drainage Improvement Project;
- Design and Permitting for Brentwood Avenue Drainage Improvement Project;
- Design and Permitting for Shady Lane Sidewalk Extension Project (Phase 2);
- Design for Cemetery Expansion Plan;
- Prepare Survey Plan for Salem Street Wellfield Improvement Project;
- Project Manager for Lowell Street and Woburn Street Intersection Improvement Project;
- Project Manager for Main Street Corridor Improvement Project;
- Project Manager for the Environmental Protection Agency's MS4 Permit Compliance;
- Project Manager for the Energy & Environmental Affair's Municipal Vulnerability Preparedness Plan.

The Engineering Division also provides internal support to various departments including Planning and Conservation, Assessors, Building, Health, Police, Fire and Recreation. This includes peer reviews for various applications including Site Plan Review, Subdivisions, Notice of Intent Applications, Stormwater Management Permits, Building Permits and Occupancy Permits. This also includes establishing surety and performing construction inspection services for various new subdivision roadways including Murray Hill Estates, North Wilmington Estates, Highland Estates and Green Meadow Subdivision.

Wilmington's Geographic Information System (GIS) is also run through the Engineering Division. The Town's GIS is the storage center for all of the Town's spatial data. Spatial data associates a geographic location to infrastructure through utilizing a coordinate system. This data is then illustrated on a map available online. As infrastructure is continuously being improved, expanded or repaired, it is imperative that data can be updated and edited in a timely manner to ensure the most accurate information is conveyed to the user. In 2020, the Engineering Division continued to implement dynamic map layers as the GIS program continues to push towards its goal of being the up-to-the-minute database for the Town. The GIS program is also responsible for implementing and maintaining databases for engineering operations, and the operations of the Department of Public Works as a whole.

In 2021, the Engineering Division plans to continue progress on establishing our electronic based file management system for more efficient access to Town infrastructure records. Hard copy record drawings, reports and permit applications are being continuously scanned to a PDF file format and saved on a shared network drive. The objective is to create an information hub for existing Town-wide infrastructure design and record drawings. This will improve the level of service the Engineering Division can provide to the community and various Town departments.

Water & Sewer Divisions (978-658-4711)

The Water Division of the DPW is responsible for overseeing, operating and maintaining the water system for the Town of Wilmington. With 138 miles of water mains, 7,600 service connections, 1,251 public fire hydrants, approximately 1,239 main valves, 3 storage tanks, 9 pumping stations and 2 water treatment facilities, the system provides drinking water and fire protection to 99% of the properties in town. Personnel within the Water Division are also responsible for assisting the Highway Division with roadway snow and ice removal operations.

The following is a summary of projects completed and other pertinent information from the 2020 calendar year.

Water Division:

The Water Division continued the established pro-active practice of replacing distribution infrastructure. Over the past year, the Water Division focused its efforts on improving the water distribution system by replacing fire hydrants that were not operating properly or were old, solid barrel style. As the replacement fire hydrants were installed, the fire hydrant database that contains information on each fire hydrant in Town was also updated. Over the course of 2020, the Water Division installed 30 new fire hydrants.

Nassau Avenue Water Storage Tank Construction

In November of 2018, the Town executed a contract with Statewide Aquastore, Inc. to construct the replacement of the water tank located on Nassau Avenue/Eagle Road. Construction of the new 400,000 gallon elevated composite water storage tank began in the spring of 2019, with oversight being administered by the Town's water consultant, Kleinfelder. In addition to the construction of the new tank, the project included associated site work, construction of a new gravel access drive, installation of new yard piping and fire hydrant, improvements in landscaping, modifications to an existing altitude valve vault and coordination with private telecommunications companies. The new tank was officially activated in January of 2020.

Salem Street and Shawsheen Avenue Wellfield Redevelopment

In January of 2020, Well 9B at the Salem Street Wellfield and the Shawsheen Avenue Well were redeveloped by Maher Services, Inc. Both wells were redeveloped using chemicals and mechanical pumping and surging and specific capacity was improved at the completion of the project. Also, the pre redevelopment videos at both wells showed that the screens had some iron encrustation. The post redevelopment videos showed that the screens were clean and appeared to be in good condition.

Lead and Copper Sampling

The Town of Wilmington Water Division completed its latest round of lead and copper sampling in June of 2020. The Wilmington Water Division collected water samples from 30 residences in town and then a certified laboratory analyzed samples for lead and copper levels. Results of the sampling showed that the Town of Wilmington did not exceed the action levels for lead and copper and remains in compliance with regulations.

Meter Calibrations

In order to maintain an accurate account of water within the distribution system, 10 master meters in our system were inspected and calibrated. All were found to be in good condition and are reading accurately. These meters quantify the amount of water pumped from the following locations; the aquifer at the pump stations, water into both water treatment plants (WTPs), water leaving both water treatment plants and at the MWRA vault.

Clearing Sergeant Treatment Plant Lagoon

Water Storage Tanks - Inspections

In December, the three water storage tanks in Wilmington were inspected by automated ROV (Remotely Operated Vehicle). This method utilizes a sanitized underwater device with video camera and recording equipment to inspect all surfaces of the tank below the water level, without removing the tank from service. The assessment indicated that the tanks were in satisfactory condition and that there were no deficiencies that required immediate action.

Vehicle Replacements

During the year, the Water Division purchased two replacement trucks. The first truck purchased was a heavy duty ¾ ton pick-up truck with plow to replace an aging vehicle in the fleet. This new vehicle will also be used for snow plowing operations. The second vehicle purchased was a Ford Ranger pick-up truck to be used by maintenance staff for inspections and other smaller scale jobs that do not require a larger vehicle. This truck replaced a 2010 Ford Ranger.

Water Main Flushing Program

Due to the Covid-19 Pandemic, the annual water main flushing program that typically occurs during the months of April, May and June was rescheduled to the fall. A standard practice in the water works industry, this program helps to remove sediment and tuberculation that have accumulated in water mains. Another benefit of the program is that it is effective in reducing odor, taste and color in the water. Approximately **10.2 million gallons of water** were used to accomplish this task in 2020. While they are flushing the hydrants and operating the valves, employees also take the opportunity to identify any hydrants that are not in proper working condition. All fire hydrants identified are then repaired.

Pumping Statistics:

Wilmington Treated	GALLONS	CUBIC FEET
Maximum per Day	2,146,142	286,917
Maximum per Week	14,272,414	1,908,077
Maximum per Month	60,291,896	8,060,414
MWRA Purchased		
Maximum per Day	2,554,118	341,460
Maximum per Week	13,459,937	1,799,457
Maximum per Month	43,593,978	5,828,072
Combined		
Maximum per Day	4,084,897	546,109
Maximum per Week	27,232,496	3,640,708
Maximum per Month	98,009,431	13,102,865
Average per Day	2,311,683	309,049
Average per Month	70,351,637	9,405,299
Total Purchased (MWRA)	250,000,000	33,422,460
Total Treated (Wilmington)	609,774,430	81,520,646
Total Provided for Distribution	859,774,430	114,943,106
Total Pumped from Aquifer (Raw)	642,766,131	85,931,301

Precipitation Statistics:

Annual Rain Fall (Inches)	39.33
Annual Snow Fall Winter 2019-2020 (Inches)	30.5

Consumption Statistics:	GALLONS	CUBIC FEET	PERCENTAGE OF TOTAL PUMPED
Municipal Use	10,672,905	1,426,859	1.2
Residential Use	523,316,216	69,962,061	60.9
Commercial Use	39,644,486	5,300,065	4.6
Industrial Use	258,867,137	34,607,906	30.1
Annual Water Main Flushing	10,191,805	1,362,541	1.2
Miscellaneous Hydrant Use	442,720	59,187	0.1
Total Accounted For Pumped	843,135,270	112,718,619	98.1
Unaccounted for Use *	16,639,160	2,224,487	1.9

* The difference between accounted for and unaccounted for water consists of water lost to main and service breaks, unrecorded water used while fighting fires, street sweeping and theft.

Sewer Division:

The Sewer Division maintains approximately 34 miles of main pipe, 11 pump stations, 1,752 services and a septage receiving facility. Approximately 20% of the Town of Wilmington is serviced by the municipal sewer system. Wastewater flow from Wilmington discharges to the

Massachusetts Water Resource Authority (MWRA)'s Wilmington Trunk Sewer at the Wilmington/Woburn town line and ultimately to the MWRA Deer Island Treatment Plant.

Over the past year, the division continued to maintain and clean sewer lines as needed. Any discovered leaks, blockages or structural deficiencies were corrected as soon as possible. As part of standard operating procedure, all pump stations were inspected daily to ensure they were operating properly.

In general, the sewer system continues to be in very good condition.

Inflow/Infiltration Removal Sewer Rehabilitation Project

In the fall of 2020, the Town saw the start of a construction rehabilitation project to remove inflow and infiltration from the sewer system. Seventy-five percent of the contract costs were paid by a grant made available through the MWRA I/I Financial Assistance Program. Using various construction methods (cured in place pipe sewer lining, cured in place spot repairs, manhole repairs, etc.), this project addressed the sewer deficiencies that were identified in a study that was approved in FY17. Arcadis was the engineer for this project and also provided construction oversight services while Insituform was the general contractor. The rehabilitation is expected to be completed in January of 2021.

HUMAN SERVICES & CONSUMER AFFAIRS

Library

COVID-19

In response to a worldwide pandemic in 2020, Wilmington Memorial Library adopted new approaches to service that provided for the health and safety of staff and patrons while keeping our commitment to meeting community needs.

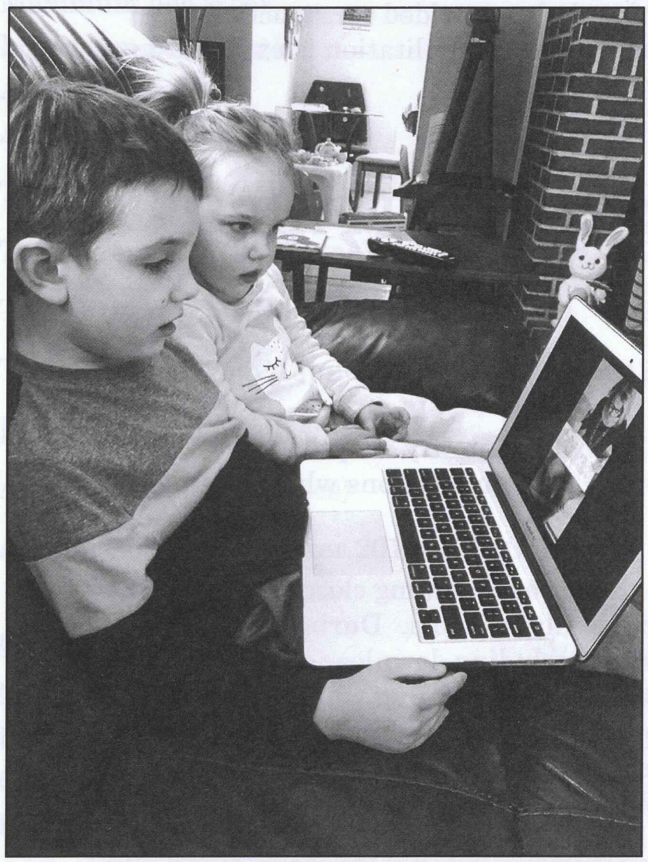
In keeping with Governor Baker's Stay At Home Advisory, the library building closed on March 24 and staff began working remotely from home and meeting virtually on Zoom. During this period, we focused on promoting and expanding our electronic services including downloadable e-books, audiobooks, movies, music, etc. We added new resources such as Creative Bug which offers more than 1,000 video classes on knitting, sewing, cooking and other crafts. In addition, the home page of the library's website was redesigned so patrons could easily find resources they needed including a way to easily apply for a library card online. We also reached out to library patrons via our weekly email newsletter and on social media. Library Director Tina Stewart and Assistant Library Director Charlotte Wood worked diligently to research best practices and guidelines from the Massachusetts Board of Library Commissioners in developing a phased reopening plan to submit to the Board of Library Trustees, Town Manager and Health Director.

Library staff returned to the workplace on May 26. All staff were assigned workstations that were in compliance with the social distancing protocols and were given COVID-19 safety and hygiene instructions. Over the course of the summer, the Public Buildings Department implemented

enhanced cleaning protocols and installed safety shields at service desks. While the library building remained closed to the public, we rolled out curbside service on May 26 with library staff placing requested library materials in the trunk of the patron's car. We began accepting returned library materials in early June putting them in quarantine for three days before returning them to circulation.

On August 3, the library moved to the next phase of reopening by allowing patrons inside the library by appointment in order limit the number of patrons in the building to maintain social distancing. Beginning Monday, November 2, patrons were permitted to visit the first floor of the library without an appointment while still requiring appointments to visit the Youth Services Department. Due to the virus surge after Thanksgiving, we closed the building to the public and rolled back to curbside service only. Staff continued to work on site offering virtual programs and responding to patron requests.

Virtual Programs



The emergency shutdown in March resulted in the cancellation of all scheduled in-person spring programs. Staff began to identify which in-person programs could easily transition to a virtual environment. As staff, presenters and our patrons became more comfortable with the presenting and participating in virtual programs, we continued to expand our virtual offerings. In addition to book discussions and storytimes, we added lectures, crafts, interactive games and more.

Wilmington Memorial Library joined forces with a number of area libraries to offer virtual programming such as Author Talks with bestselling authors Fredrik Backman, Elin Hilderbrand and James Patterson, as well as smaller collaborations such as cooking workshops with Liz Barbour of The Creative Feast and backyard bird watching programs with Steve Hale of Open World Explorers. In addition, eight MVLC teen librarians collaborated on offering MVLibCon, a virtual comic con with 16 events offered during June.

WML also worked with WCTV to broadcast many of the library's daytime programs on television and through WCTV's streaming platform. Circulation Librarian Lisa Crispin created a Cookin' the Books show on WCTV highlighting cookbooks from the library's collection and demonstrating recipes. Concerts with local musicians such as the Swing Fever Trio were also broadcast on WCTV.

Wilmington's Earth Year

Most of the programs that were part of Wilmington's Earth Year initiative to raise awareness of environmental issues were cancelled in the spring due to the emergency shutdown. However, Library Director Tina Stewart and Assistant Library Director Charlotte Wood handed out 300 Fraser Tree seedlings on Earth Day and Arbor Day. In addition, Youth Services Librarian

Barbara Raab created a list of at-home Citizen Science activities for kids and families on the library's website that focused on the environment with an opportunity to earn badges. We plan to continue Wilmington's Earth Year with programs and resources in 2021. Thanks to the Friends of the Library 2019 Annual Appeal for funding this initiative.

Working Towards Antiracism

The WML Working Towards Antiracism initiative aimed to educate our community about antiracism, raise awareness of racial and social inequities, and foster discussions through programs, resources and community reads. These programs included a panel discussion with the local Diversity, Equity & Inclusion group, an author talk with E. Delores Johnson who discussed her book *Say I'm Dead: A Family Memoir of Race, Secrets and Love,* a lecture about the life and work of African American poet Phillis Wheatley and a talk about the disproportionate impact of environmental burdens on communities of color. Technology Librarian Brad McKenna led a monthly film discussion on documentaries focused on antiracism and social justice themes. In addition, the library's Antiracism Committee curated a list of resources for kids, teens and adults including book, movie and podcast recommendations and links to local social justice organizations on the library's website.

Voter Engagement

Assistant Librarian for Teen Services Brittany Tuttle spearheaded WML's Voter Engagement initiative with outreach to the Wilmington High School and collaboration with Town Clerk Christine Touma-Conway. A voter registration drive was held in front of the library on Tuesday, September 29. In addition, Technology Librarian Brad McKenna developed a voter information page on the library's website and Marketing Librarian Ellen Boyle created a Wilmington Voter Information bookmark and "I am registered to Vote" pins. Voter registration forms, bookmarks and pins were available at the Library on the Lawn through the month of October. In addition, teens had the opportunity to express what issues were important to them during the election season by inviting them submit "For Freedoms" statements that were placed on signs on the library's front lawn. Kids also participated in the voting process by voting for their favorite book characters.

Reading in 2020

WML kicked off the New Year in January with our "Read 20 in 2020" reading challenge. The promotion engaged 321 readers who read 3,961 books, an average of 12 books per person. Prizes included a WML-logo notebook, reusable straw, mug, ice scraper and fleece blanket for everyone who read 20 books.

While the library building was closed and patrons did not have access to our physical collection, many discovered e-books and audiobooks. However, many patrons still missed reading physical books and were appreciative when we began offering curbside service in late May. In addition, we began offering Library on the Lawn in June to give patrons the opportunity to browse new bestsellers as well as children's books while the building remain closed. Staff also selected books for patrons based on their interests via the "Book Match" service on the library's website.

Youth Services

Due to pandemic protocols, only one family at a time was permitted in the Children's Room. All toys, games and chairs were removed and everyone missed the normal activity and enjoyment of using this space. However, Youth Services Librarian Barbara Raab and her staff strived to stay connected with children of all ages during the shutdown and during the restricted access to the

building. Three storytimes per week were offered all summer and fall geared toward different age groups. Parents of babies and toddlers were particularly appreciative of our efforts as noted by the following comments:

From Christine Peters: *Thank you, Barbara! Elizabeth loved the baby story time video! She said "more Barbara!" after it finished.*

From Tiffany Laudano: *Just wanted to say thank you. Cameron loved the video, he has watched multiple times.*

From Audrey Bourque: *Thank you so much for doing these storytimes! My 2 year old son, Nathan, really misses the library but he loves watching the videos. After we watch he says "again?!"*

The annual summer program featured a mixture of virtual programs presented by staff and those done by outside presenters. Programs that had been popular in person, including Travel Club, Book Club and LEGO Club were offered. The attendance for our summer programs was significantly lower than other years due to the impact of the pandemic. However, there was a core group of families that attended virtually all of the programs that were offered and greatly appreciated them.

Many of the virtual children's programs had a "pick-up" component, where registrants would come to the library in advance to pick up materials that staff had prepared that were then used at home as part of the program. While the weather remained warm during the summer and early fall, Baby Times and Preschool Storytimes were held at Yentile Farm both during the week and on Saturdays. Other outdoor programs included a Halloween party and a scarecrow contest plus the annual "Noon Year's Eve" celebration with music, dancing and noisemakers on the library's front lawn welcoming 2021.

Tie Dye on the Lawn

Youth services staff reached out to Wilmington Public School teachers and parents via a digital newsletter identifying how to access the library's resources as well as offering personal assistance from the staff. Youth Services Librarian Barbara Raab and Marketing Librarian Ellen Boyle also created two videos for the elementary schools with one demonstrating how to search for materials in the WML catalog and how to get a library card and the other how to access e-books on the library's website.

Library Building

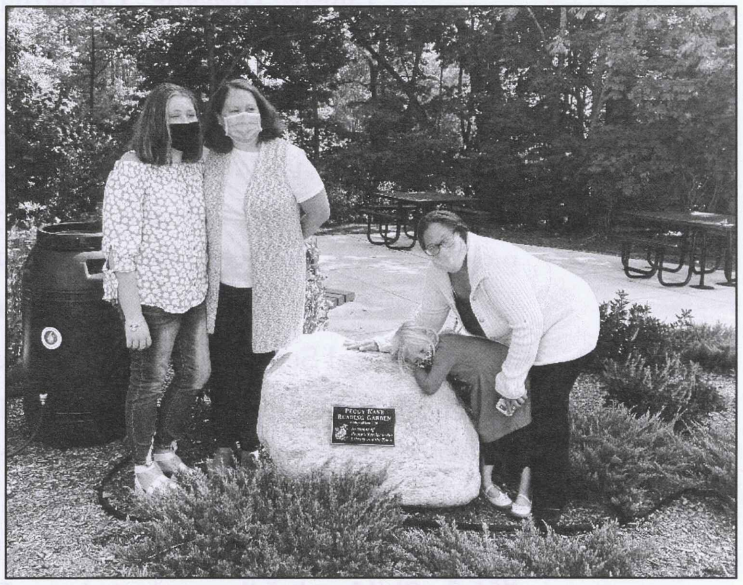
New Space in Children's Room

Renovation of the front stairwell that created two small rooms was completed in late spring. The first floor room became an office for the Technology Librarian. The second floor room is earmarked to become a gathering space for children and teens once the library returns to normal operations. During the pandemic, the Youth Services Librarian used this room as an office to accommodate social distancing requirements.

In the fall, a small meeting room was created on the first floor using glass architectural panels. Looking ahead, we plan to offer this room for small meetings of up to six people. This room will also be used for tech help sessions providing a degree of privacy. We acknowledge the Barbara Johnson Trust which enabled the library to fund these projects.

In June, Town Meeting voted to name the outdoor seating area behind the library the "Peggy Kane Reading Garden" in honor of her service to the library and the Town. A dedication was held in late September with immediate family, Trustees and the Friends Executive Board.

Library Staff



This past year we saw a number of staff changes. Linda Harris, Assistant Technical Services Librarian, retired in January after 18 years of service. Circulation Librarian Linda Pavluk retired in September. Linda was a valued member of the WML staff for 24 years, becoming the Circulation Librarian in 2002. Part-time Library Associate Lisa Crispin was promoted to the full-time position of Circulation Librarian. Part-time Library Assistant Desiree Maguire retired in November after 14 years of service. Library Page Jaqueline Strob was promoted to the part-time Library Associate position.

Adult Services Librarian Kimberly Blakely resigned in January. Technical Services Assistant Erin Driscoll was promoted to the position of Adult Services Librarian. Part-time Library Associate Laurie Wierzbicki was promoted to the position of Technical Services Assistant. Library page Britney Chin was promoted to the part-time Library Associate position. Assistant Children's Librarian Victoria Oatis and Marketing Librarian Danielle Ward resigned in June. Ellen Boyle joined the staff as the Marketing Librarian in August. Nicole Chevalier joined the staff as the Assistant Children's Librarian in September.

Library Director Tina Stewart and Assistant Library Director Charlotte Wood attended the Public Library Association Conference in Nashville February 26-February 29, which was a wonderful opportunity to learn from experts in the field. When the pandemic hit in March, travel to conferences and workshops shifted to virtual training. While working remotely from March through May, staff assignments included a list of online training modules. Technology Librarian Brad McKenna developed a comprehensive technology competencies assessment plan for staff to identify areas of weakness with follow up training. Assistant Library Director Charlotte Wood instituted a self-directed training program in July requiring staff to spend one hour a week on training and development in areas that help them do their job better. In addition, library staff completed Cybersecurity Awareness Training as assigned by the Town of Wilmington's IT Department.

Acknowledgements

In closing out an unprecedented year like no other, it is important to acknowledge the WML staff for their resiliency and dedication. While navigating uncertainty during the pandemic, their commitment to serve the community never wavered. Seeing many of the staff accept the challenge of doing virtual programming and becoming adept at online presentations was inspiring.

Thanks to Health Director Shelly Newhouse for her expert guidance in our planning and decision making process in response to the pandemic. The Friends of the Library Book Store volunteers are acknowledged for organizing a number of outdoor book sales providing reading materials to shoppers as well as revenue for library programs.

Going forward, WML is committed to responding to the recovery from the pandemic and creating a new normal that heals and brings our community back together.

LIBRARY STAFF
(as of December 31, 2020)

Library Director - Christina Stewart
Assistant Library Director - Charlotte Wood
Administrative Assistant - Gloria Corcoran

Adult Services Librarian - Erin Driscoll
Marketing Librarian - Ellen Boyle
Technology Librarian - Bradley McKenna
Youth Services Librarian - Barbara Raab

Circulation Librarian - Lisa Crispin

Technical Services Assistant - Laurie Wierzbicki

Assistant Children's Librarian - Nicole Chevalier
Assistant Teen Services Librarian - Brittany Tuttle

Adult Circulation Assistant - Ruth Ellen Donnelly
Library Associates - Jean Diorio, Jacqueline Strob

Children's Library Associate - Britney Chin

Library Pages
Eric Berube, Holly Lemay,
Elise Lentini, Isabel Lentini,
Meghan Tompkins, Amanda Tran

LIBRARY STATISTICS FOR 2020

Hours Open Weekly

Monday through Saturday 9-5
Monday through Thursday evenings 5-9

Population		23,377
Number New Patrons Registered		364
Total Registered Borrowers		11,857
Number of Library Visits		39,871
Number of Items in Collection		46,473
Print and Electronic Subscriptions		134
Museum Passes		12
Circulation		113,367
Physical	72,973	
Digital	40,394	
Interlibrary Loan		29,971
To Other Libraries	12,866	
From Other Libraries	17,105	
Information Services		
Information Desk Transactions	1,911	
Internet Sessions	2,776	
Website Hits	248,044	
Meeting Room		289
Library	242	
Community	47	
Library Programs		580
Children's Programs	257	
Teen Programs	90	
Adult Programs	233	
Total Attendance at Programs		8,339
Children's Programs	4,805	
Teen Programs	619	
Adult Programs	2,915	

Wilmington Arts Council

The Wilmington Arts Council is a Local Cultural Council (LCC) made up of volunteers to fund cultural projects that will benefit the Town to the greatest possible extent. In Massachusetts, public funding for the arts is provided through the Massachusetts Cultural Council and Wilmington is one of the 329 LCCs in the Commonwealth. This extensive grassroots system of public support for community cultural programs is unmatched anywhere in the United States.

At the 1986 Annual Town Meeting, an Article seeking matching funds to develop the vacant "Old Town Hall" as a center for artistic and cultural pursuit passed unanimously, and the building was turned over to the Council in the fall of 1986. The Arts Council held its first meeting in the new Wilmington Art Center on November 13, 1986 and a lease was signed in mid-December of 1986 to continue development of the Center for the Arts in Wilmington.

Since that time, the Art Center offered ongoing lessons in watercolor, oils, acrylics, photography and drawing. Each year the Center had a magnificent exhibition, which was always an elegant affair with live piano music, refreshments, cash prizes and a wonderful opportunity for the public, local artists and their friends and families to meet each other and view the exhibited pieces. Entrants came from Wilmington, as well as surrounding towns.

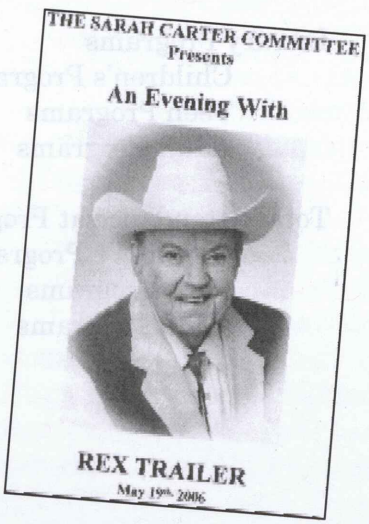
The year 2020 was a disappointing year in many ways. In February of 2020 the Council was informed by the Town Manager that the building was no longer to be used as the Art Center and would instead be turned over to the School Department to supplement sorely needed space for the Special Needs Program. Over the next several months the Council members struggled to find an alternative site to no avail and faced the daunting task of rehoming over 200 pieces of art work as well as the Center's grand piano. The Stewart Highland Pipers and the Merrimack Valley Chorus, who for many years had rented the Center for evening rehearsals, were forced to find new sites. The many piano recital programs were also canceled, as well as all art lessons. To add to the Council's difficulties, the coronavirus came to town, which made it impossible to carry on with lessons, even if a suitable venue became available.

The Wilmington Arts Council currently has nine active members.

For Fiscal Year 2020, the Council received $7,500 from the Massachusetts Cultural Council to distribute to grant applicants. Grants included funding for projects for all age groups: Museum passes, musical and dance programs, inspirational speakers, theatrical productions and a musical instrument lending program. Some of the grant programs were forced to cancel or postpone due to COVID restrictions, however, the Massachusetts Cultural Council approved carrying the funds over until 2021 so that programs could hopefully be held at a later date.

Sarah D. J. Carter Lecture Fund Committee

Since 1910, the Sarah D. J. Carter Lecture Fund Committee has brought to Wilmington interesting programs to entertain residents. The programs are presented free of charge through the generosity of Sarah Davis Jaquith Carter who, 110 years ago, left the Town a bequest for that purpose.



The Committee met in January to plan its 2020 program to be presented in October. Several options were discussed and the entertainers were contacted. In the following months, COVID-19 restrictions necessitated the cancellation of the 2020 program.

Members of the Committee, Adele Passmore, Ann Berghaus, Andrea Houser, Ann St. Onge and Barbara Bishop, look forward to October 2021 when, hopefully, our long overdue 110th program will be presented.

Historical Commission

In a challenging year, the Wilmington Historical Commission has remained committed to bringing public awareness to Wilmington's wealth of historic resources.

The year began with a focus on the approaching 75th anniversary of the end of World War II. New Commission member Paul Chalifour researched and presented an online tribute to Wilmington's World War II service members. Plans for a video presentation and a Museum exhibit documenting life in Wilmington's home front during the war were discussed early in the year, but had to be cancelled due to pandemic restrictions. The Historical Commission was proud to display a photo exhibit of Wilmington servicemen and women on the front lawn of the Town Museum in September, on the day that Veterans' Services led a parade through town to honor Wilmington's surviving World War II veterans.

The Commission continues to be invested in the maintenance of informational plaques on properties of historic significance located within the Town. Many of the plaques currently on homes are over 20 years old and substantially deteriorated. Some of these plaques have been replaced and efforts are ongoing to evaluate which other plaques may require replacement. The Commission also has made it a goal to install signage to mark the five National Register Historic Districts that are within the Town.

The privately owned Boutell-Hathorn House, as well as the Butters-Avery House (known locally as the Butters Farm House), are both important artifacts of the Town's colonial past. In a year in which site visits were largely postponed, the Commission, in cooperation with Historic New England, remains committed to stewardship and preservation of these two important properties. We are grateful to the dedicated property owners for the work they do to maintain and improve, in a historically sensitive manner, these significant historic structures.

Although the Town Museum's Holiday Social was cancelled this year due to the COVID-19 pandemic, the Commission was proud to donate a decorated holiday wreath to We're One Wilmington's virtual Festival of Trees in December. The Commission looks forward to a return of the Holiday Social in the future.

Memberships in historic preservation organizations were renewed. Memberships include Historic New England, the American Association for State and Local History, the New England Museum Association and the American Alliance of Museums. During this year of pandemic closures and restrictions, these memberships were a valuable resource of pandemic-related information, especially for the Town Museum, as we all struggled to understand the implications of a public health emergency that changed the way citizens can experience and understand local cultural resources.

Henny Penny Birdhouse

The Wilmington Town Museum is the Town's greatest historic asset and at the cornerstone of the Commission's mission to cultivate public awareness of the Town's past. As curator of the Town Museum, Terry McDermott has been tasked this year with overseeing the Museum in a year in which it must remain closed to the public. Even without visitors, caring for the Museum necessitates cleaning and other maintenance activities, as well as care and conservation of Museum archives and artifacts. Our curator remains a resource for citizens of the Town, ready to research and answer queries as needed. In addition, the curator established a social media presence this year to share Town history and some of the Museum's resources to the public while the Museum was closed.

The Commission is grateful for the Town's support of the Town Museum and other work of the Commission. Thanks are extended to all members of Town administration, especially the Town's Department of Public Works and the Public Buildings Department.

Bonny Smith remained Chairman of the Commission in 2020. Gerry Duggan, Diane Harvey, Bob Mallett, Megan Delehanty Coslick and Christine Johnston continued as active Commission members and Paul Chalifour was appointed to fill a vacancy. Nancy Kirwin was hired as the new Clerk of the Commission.

The Wilmington Historical Commission meets on the second Monday of the month at Town Hall and the Wilmington Town Museum.

Col. Joshua Harnden Tavern and Wilmington Town Museum

The Wilmington Town Museum, located at the historic Col. Joshua Harnden Tavern, works with the Wilmington Historical Commission to bring cultural and educational programs, exhibits and events to the Town's citizens. Like everyone else, the Museum has faced challenges this year, but we have endeavored to continue serving the Town in new ways, in spite of COVID-19 pandemic restrictions and the fact that the Museum has been closed to the public since March.

While most of the programs and events that were being planned at the beginning of the calendar year were cancelled, including the Museum's annual Holiday Social, the Wilmington Town Museum Curator reached out to the public through social media and in cooperative efforts with other Town departments. After pandemic related closures went into effect, the Curator worked with the staff from the Wilmington Memorial Library to release a short video about Wilmington's experiences during the 1918 Spanish Influenza pandemic. Later in the spring, the Museum Curator created a Twitter account (Wilmington Town Museum @town_museum) to release Museum and history-related images for Wilmington residents: photos of the Museum grounds, Museum donations, artifacts and newsclippings from, or about, events and people in Wilmington history.

In addition, the Town Museum was pleased to be able to share a part of the George Spanos World War II photo collection with the public on September 2 when Wilmington's Veterans' Services Department organized a parade through Town to honor Wilmington's World War II veterans. Historical Commission Chairman Bonny Smith and Museum Curator Terry McDermott staged an exhibit of Spanos photos on the front lawn of the Museum, which could be viewed by parade participants.

While the Museum has been closed to the public due to the restrictions imposed by the pandemic, the work of historic presentation and preservation has continued. The Museum Curator is available to answer questions from the public about the Town's rich history, including families, businesses and houses of historic significance. The Museum has provided historic images to the Reading Municipal Light Department's annual calendar, loaned mannequins for displaying military uniforms to the Town's Veterans' Services Department, researched ownership of the "Town Clock," provided historical information to Eagle Scout candidates and answered many other questions about Wilmington's historical people, places and events. In addition, the Curator is working to create a comprehensive inventory of the Museum's artifacts and archives.

Maintenance of the Town Museum's historic Harnden Tavern building continues to be a high priority. The exterior of the Town Museum was maintained and improved in various ways in the past year. In January, a new sign was installed in front of the building, to replace its deteriorating twenty-year old predecessor. The Eagle Scout project of Cyrus Rich, completed in 2019, yielded an abundant and attractive crop of hops in front of the Carriage House in the summer of 2020. In the fall, the Wilmington Public Buildings Department arranged to have the Carriage House and parts of the back of the Harnden Tavern painted. Several times during the year, volunteer Stephen Berghaus was on site to stain the stairs to the Carriage House side door and to do some landscape maintenance around the property.

Hops Plant

Even in a year of social distancing, generous Wilmington citizens, and others, added to the Museum's collection of Town artifacts. A donation by Stephen Jeffrey expanded our collection of early twentieth century photos produced by local photographer Luther Shattuck; Jerome Eichholz of Florida donated two small nineteenth century ledger books; Rochelle Toth donated *A History of Education of Women in the United States*, a book by Wilmington educator Elene Wilson Farello; Michael Burke and the Ritchie family donated sports memorabilia from WHS coach John Ritchie; Diane Clifton donated WHS memorabilia from her mother, Virginia (Colucci) Salera; on behalf of the late Donald Lord, Susan and Sharon Downs donated the Henny Penny birdhouse/replica of Wilmington's Congregational Church.

In a year of social distancing, volunteering at the Museum was not possible in the way it has been in years past. However, the Museum was well-served by the efforts of Ann and Stephen Berghaus, who always provide service and insight, in regards to Museum maintenance, as well as Wilmington history more generally. Early in the year, the Museum benefited from the service of Michelle DiNatale as a Senior Tax Work Off participant.

Wilmington's Public Buildings Department and the Department of Public Works have continued their stellar work maintaining the Museum and grounds, for which we are thankful. The Museum Curator is also grateful for opportunities to work with the staff of the Wilmington Memorial Library; although several programs planned in cooperation with the Library this year were postponed or cancelled due to the pandemic, we look forward to renewing our cooperative relationship in the future. The Town Museum and the Historical Commission are appreciative of continuing support of the Museum from the Town Manager's office, as well as from other Town departments. We look forward to providing enriching experiences for the citizens of Wilmington in the future.

Winter Hours	Tuesday & Thursday, 10 a.m. to 2 p.m. First Sunday of month, 2 p.m. to 4 p.m.
Summer Hours	Thursday & Friday, 10 a.m. to 2 p.m. First Sunday of month, 2 p.m. to 4 p.m.

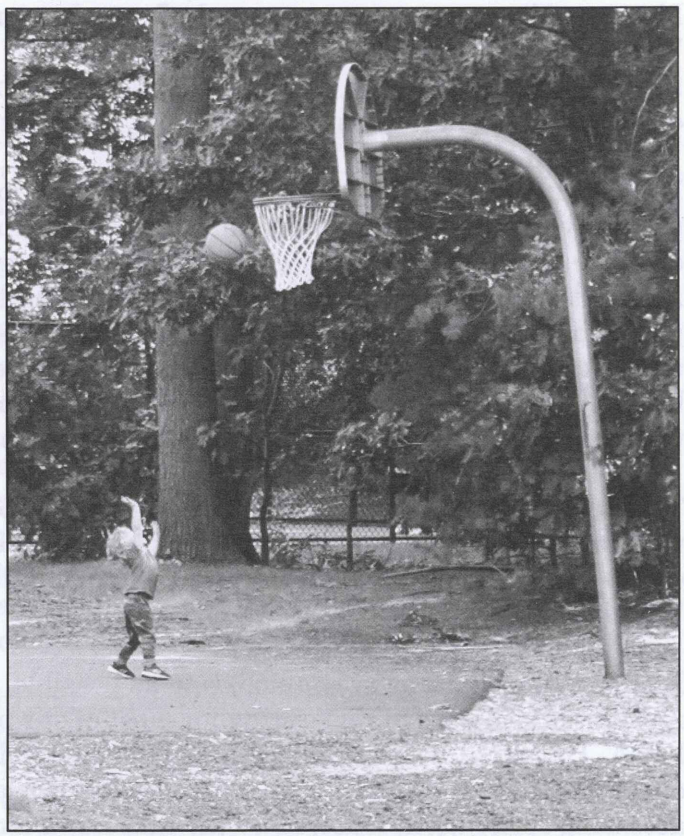
Recreation Department

The Recreation Department's continuing goal is to offer high quality, relevant programs and services to the residents of Wilmington. The Recreation Department aims to provide solutions to new challenges faced by residents in evolving life situations. New residents can meet others, parents can find a wide variety of reasonably priced programs for their children to sample, "empty nesters" might take a class or enjoy theater or sporting event tickets and residents of all ages continue to reap the benefits of group travel and assorted fitness programs. The Recreation Department has been in full-time operation for 50 years. The Department is located in Room 8 at Town Hall. Office hours are 8:30 a.m. to 4:30 p.m., Monday through Friday.

The Recreation Commission, formed in 1953, acts in an advisory and policy making capacity. Volunteer members are: C. Michael Burns, Chairman, Charles Biondo, Vice-Chairman, Sheila M. Burke, Jennifer Crane and Laurie Robarge. Commissioners are active in various groups, committees and clubs throughout town.

The Recreation Office staff remains small, with only three full-time employees: Director Karen Campbell, Senior Clerk Linda Kanter and Program Coordinator Brett Sawin. In addition, there are normally over 80 part-time and seasonal employees and over 350 volunteers who help to run the department's programs. The department offers, on a year-round basis, an ever-changing slate of activities for residents of all ages. While the office is open Monday through Friday, recreation programs are scheduled virtually every day of the week and into the evening hours.

A primary objective of the Recreation Department is to offer a wide variety of quality programs that are as affordable as possible. Registration fees remain low, especially in comparison to other towns or organizations. The Department is funded by a variety of sources. The town-appropriated budget provides for a full-time Director and Senior Clerk as well as some limited supplies and staff training costs. Program fees fund the position of the Program Coordinator and heavily supplement the town-funded budget. We strive to keep fees and costs low by utilizing cost-saving methods including the bid process, fund-raising and in-kind services. We continue to search for innovative ways to generate funds to offset costs for the recreation consumer.



Shooting Hoops at Town Hall

Volunteers are critical to the success of Recreation programs. Volunteers might find themselves coaching a T-Ball or Basketball team, or distributing treats to children marching in our annual Horribles Parade. We greatly appreciate our residents who give so generously of their time and most report that they also gain on personal levels by volunteering.

2020 was a vastly different year – social distancing required by the pandemic is the polar opposite of Recreation programming. During the spring, many ongoing classes, sports leagues and clinics were cancelled as the "stay at home" order shut down the schools and even the fields and parks. All of our trips were postponed or cancelled, Town Beach was closed and we could not hold any of our customary community events. Once restrictions eased a bit, and the weather was nicer, we were able to begin running safe outdoor programming with limited participants, and we began to find some quality online programs as well.

While programming options were limited, Recreation Department customers played on tennis and Pickleball courts, mountain biked on Town conservation trails and kayaked on Silver Lake during the summer. In the fall, we ran our Flag Football League at half capacity, held a Pickleball tournament, a Punt, Pass & Kick Tournament as well as a varied slate of virtual programs.

The Recreation Department is responsible for the oversight of Town Beach at Silver Lake. Our responsibilities include staffing the beach with lifeguards and gate attendants, training the staff, working with Public Buildings to ensure the Bath House is stocked, clean and safe, and coordinating with DPW to be sure the beach is maintained at the high level deserved by residents for this important resource. During the pandemic, the Recreation Department was unable to open the beach. There were not any lifeguard certification courses available, so there were no new lifeguards available to augment staff that left (usually for internships or full time employment upon graduation from college). Lifeguards have been scarce in the past few years, but this year that scarcity was compounded. In addition, the requirements for social distancing were very strict, and our beach is small in area. The capacity at the beach would have been very low, while costs to operate would have risen with new disinfecting routines and higher staff to patron ratios. The Town opened Town Beach to the public on September 1, without access to the Bath House or lifeguards. We hope to reopen the beach in June 2021 if it will be safe to do so.

Many residents turn to our quarterly flyer when making decisions for their entertainment options. We offer gift certificates that may be redeemed for any of our programs or trips. Increasing numbers of residents are choosing to give the gift of travel and recreation programs, providing enhanced life experiences for their family and friends.

We are anticipating a building demand for our trips when travel is once again safe. Our trips to the Canyonlands and the Canadian Rockies, originally scheduled for 2020, were moved to the fall of 2021. Our customers are letting us know that when the time comes, they will be "ready to roll". A recent article in the Boston Globe addressed a phenomenon called "Revenge Travel". Some people have managed to save money during the pandemic, and are anxious to invest in travel and adventure as soon as possible as we have all learned that we do not know what the future will bring. The Recreation Department will be planning a selection of day, overnight and extended trips designed to accommodate and attract residents.

The Recreation Department is privileged to "give back" to Wilmington and its residents. In 2020, we funded the design and engineering plans for the new Shawsheen Elementary School outdoor courts. We will continue to self-fund our community events to further our positive impact on Wilmington residents.

In an attempt to be as accommodating as possible, we have an online registration system providing residents the option of registering for most of our programs and trips from the comfort of their home. Of course, registrations can still be handled in the Recreation Office by phone, mail or drop-off in the Town Hall night slot. Our newsletter is available online through the Town website by accessing Recreation, followed by the link for "Recreation Matters". Our newsletters are also available in Town Hall, the Wilmington Memorial Library and the Buzzell Senior Center. One of the most common requirements of the Recreation staff is to act as an information source. We answer a wide variety and large number of questions daily about local and regional services.

In order to improve our communication methods to our residents, we maintain a Facebook profile page. Having a social media presence allows us the opportunity to interact with people in a relaxed, online environment at no cost to the Department. We are able to share announcements about new events or happenings, market our existing programs, and receive direct feedback from our customers. Additionally, our visitors are able to 'Like' and share our posts as well, thereby expanding our outreach to potential new customers.

Wilmington is a suburban community, considered a "well located town", with easy access to major roads, parks and beaches, sporting events, theatre, arts and museums. Today's recreation consumer is searching for opportunities to access all of these area attractions, as well as local activities. The Recreation Department allows people to choose a new sport or science class, learn a new skill, socialize with fellow residents and enjoy recreation at a convenient location and at a reasonable price. These dynamics stress the importance of Town support for the Recreation Department. The positive feedback and generous donations of time from volunteers that we receive are evidence of the appreciation of local residents for the Recreation Department. We are an ever-changing environment and a solution to the continual changing needs of our residents. The Recreation Department's ability to adapt and our commitment to provide quality service is a trademark that we stand by. While we were tested in 2020, we are ready to bring our residents back together in 2021 through our facilities and programming.

Elderly Services

When reviewing the year 2020, one would immediately feel the anxiety of the pandemic, but this was also a time that you saw family, friends, neighbors, the community come together to figure this out together. The Wilmington Department of Elderly Services has a motto – "Better Together" and in the year 2020, this motto was more important than we could have ever imagined.

Let's go back to January 2020, when we were welcoming the new year, we had our regular programming: special exercise, Zumba, Yoga, Tai Chi, knitting group, art group, bingo and of course our special functions. On Thursday, March 12, 2020 it all changed. The Wilmington Department of Elderly Services had to pivot with the rest of the world. How were we going to continue our services in this new environment?

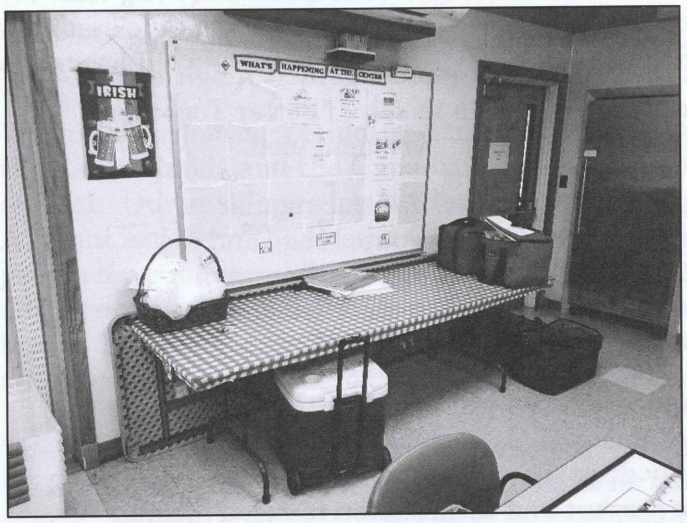
The impact of COVID-19 runs far beyond the clinical implications for physical health. Local, state and national response to the pandemic has led to changes in social, financial, nutritional and medical environments across the country, all of which may disproportionately affect older adults. With the spread of COVID-19, the uncertainty about the present and future often induced feelings of anxiety and depression. Nearly a quarter of older Massachusetts residents reported experiencing symptoms of anxiety most, or all, of the time.

It became apparent early on that there were some significant issues facing our older adults. Food insecurity and social isolation being the two that were the focus in the very beginning. With everyone being told to social distance and to stay away from large gatherings, our population was immediately impacted. The Department of Elderly Services immediately began reaching out to our older adults. Phone calls (over 1,300) were our initial form of contact and then we started our "Happiness…" Card Campaign. The community reached out to assist with making cards and Monteforte Law helped with the cost of postage. Over 400 cards were sent out during the months of March and April. Local businesses, Dovetails Companies (70) and Designs by Don (75), provided flowers for the staff to distribute as a way of letting older adults know that they were being thought of during these tumultuous times.

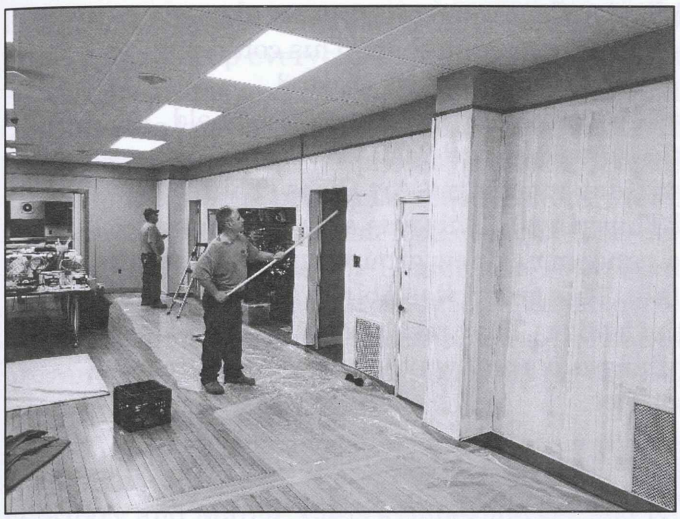
The Department provided Home Delivered Meals, Monday through Friday, to over 70 residents of Wilmington. In 2020, we delivered 16,341 home delivered meals. This necessary service continued, throughout the course of the pandemic, with the staff taking over for the regular drivers to keep everyone safe. During this time the department also offered to assist with grocery shopping for anyone in need. The community stepped up ready to volunteer to assist with this task as well.

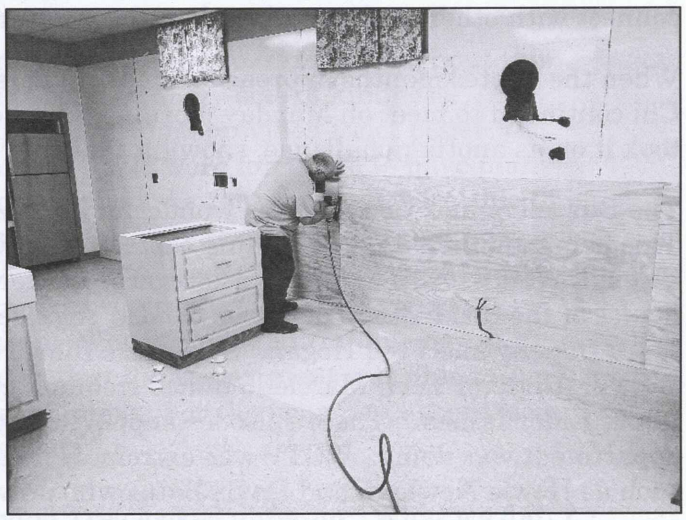
The Department provided ongoing social services to our residents. This included case management, fuel assistance (25 new applicants), SNAP application, medical equipment, home visits (when needed, with safety protocols in place). Transportation to medical appointments was resumed in May, with guidance from the Board of Health. We continued with our monthly mailing of birthday cards, an average of 45 cards per month, as well as daily outreach calls (1,300). Our SHINE counselors were able to continue to provide information on healthcare plans over the phone. The Income Tax Program, which had to stop scheduled appointments in March, was able to resume in June (82 recipients). The volunteers from AARP were able to complete all tax appointments that had been previously scheduled. A Flu Clinic conducted by the Board of Health was held outside at the center in October. Seventy seniors received the vaccine.

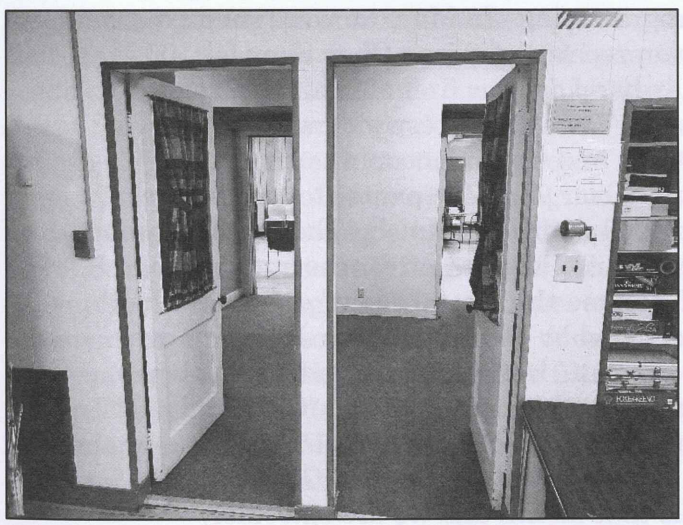
The department continued to offer specialty programs such as the "Medical Equipment Lending Program," a service that has increased in demand, especially when more people were quarantined at home. Elders and their families can borrow equipment to help elders stay home safely and assist in deferring the cost of such equipment. We offer wheelchairs, walkers, canes, bath chairs, benches and commodes. We also offer electric wheelchairs, scooters and electric recliners as part of this lending program when available.

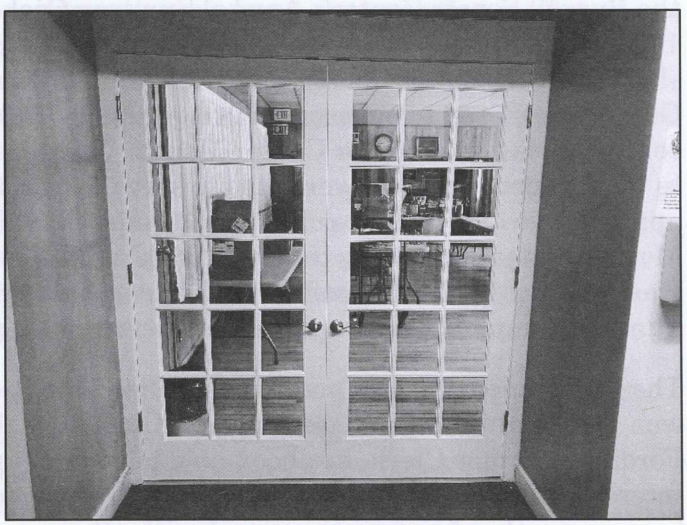


Improvements Were Made to Buzzell Senior Center









The Department received many requests for the Buzzell Senior Center to return to regular programming. There was an overall feeling of the need to be with one another. This could not take place safely inside the Senior Center, but once the weather improved, we started programming outside. The Buzzell Senior Center Book Club was the first program to be held outdoors, meeting the last Monday of the month. With the success of the Book Club, we introduced Tai Chi (Monday mornings), Gentle Yoga (Thursday mornings), Art Class (Thursday mornings) and Bocce Group twice a week (Tuesdays and Thursdays). This was all able to occur with safety protocols set in place. During the time of the pandemic, a new group was formed at the Buzzell Senior Center. The Hiking Group began in the fall. This group was able to hike different trails in the surrounding area with Arnold Peterson as the leader. They met weekly as the weather cooperated. Arnold is quick to remind us that hiking is a great way to get some exercise, connect with others safety and explore some natural resources.

When the winter months approached, most in person classes had to be put on hold. However, Tai Chi continued to meet on Monday mornings. The cold weather was not going to stop them, they took it on as another challenge, showing that they are strong New Englanders.

The Buzzell Senior Center has a wonderful library of books and puzzles available to everyone. This being another way of reaching out. Another way the center was able to reach out was through WCTV. Through their assistance, we were able to bring the center programming into the homes of the residents. There was Gentle Yoga, led by Joan Lawrence and special exercise lead by Mary Denehy and Fred Hogan. Each were filmed and placed on a regular weekly schedule with WCTV. Director Terri Marciello filmed frequent episodes of the WCTV series "Let's Be Candid About Elder Issues." These episodes kept Wilmington's older adults up-to-date on what the department was doing. WCTV was extremely instrumental in being able to showcase entertainers such as Howie Newman and Davis Bates who provided a form of live entertainment they could view right from home.

As the weeks went by, everyone was eager to get back to their normal, daily activities. The department had to once again pivot into a new way of programming. In May, we were very fortunate to have the Wilmington Fire Department Union prepare American Chop Suey for 100 participants. The Fire Department was able to personally hand out our first official "Grab and Go" meals. Spirits were high as the folks were able to thank the Town's first responders for always taking good care of our community. In June 2020, our "Grab and Go" luncheon was held to celebrate all "our" volunteers at the Buzzell Senior Center. Over 90 participants stopped by the center to the cheers of the staff. Each volunteer was provided with a box lunch. The response was amazing. Seeing those smiling eyes, above the masks was a true inspiration for the staff and residents alike. From that moment on, "Grab and Goes" became **the** "social event" event. We had the Buzzell Senior Center's Annual Summer Cookout, prepared by Mastrorilli's, in July with over 100 participants enjoying chicken, potato salad and watermelon. In August, we had a strawberry shortcake "Grab and Go." Winchester Hospital Community Fund heard about the "Grab and Goes" and offered to sponsor, with a generous $2,000 donation, the month of September to celebrate National Senior Center Month. We were able to have weekly "Grab and Go" meals due to their generosity. We were able to serve over 400 meals that month and we are extremely appreciative of Winchester Hospital's donation. We had a "Grab and Go" on Halloween, with Mother Nature providing the best "trick" of all... snow. In November, the "Grab and Go" featured Harrow's Pot Pie, a fan favorite. The year ended with a "Grab and Go" prepared by Rocco's. One hundred complete chicken dinners were served, a perfect way to celebrate the holiday.

The Department, like so many, has utilized the Zoom platform to connect with others. The staff was able to attend the Massachusetts Council on Aging Annual Conference in the fall. Kelly Fordham, Senior Clerk, has been able to walk through the steps of Zoom for older adults who were interested in assessing this program. Kelly also held Zoom Trivia contests twice a month, which became another fun way to connect with others.

In 2020, the Department was able to establish a Buzzell Senior Center Facebook page. It was a great way to keep everyone involved with different exercise classes, "Grab and Go" events and fun special programs and messages that were directed right to them. Our monthly newsletter continued to be written and edited by our staff. This newsletter not only provided information about activities and great photos of the happenings at the Buzzell Senior Center but also alerts elders to assistance programs which include prescription programs, senior tax work off program, fuel assistance program and food stamps. The newsletter can be found on our website, Facebook, Twitter, the Buzzell Senior Center, the Town Manager's Office and can be sent to you by email monthly. Our website continues to be informative, not only to the elders in the community, but also their families. Our Twitter account, @TheBuzzellBuzz, has over 300 followers. These have proven to be great communication tools for the Department.

The Department has been able to provide a wide range of services and programs throughout this challenging time with the assistance of many. There have been so many acts of kindness. In February and March, Lucci's Supermarket and Nichols Funeral Home provided toilet paper, the "priceless commodity," that were added to our "Survival Bags". We were fortunate to have many stitchers in our community who made and donated hundreds of masks that the staff were able to personally deliver to the home delivered meal recipients, Deming Way residents and elders within the community. One unanimous donor provided over 100 "Power of Flower" arrangements to be distributed to everyone receiving home delivered meals and to others that needed a ray of sunshine in a cup. Another anonymous donor sponsored one of our "Grab and Go" lunches. So many individuals have provided beautiful homemade cards that the Department was able to send out to remind everyone they are being thought of during this time. For the year 2020, there were over 1,928 meals that were given at our "Grab and Go" events.

Like everything else that happened during 2020, the Giving Tree looked different. What we did find through these times, was that the support from the community was as strong as ever. Gift cards to local grocery stores, restaurants with delivery or take out were mailed to our elder residents. Wilmington students were supportive in their own unique ways. An amazing student, Cait Hayes, a 6th grade student, made 100 beautiful ornaments. Ms. Cowden and Mrs. Lipski first grade students made handmade cards which were delivered to our home delivered meal recipients. Grant Sawyer from the 2nd grade Wolf den in Pack 361 stopped by to donate five Christmas wreaths. Grant said he "likes to help people". They were truly appreciated by those who received them. Tyler Fenton, a Senior at Wilmington High School, completed his community service project by dropping off over 70 cozy socks for the residents at Deming Way. Matt DeSario, Wilmington Eagle Scout, and Senior at Wilmington High School, with his dad, prepared 70 care packages to be delivered. Each package contained a crossword puzzle or a deck of cards, a handwritten card, an ornament or mug, a pack of gum, a bag of candy, hand sanitizer, tissues, hand cream or floss and a homemade, sewed mask that included a filter and a metal piece within the mask to keep it in place. The staff hand delivered each one to the residents of Deming Way, who were extremely appreciative. Jessica Moore, Wilmington resident, donated 70 handmade ornaments for our home delivered meals recipients

At the Annual Town Meeting, which was delayed until June 27, 2020, the townspeople overwhelmingly voted to proceed with the request to complete a Feasibility Study and Schematic Design and to hire an Owner's Project Manager (OPM) for replacement of the Buzzell Senior Center. The older adults were extremely happy with the support the community showed in understanding the need for a new senior center.

The year 2020, proved to be a very pivotal year for the Department of Elderly Services. The Department continues to provide key social, educational and health services for the older adult as well as continuing to work collaboratively with other community agencies. Working with the community has given everyone a sense of belonging, caring and hope that we could all make it

through this very difficult time, no matter what age. We would like to thank the Town Manager, Selectmen and the following organizations, businesses and Town Departments: Wilmington Fire Department, Wilmington Police Department, Board of Health, WCTV, Wilmington Methodist Church, Wilmington Elks, Wilmington Rotary, Wilmington Food Service, We're One Wilmington, AJ's Kitchen, Designs By Don, Dovetail Companies, Wilmington Dunkin Donuts, Monteforte Law, As Good As It Gets Café, Power of Flowers, Assisting Hands Home Care, Beth Israel Lahey Health, Winchester Hospital, Advinia Care Wilmington, Nichols Funeral Home, Lucci's Market and Pizza Mia.

Housing Authority

The Wilmington Housing Authority (WHA) is authorized to administer two housing programs in accordance with Department of Housing & Community Development (DHCD) regulations for state-aided public housing and a small number of Housing Choice Vouchers in accordance with the United States Housing and Urban Development Office of Public and Indian Housing (HUD) regulations (Federal Section 8 Certificate Program). The programs supply the Town with decent, safe, and local affordable housing options. A five-member Board of Commissioners, consisting of four elected and one state appointed member, oversee the Authority's policies and procedures. The Executive Director is charged with the administration of these programs.

At the close of 2020, the Wilmington Housing Authority programs provided state-aided affordable housing to 110 residents. The elderly/handicapped housing (Chapter 667) is located on Deming Way (69 units) and our family housing (Chapter 705) is scattered throughout the Town (13 houses). The Authority gives a preference on the waiting list to local Wilmington residents and to all veterans. The Authority has open waiting lists for our one-bedroom elderly/handicapped units and our three-bedroom family units. Applications can be found and filled out at: https://publichousingapplication.ocd.state.ma.us/. The WHA website has a link to the state website and to the paper application for printing. The new online waiting list is long and we advise potential applicants to apply as soon as they can.

This past year the Housing Authority's Capital Improvement Program funded a new roof for Deming way units, carpet replacements for a family unit, repaving of a driveway in a family unit property and new boilers for both Deming Way properties. We continue to be creative and actively work with the state to take care of our properties. The back log of unmet capital needs will always be a problem unless there is a significant funding increase from the state. We do often hear from people that visit many other housing authority sites that our units and sites are in good condition and well maintained.

WHA employees are Executive Director Ms. Emily LaMacchia, MPHA, the Administrative Assistant position is being temporarily filled by another Housing Authority employee, per diem until it is able to be filled permanently, and Maintenance Mechanic, Mr. Steve McDonald. The commitment and knowledge of the WHA employees provides the community and our tenants with professional and excellent service. The WHA receives regular assistance from the Middlesex Sheriff's Department Community Work Program from the House of Correction in Billerica. The guards and the work crews are an irreplaceable asset to the WHA turning over our vacant units and taking care of the grounds.

Department of Housing & Community Development state support team consists of Mr. Thomas Lee, Housing Management Specialist; Mr. Avalon McLaren, Project Manager and Mr. Robert Watt, Construction Advisor. We also receive assistance from our Regional Capital Assistance Team (RCAT) Project Manager, Mr. Frank Stitham.

Our continued thanks for the ongoing support and professionalism provided by Town Hall, the Department of Public Works, the Police Department, the Fire Department and Elderly Services. We continue in our efforts to work cooperatively with the Town and all its departments with a goal of delivering comprehensive services to our tenants.

We welcome your questions and comments. Please feel free to visit the WHA office located at 41 Deming Way, or contact us at 978-658-8531. You can also visit our website: www.wilmingtonha.org.

John Alefantis, Chairman
Robert DiPasquale, Vice-Chairman
Audrey Reed, Treasurer
Stacie Murphy, Member
Jomarie O'Mahony, State Appointee

Veterans' Services

The Department of Veterans' Services is responsible for administering and supervising the assistance given to Wilmington veterans and their dependents in matters pertaining to their rights and benefits under the various federal government programs. Direct involvement in implementing such programs is practiced. Our duties include giving advice to veterans, their dependents and others properly concerned of their rights, privileges and benefits under the several governing bodies involved and for a variety of types of benefits. Receives applications, investigates and approves disbursements of monies and benefits. We file applications on behalf of veterans and/or their dependents for various benefits and allowances, i.e., state bonus, G.I. Loans, burial allowances, etc. Assists veterans of Wilmington in obtaining service records and assist them in the preparation of applications and documents of all sorts pertaining to their welfare. We keep posted and updated on all changes in rules, regulations, law's, etc. relating to Veteran's benefits. Dispenses information, answers questions of veterans and the public. When requested, locate housing for the homeless and requesting donations of clothing and household supplies as needed. The Department coordinates the Memorial Day Parade including the preparation of the Programs for distribution, Veterans' Day ceremony and all other Veterans related services throughout the year for the residents of Town of Wilmington.

The Town of Wilmington receives 75% reimbursement from the State for funds expended by the Town in accordance with M.G.L. Ch. 115. The VSO also assists Wilmington veterans with applying for all other State benefits such as tuition waivers, grants, student loans, annuities, outreach centers, counseling, tax exemptions, burial in Massachusetts and National cemeteries, employment and Veterans license plates, etc.

Under the category of Federal Aid, veterans are assisted in processing applications for benefits including service-connected compensation, disability pensions, personal aid pensions, social security benefits, medical, education, housing, employment, medals, life insurance, death benefits and retrieving military records for veterans who, without such documents, would not be eligible for any benefits. The Wilmington Dept. of Veterans' Services has assisted many veterans and their dependents to increase their compensation from the Federal government received through the Veterans Administration (VA) through compensation, pension and widow's pension. We also do many home visits as necessary for our older home bound veterans.

The Department also works to coordinate public events such as Veterans' Day and Memorial Day observances. The Town of Wilmington continues to show its commitment to veterans of all eras. The large crowds every year at the Memorial Day and Veterans' Day ceremonies are truly impressive and show the commitment the Town of Wilmington has for all its veterans and this past year was no different.

Memorial Day 2020 was also well attended and the ceremony was special for so many reasons especially the reading of Lincoln's Gettysburg Address by Rebecca Russo and the Memorial Day Poem read by Katie McConologue. As always, the Wilmington VFW, American Legion, Police and Fire Honor Guards were in attendance with the Legion Riders from Wilmington and Cambridge. The Minutemen of Wilmington fired their traditional volley with their Ceremonial Cannon. It was truly an honor to have Mrs. Joyce Dalton, sister of Ronald Dow Eaton KIA Korea, speak during our Memorial Day Services. Joyce always makes our services special talking about her brother and the Town of Wilmington will never forget our Fallen Heroes.

This past Veterans' Day Ceremony was very special. We were able to unveil a new monument to honor Wilmington's Fallen Warfighter's thanks to the hard work of Eagle Scout Liam Prigmore. Liam's Eagle Scout project was to erect a new monument on Wilmington Town Common listing the names of the men who were killed in action (KIA) during WWII, Korea and Iraq. Liam's commitment to our fallen heroes was truly inspiring and it was an honor to be able to work with him during his project. Congratulations Liam.

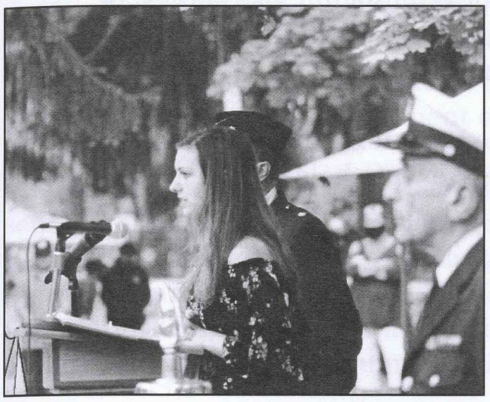
Wilmington further showed its commitment to our Fallen Heroes by dedicating a new street "Sgt. Veloza Way" to the memory of George Veloza, who we lost in April of this year.

With the rise in the number of COVID-19 cases, we found ourselves recognizing important dates in non-conventional ways. This included recognizing D-Day, the anniversary of the invasion at Normandy on June 6, 1944, with a classic car parade. The parade drove past all of Wilmington's fallen heroes squares and monuments. Residents were encouraged to wave and fly the American flag as the parade passed by.

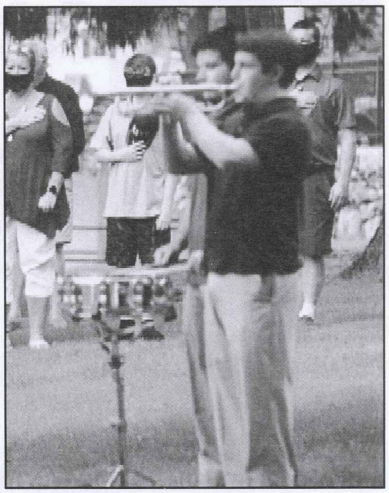
September 2nd was the 75th Anniversary of the end of WWII. The Department of Veterans' Services held a second classic car parade that drove past the homes of WWII veterans. More than 25 cars participated in honoring the members of The Greatest Generation.

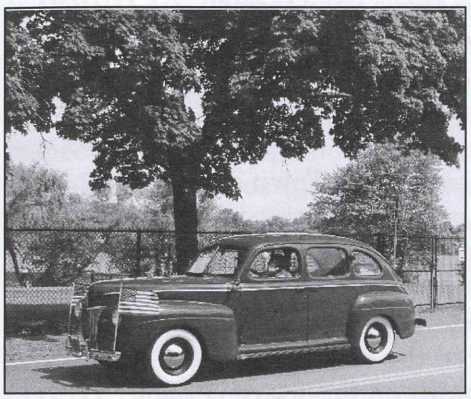
On September 11th the Town of Wilmington hosted a joint 9/11 Ceremony with the towns of Andover and Billerica. There was a large crowd in attendance on our Common and we were honored to have Mr. Francisco Ureña, former Secretary of Veterans' Affairs for the Commonwealth, speak along with many other dignitaries. It was a very nice way to honor those who perished on that day as well as the men and women who have passed in service to their country since September 11, 2001.

The Veterans' Administration reports that twenty-two (22) veterans commit suicide every day. Please look out for any veteran in need and direct them to our office. The Wilmington Veterans' Services office has become a place for veterans to gather and connect with other veterans who are handling the same issues they are. We are committed to helping any veteran that is in crisis. Over the past year we have connected many veterans with the programs and the counseling they need. Wilmington's Department of Veterans' Services is represented at Department Head meetings, Massachusetts Veterans' Services Officers Association meetings and training conferences as well as speaking at the Wilmington Methodist Church, Senior Center and also assists with the John F. Landry Memorial Breakfast at Lowell Catholic High School, a virtual event this year, and the Celebration of India's Independence.

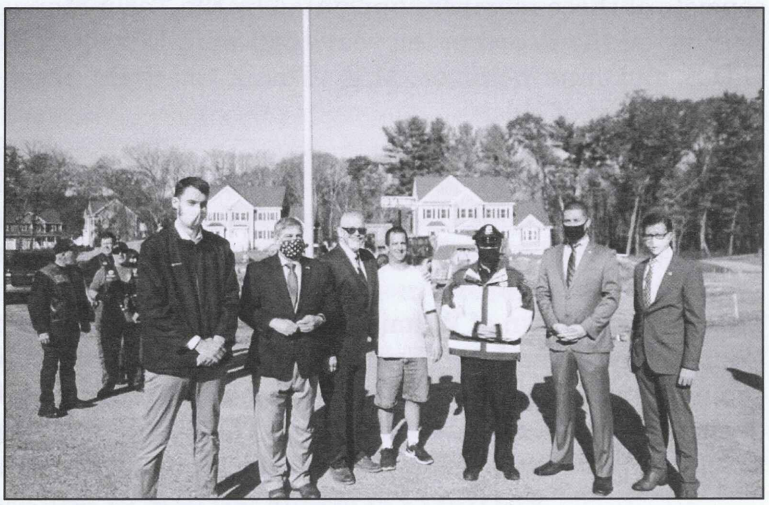


< Memorial Day Ceremony >

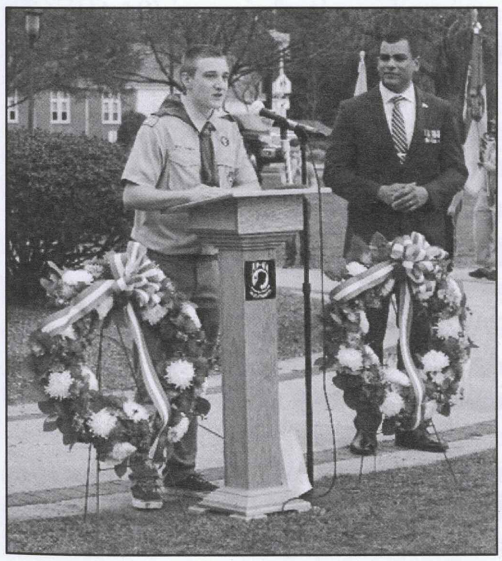




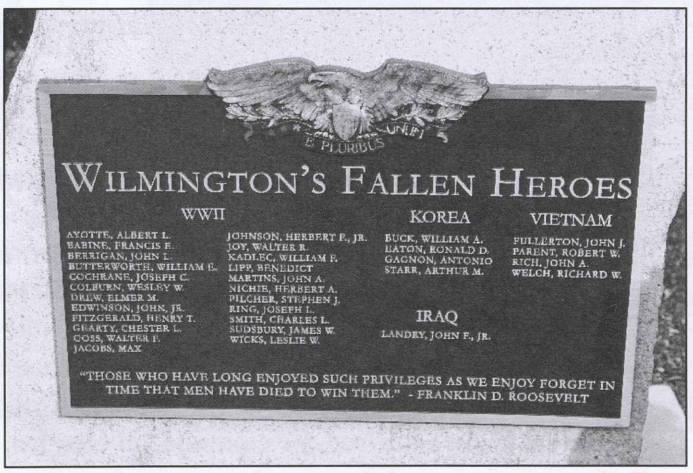
Classic Car Parade on June 6

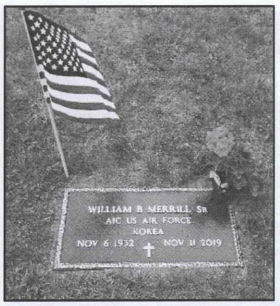


Dedication of Sgt. Veloza Way
(l to r) Representative David Robertson, Senator Bruce Tarr, Director of Veterans' Services Lou Cimaglia, Anthony L'Esperance, Grandson of Sgt. George Veloza, Office Ronald Alpers, Selectman Gregory Bendel, Board of Selectmen Chairman Jonathan Eaton



Liam Prigmore and Francisco Ureña,
Former Secretary of Veterans' Affairs





The Director of Veterans' Services for the Town of Wilmington also serves as the Graves Officer and we are also responsible for the decoration of all veterans' graves and memorials in town on Memorial Day.

We extend our appreciation to Wilmington resident Paul Devlin who has shared his photography talent by documenting the events held by the Department of Veterans' Services.

Board of Health

The office of the Board of Health is located in the Town Hall at 121 Glen Road in Room 5 and the Public Health Nurse's office is located off of the foyer in the main entrance. The Board of Health consists of three members appointed by the Town Manager for staggered three-year terms. Serving on the Board in the year 2020 were Elizabeth (Libby) Sabounjian, Chairman, Daniel King, D.D.S. and Jane Williams, M.D. Thank you to Dr. Mark Curdo for serving as the Medical Doctor for the Board of Health.

The Director of Public Health is Shelly Newhouse, R.S. Mark Masiello serves the Town as a Food Inspector. The Public Health Nurse is Traci Mello, R.N., M.S.N. The Animal Inspector is Christopher Sullivan. The Secretary for the Board of Health is Kim Mytych.

This year the Town of Wilmington Board of Health became the host agency under a Tobacco Control Grant and hired Erin Murphy, a Tobacco Compliance Inspector in the collaborative communities. Inspectors, work closely with program staff, Boards of Health and other city/town departments on enforcement issues. This is a 19.5 hour per week position split between four towns: Wilmington, Bedford, Concord and Lexington. Duties and Responsibilities include:

- Coordinate compliance checks: Sales of tobacco to minors in the assigned communities within the collaborative. Coordination includes scheduling the youth, other adult monitors, supplies and routes.
- Conducts compliance checks using trained underage youth to purchase tobacco.
- Must keep detailed and accurate documentation of all sales of tobacco to minors.
- Conducts regular inspections to ensure retailers are in compliance with tobacco control regulations/ordinances/by-laws and works closely with the Boards of Health.
- Conducts regular inspections to ensure that regulated establishments/workplaces are in compliance with tobacco control regulations/ordinances/by-laws and works with the Boards of Health.
- Assists the Director in preparing materials for any hearings, court cases and/or any other meetings as needed. Attends hearings as needed.
- Follow-up on status of violations, file appropriate documentation for hearings and appear in court or at Board of Health hearings.
- Ensures that all retailers are informed on Youth Access (YA) issues. Must be familiar with the regulations/ordinances/by-laws, state and federal laws, for all collaborative communities.
- Conduct retailer, establishment and workplace trainings as needed.
- Maintain database of YA compliance checks and inspections and prepare any documentation required for comparison studies.
- Follow-up on complaints as they are referred to the office.

- Participate in any assigned event, task and/or outreach effort associated with the passage of YA and/or tobacco control regulations/ordinances/by-laws.
- Attend any meetings and/or trainings as requested by the Program Director or the Massachusetts Department of Public Health Tobacco Control Program.

The administrative duties of the office includes issuing permits, reviewing plans for subdivisions, septic systems and other development proposals, issuing enforcement orders and citations, holding hearings, keeping records, attending meetings, operation of the Board of Health website, and other regular administrative duties. The Board of Health meetings were generally held twice monthly through ZOOM, on the first and third Tuesday of each month, and usually at 5:30 p.m. Records of all meetings and other documents are kept at the office of the Board of Health.

Environmental field activities included inspection of restaurants, retail food stores, cafeterias in industrial buildings and schools, mobile food trucks and other temporary food stands such as the Wilmington Farmer's Market. The Wilmington Farmer's Market operations were scaled back due to COVID-19. There was no indoor winter market this year. Additional Board of Health responsibilities include percolation tests and soil evaluations, subsurface sewage disposal system inspections, semi-public pool inspections, tanning salon inspections, nuisance complaint investigations, air quality testing at the ice rink, hazardous waste investigations, housing inspections, smoking and tobacco law enforcement, Canada Geese control, beaver control and other miscellaneous investigations and activities. Eastern Equine Encephalitis and West Nile Virus plagued the state of Massachusetts again this year with several bordering towns having positive EEE. The Town of Wilmington is part of the Central Massachusetts Mosquito Control Project which routinely provides preventative spraying and larvacide control throughout the town. Silver Lake was closed this year due to COVID-19.

COVID-19 presented in Wilmington in early February 2020. With the Governor's state of emergency order, the COVID-19 pandemic effected all duties of the Board of Health. The Department's main focus became case investigations and contact tracing. The Baker-Polito Administration continually announced further measures to Stop the Spread of COVID-19. Governor's orders included restrictions on gathering limits, travel restrictions, masks & face-covering orders, reopening protocols & business and recreation restrictions. Coronavirus Disease (COVID-19) is an infectious disease caused by a newly discovered coronavirus. Most people infected with the COVID-19 virus will experience mild to moderate respiratory illness and recover without requiring special treatment. Older people, and those with underlying medical problems like cardiovascular disease, diabetes, chronic respiratory disease and cancer, are more likely to develop serious illness.

The best way to prevent and slow down transmission is to be well informed about the COVID-19 virus, the disease it causes and how it spreads. Protect yourself and others from infection by washing your hands or using an alcohol based rub frequently and not touching your face. The COVID-19 virus spreads primarily through droplets of saliva or discharge from the nose when an infected person coughs or sneezes. The Public Health Nurse, along with four other nurses, began the task of case investigation, contact tracing, cluster investigations, education and outreach for COVID-19. Wilmington has had 1,282 positive COVID-19 cases in 2020.

With the help of donations and several volunteers, the Health Department was able to hand deliver hundreds of masks throughout town and hold several drive-through handouts in an effort to curve the spread.

COVID-19 has challenged our department's workforce. At times, our department has worked seven days a week up to 70 hours a week. Several grants were obtained and additional staff were required to keep up with the workload. With the pandemic expected to continue in 2021 and the rollout of a vaccine, 2021 will prove to be much of the same.

The clinical component of the Board of Health is primarily the responsibility of the Public Health Nurse, Traci Mello, R.N, MSN. The Department of Public Health's mandated responsibilities included communicable disease surveillance, investigation and follow-up along with adult and child immunization, Mantoux Skin Testing for Tuberculosis (TB) and TB Case Management. Non-mandated services included a number of health screenings, prevention and educational programs for general wellness.

Elder Services programs were halted due to COVID-19. In-home elder services were also halted.

Public Health Nurse, Traci Mello, R.N., MSN is active in the Massachusetts Association of Public Health Nurses in which she holds a seat as a Member At Large, Massachusetts Health Officers Association and Community Health Network Area (CHNA-15). Traci is also the Chairwoman to the Education and Research Committee of the Massachusetts Association of Public Health Nurses. Traci is a certified CPR/AED, First Aid Instructor through the American Heart Association and continues the certification and recertification of town employees. The Public Health Nurse continues as a site leader and training coordinator for the Board of Health Public Access Defibrillation Program. AED's may be used by trained personnel in the event of cardiac arrest. She is also certified to teach Youth Mental Health First Aid through the National Council of Behavioral Health. She is also a certified Title V Inspector. Monthly educational boards are presented by the town nurse and can be viewed outside the nurse's office at the Town Hall. Health pamphlets located in the Town Hall lobby are maintained by the Public Health Nurse.

The Baker-Polito Administration announced that influenza immunization will be required for all children six months of age or older who are attending Massachusetts child care, pre-school, kindergarten, K-12 and colleges and universities. The new vaccine requirement is an important step to reduce flu-related illness and the overall impact of respiratory illness during the COVID-19 pandemic. Students will be expected to have received a flu vaccine by February 28, 2021 for the 2020-2021 influenza season, unless either a medical or religious exemption is provided. Wilmington did offer large flu vaccination clinics by way of drive up. These types of clinics have proved to be very successful and we will continue to offer these type of clinics in the future. The Board of Health receives state supplied flu vaccines every year. This year we received our allotment of state supplied flu vaccine and the Health Department purchased flu vaccines privately. This was done to meet the demand of our residents for flu shots. With all the vaccine arriving in early fall of 2020, the Board of Health held several Town Wide flu clinics at the Town Hall throughout the season. This year we successfully conducted our first Drive-Thru Flu Clinics with online registration. Holding six drive-thru clinics, 788 flu vaccinations were given this season, an increase of 378 more than last year. The public flu clinics were for all residents ages 3 and up. Since the Health Department is a Mass Immunization Site, we are still taking advantage of a reimbursement program administered by NHIC and UMass Medical that reimburses towns for the program costs related to the seasonal flu vaccine. Kim Mytych, Senior Clerk for the Board of Health, takes part in annual training programs to learn about submitting claims for reimbursements from various private insurance companies for administering and administrative costs associated with the flu vaccination clinics.

In a continuing effort to control the environmental impact of elemental mercury, residents can exchange fever thermometers containing mercury for digital thermometers at no charge at the office of the Board of Health. The office will also receive and recycle thermostats, mercury switches, button cell batteries and any other items which contain mercury. The Button-Cell Collection Program is a voluntary program offered to our community through Wheelabrator. Small collection boxes are placed throughout the town and a volunteer from our office will monitor the boxes and periodically collect the button-cell batteries. Once a year Wheelabrator collects these batteries from our office and reimburses a local organization of our choosing for each pound submitted by us, $100.00 per pound up to 10 pounds. We happily collected over 10 pounds this year generating much needed funds to Local Heroes, Inc. Sadly, 2020 will be the last year for this program.

In coordination with the Wilmington Police Department, the Board of Health sponsors a sharps disposal kiosk at the Public Safety Building. Residents can drop off sharps containers in the kiosk that is located in the Lobby. There is also a medication disposal kiosk for residents to drop off unwanted prescription and non-prescription medications

The Director participates in the ongoing activities of the Medical Reserve Corps (MRC) and the Health and Medical Care Coalition for Region 3B (HMCC). The coalition participates in local Boards of Health emergency planning and infrastructure improvements for emergency response activities. In 2020 the Coalition met virtually for training and communication for local emergency planning. The purpose of Public Health Emergency Management training is to develop an emergency ready public health department. Both Medical and non-Medical members of the community are encouraged to join and become part of a public health emergency response team whose function is to respond to emergencies such as bioterrorism, hurricanes, vaccination planning and other such disasters.

The Title 5 Septic System Betterment Loan Program, which began in 1999 and has continued every year thereafter, received funding again in 2005 and was reauthorized in 2010. Loans were made to homeowners which are to be repaid to the Town through the betterment process appearing on the real estate tax bill. This was made possible by a $200,000 grant from DEP and the Massachusetts Environmental Trust and will continue as encumbered monies are still available.

There was no Rabies Clinic this year due to COVID-19. The next rabies clinic is planned to be held on Saturday, April 3, 2021.

Funds Collected:

Animal Permits	$	1,960.00
MicroBlading	$	450.00
Food Establishment Permits	$	14,485.00
Funeral Homes	$	200.00
Housing Inspection Certificate Fee	$	50.00
Ice Rink	$	100.00
Installers Licenses	$	3,600.00
Medical Reimbursement	$	6,857.85
Mercury Reimbursement	$	0.00
Percolation/Soil Tests	$	4,500.00
Pool Permits	$	300.00
Transport/Haulers Permits	$	8,600.00

Rabies Clinic	$	0.00
RdNA	$	100.00
Recreation Camps	$	0.00
Subdivision Review	$	0.00
Sewage Disposal Systems Permits	$	15,050.00
Tanning Salons	$	100.00
Tobacco Sales Permits	$	3,200.00
Well Permits	$	0.00
Grants	$	12,849.00
TOTAL FEES COLLECTED	$	72,401.85

EDUCATION

Wilmington Public Schools

There is little question that the 2019-20 school year will go down as one of the most memorable in history given the developments associated with COVID-19. As a District, we were excited to launch what was the first year of our multi-year strategic plan that was completed the prior year, after considerable engagement with almost 50 stakeholders. Not only did this six month effort during the 2018-19 school year help to identify a number of strategic priorities to advance our programs and services, but it also led to the development of a new WPS mission and vision that undergirds four (4) strategic objectives.

Our mission: to educate and develop students academically, socially and emotionally to be active, civic-minded contributors to our global society.

Our vision: to provide an inclusive, respectful and collaborative learning environment where all stakeholders are engaged in the development of the whole child.

Strategic Objectives: include four broad areas that have been identified as important to help advance the work we do with students:

i. *Student Learning* – where we aim to deliver innovative, student-centered instruction to promote academic success for all learners.

ii. *Social & Emotional Learning* – where we seek to foster the well-being of each child to achieve social, emotional and academic success.

iii. *Culture of Inclusion* – where we promote an inclusive, collaborative school community culture that embraces diversity, including race, religion, socioeconomic status, ability, gender, sexual orientation and the physical, emotional and learning needs of all students to provide an equitable educational experience.

iv. *Learning Environments* – where we seek to improve upon our schools' facilities and technology to provide safe, secure and flexible learning environments for all students to maximize their potential.

While the school year got off to a good start with our strategic plan in-hand, things came to an abrupt halt when our schools were closed down in early March. This development led to the immediate pause of the considerable work that had begun which was identified as most pressing for us, not only at the district level, but at each of our eight schools.

It is because of the immense and ongoing demands of the current year that I have decided not to ask our school principals to include specific write-ups about their school programs. It is always one of the challenges in trying to provide these reports so long after the conclusion of the previous year, but the particular circumstances at this moment in time and our school principals' focus on continuing to best support their students and staff, made it that such a request did not seem appropriate.

In looking through the rear-view mirror, the impact of the pandemic on not only our school system, but every single one around, cannot be underestimated. The immense challenges and circumstances that began in March of 2020 ultimately continue to be felt at the time of the generation of this year's report, and will impact the work we do one way or another for some time to come.

Despite the challenges associated with the latter part of the 2019-20 school year, there were some key developments that serve as highlights of the last year.

Massachusetts School Building Authority – it has become clear that our school system currently relies upon six very dated elementary school facilities that provide limitations on ideal contemporary educational programming for our youngest students. While the Wildwood School is indeed the most in need, the fact is that our other elementary facilities are not far behind in terms of age and respective facility needs.

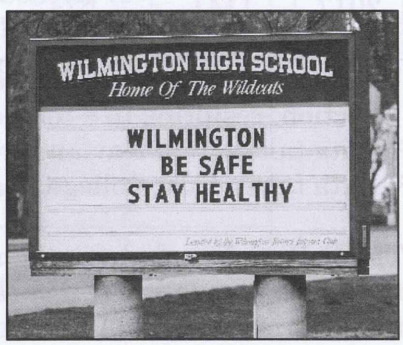
While WPS is certainly grateful for the ongoing maintenance that the Town's facilities department has continued to provide, the necessary renovations to upgrade these facilities, while maintaining as many schools as we have, brings the Town to an important juncture. In recognizing both the need for improvements and previously identified benefits for exploring school building consolidation, we applied to the Massachusetts School Building Authority (MSBA) in the spring of 2020 for consideration to partner with them for a future building project. Wilmington has had a successful partnership with MSBA in the recent past as the high school project was completed as part of their grant program. By the time of the Town Meeting this spring, we will know the status of our application.

Assistant Superintendent of Curriculum & Staff Development Search - following the departure of Dr. Brian Reagan, who was appointed the Superintendent of the Waltham Public Schools in the spring of 2020, the District completed a search for his successor and hired Ms. Christine Elliott, who came to WPS from the Tri-Town district (Boxford, Middleton and Topsfield).

West Intermediate School Principal Search – after almost 15 years of service to WPS, Mr. Dennis Shaw, Principal of the West, retired. The District also completed its search in the middle of the pandemic and successfully hired Dr. Edward Foster as the new principal of the school. We wish Mr. Shaw all the best and good health in his retirement.

Director of Athletics Search – just prior to the school closure the District launched a search for a new permanent Director of Athletics and we were fortunate to be able to hire Ms. Mia Muzio, who came to us from the Weymouth Public Schools.

I am extremely proud of our entire staff for their considerable efforts in helping best support our students and their families. Each person, in their own way, was forced to redefine the way that they approached their work with the students and families they serve. What our school system asked of them during the pandemic cannot be measured, but everyone at WPS rose to the occasion and our community should be proud.



Sincerely,

Glenn A. Brand, Ed.D.
Superintendent of Schools

College Acceptance

There were 215 students in the Class of 2020. Of these students, 87 percent are continuing their formal education at four or two-year colleges, universities or preparatory schools. The remaining 13 percent entered the workforce, joined a military or pursued a gap year.

The future plans of graduates from the past five years are documented in the chart below.

Table 1- Future Plans of WHS Graduates, 2016-2020[1]

Class of...	Number of Graduates	Percent to 4-year	Percent to Other Educational Inst.	Percent Total Continuing On
2020	215	78	9	87
2019	207	76	16	92
2018	227	77	9	86
2017	225	81	11	92
2016	196	78	17	95

[1]Data compiled from student exit surveys provided via the School Counseling Office

Of the 215 students in the Class of 2020, 86% submitted at least one application to an institution of higher learning. In total, the Class of 2020 submitted 1206 applications to colleges and universities. Students who have determined their college interests earlier in their senior year often apply to college under an Early Decision or Early Action program, which require students to submit applications earlier, in October and November. A total of 115 students, or 47 percent, applied under an early designation application. The 187 students continuing on with their studies will attend 69 different colleges and universities, located in 13 states.

Standardized Testing

Though there is a growing body of research that suggests standardized test scores do not accurately predict a student's academic success at the college level, a student's performance on college entrance exams is often considered an indicator of their academic achievement or college readiness. Wilmington High School students perform above the national average on the SAT and ACT, which are exams used as part of the college admissions process.

Table 2- Average SAT Scores of WHS Students Compared to National Averages, 2016-2020[1]

Wilmington High School[2]						National Population of Testers[3]		
Class of...	Total Score Average	Evidence-based Reading	Mathematics	Class Size	% of Students Testing	Total Score Average[3]	Evidence-based Reading	Mathematics
2020	1135	576	559	215	80	1051	528	523
2019	1140	575	570	207	88	1059	531	528
2018	1145	575	570	227	89	1067	536	531
2017	1141	574	567	225	86	1060	533	527
2016	1065	526	539	196	91	1002	494	508

[1] The College Board redesigned the SAT in 2017. Scores prior to 2017 also included a Writing Section, resulting in a total exam score of 2400. Since 2017, the SAT total exam score is 1600.

[2] Data taken from Naviance report, using highest combined score per student.

[3] Data taken from College Board Total Group Profile Reports, 2016 – 2020

The College Board also recognizes students whose SAT scores are outstanding when compared to the whole population of test-takers. Commended Scholars have scored within the top 50,000 (~3%) test-takers on the PSAT/National Merit Scholarship Qualifying Test. One third of those students go on to earn recognition as Semifinalists (top 16,000).

Table 3- National Merit Scholarship Program Recognition at Wilmington High School, 2015-2020[1]

Year	Number of National Merit Semifinalists	Number of Commended Scholars
2020	0	3
2019	1	2
2018	1	4
2017	1	0
2016	0	3

[1] Information compiled from WHS Press Releases, 2015-2020

Advanced Placement (AP®) Participation and Exam Results

Wilmington High School strives to offer rigorous coursework to students. One way to measure the rigor of a course is its approval for Advanced Placement (AP®) status with the College Board. Earning approval for Advanced Placement status means the course curriculum and instructor meet the standards put forth by the College Board. Students enrolled in AP® courses are required to take the College Board AP exam at the end of the year. AP® exams are scored on a scale of 1-5, where ≥3 is passing.

In May 2020, the College Board altered AP® exam format due to school closures related to COVID-19. Rather than full-length (~3 hour) paper/pencil exams, students took shortened exams at home via a computer, tablet or smartphone.

Table 4- Number of AP® Testers/Exams and Passing Rate, 2015-2020[1]

Academic Year	Total Number of Unique AP Testers	Total Number of Exams	Percent of Scores ≥3	Percent of Scores 5	Number of AP Courses Offered
2019-2020	226	413	81.4	17	14
2018-2019	204	343	72.5	12	12
2017-2018	199	375	67.8	13	11
2016-2017	207	362	64.7	14	11
2015-2016	137	191	70.1	14	11

[1]Data taken from College Board Advanced Placement Five Year Summary Report and School Profile, 2015-2020

The College Board awards students with recognition as AP® Scholars at various levels of distinction if they take and pass multiple exams throughout their high school career. Over the past five years, Wilmington High School has had more students choosing to take a high number of exams.

Table 5- AP Scholar Awards, 2014-2020[1]

Academic Year	AP Scholar (3 Exams, score ≥3 on all)	AP Scholar with Honor (4 Exams, score ≥3 on all)	AP Scholar with Distinction (5 Exams, score ≥3 on all)	National AP Scholar (8+ Exams, score ≥4 on all)
2019-2020	33	16	16	3
2018-2019	21	15	12	1
2017-2018	27	7	15	5
2016-2017	24	7	10	2
2015-2016	11	2	8	1

[1] Data taken from College Board Advanced Placement Scholar Roster Report, 2015 – 2020

AP® Exam scores are one indicator of the rigor of Wilmington High School courses and their performance on the exam is one measure of their level of preparation for college-level coursework. Some students choose to pursue AP® courses via Virtual High School, an online learning platform. Students who score ≥3 on exams are eligible for college-level credit. Specific credit granted varies by institution.

Table 6- AP® Test Results, Students by Score - May 2020[1]

Exam	Student Score					No. of Exams	% of Scores ≥3
	5	4	3	2	1		
Biology	3	3	13	10	1	30	63
Calculus AB	6	4	3	11	5	29	45
Calculus BC*	1	0	0	1	0	2	50
Chemistry	0	2	1	10	7	20	15
Computer Science A*	0	1	0	0	0	1	100
Computer Sci. Principles	2	6	4	1	1	14	86
English Lang & Comp	16	25	17	8	2	68	85
English Lit & Comp	6	4	4	1	0	15	93
Microeconomics	1	2	4	2	2	11	64
Physics 1	4	2	4	5	0	15	67
Psychology	14	28	20	1	5	68	91
Spanish Lang/C.	0	4	2	0	0	6	100
Statistics	2	5	10	5	7	29	59
United States Gov & Politics	2	6	13	9	4	34	62
United States History	7	10	21	3	2	43	88
World History	9	10	7	1	0	27	96

*= course not offered via WHS teachers; students prepared via VHS or other means
[1]Data taken from College Board Advanced Placement Score Summary, 2020

School Counseling Activities

The School Counseling Office at WHS hosts a variety of events throughout the year. During the 2019-2020 school year, the counselors hosted student seminars by grade level: Introduction to WHS in 9th grade, Career Exploration in 10th grade, College Planning Introduction in 11th grade and College Application Planning in 12th grade. In addition, the counselors offered several optional student seminars that covered a variety of topics, including financial aid and scholarships, collegiate athletics, PSAT score interpretation, SAT preparation and AP test preparation. In the fall of 2019, the Office hosted visits from representatives from 71 colleges and universities. The School Counseling Office hosted four therapy dog visits that were open to all students. In winter 2020, the School Counseling Office also hosted a WHS Alumni Roundtable with graduates from the Class of 2016 and an On The Spot Admission Day event with Southern New Hampshire University and Middlesex Community College. In the spring of 2020, after schools were closed, the counselors processed scholarship applications for 112 graduating students.

In addition to many student events, the School Counseling Office also hosted several parent events, including Financial Aid Night in partnership with the Massachusetts Educational Financing Authority, College Information Night and Senior Parent Coffee Hour. The counselors also offered several events including a Senior Parent Lunch Break Q&A, Junior Parent College Info Session and Optional AP Exam Info Session.

College Acceptances of Wilmington High School Graduates, 2015-2020

Anna Maria College
The University of Alabama
The University of Arizona
Assumption College
Auburn University
Babson College
Belmont University
Bentley University
Berklee College of Music
Boston College
Brandeis University
Bridgewater State University
Brown University
Bryant University
Bunker Hill Community College
University of California - Los Angeles
University of Central Florida
Champlain College
Clarion University of Pennsylvania
Coastal Carolina University
Colby College
Colby-Sawyer College
University of Connecticut
Curry College
Dartmouth College
Dean College
Drexel University
Emerson College
Emmanuel College
Endicott College
Fisher College
Fitchburg State University
Florida Gulf Coast University
Florida International University
Florida Southern College
Fordham University
Framingham State University
Franklin Pierce University
The George Washington University
Gordon College
Haverford College
High Point University
Hobart William Smith Colleges
Hofstra University
College of the Holy Cross
Husson University
Indiana University
Ithaca College
Johnson & Wales University
Keene State College
Lafayette College
University of Memphis
Merrimack College
University of Miami
University of Michigan – Ann Arbor
Middlesex Community College
Mount Holyoke College
University of Nevada - Reno
New England College
University of New England
University of New Hampshire
University of New Haven
New York University
Nichols College
University of North Carolina – Chapel Hill
North Shore Community College
Northeastern University
Northwestern University
University of Notre Dame
Ohio State University
Pace University
Pennsylvania State University
Plymouth State University
Providence College
Purdue University
Quinnipiac University
Regis College
Rensselaer Polytechnic Institute
Rhode Island College
University of Rhode Island
Rivier University
University of Rochester
Rochester Institute of Technology
Roger Williams University
Sacred Heart University
Saint Anselm College
Saint Joseph's College of Maine
Saint Michael's College
Salem State University
Salve Regina University
Savannah College of Art & Design
Seton Hall University
Siena College
Simmons University
University of Southern Maine
Southern New Hampshire University
Southern Vermont College
Springfield College
State University of New York at Albany
Stonehill College
Suffolk University
Syracuse University

Lasell College
Lenoir-Rhyne University
Lesley University
London College of Fashion
University of Maine at Farmington
University of Maine
Manhattan College
Marshall University
University of Maryland College Park
Massachusetts College of Art & Design
Massachusetts College of Liberal Arts
Massachusetts College of Pharmacy & Health Sciences
Massachusetts Maritime Academy
University of Massachusetts - Amherst
University of Massachusetts – Boston
University of Massachusetts - Dartmouth
University of Massachusetts – Lowell
University of Tampa
Texas A&M University – College Station
University of Toronto
Tufts University
University of Utah
Vanderbilt University
Vassar College
University of Vermont
Virginia Polytechnic Institute and State University
Wagner College
Wellesley College
Wentworth Institute of Technology
Wheaton College
Westfield State University
Worcester Polytechnic Institute
Worcester State University
Xavier University

Parade of Graduates

Office of Student Support Services

The Office of Student Support Services encompasses a number of departments within the Wilmington Public Schools; Special Education, Section 504, Behavioral Health and Social Emotional Learning, Counseling, Nursing, Civil Rights and Preschool Programming. During the 2019-20120 school year, the Office of Student Support Services received 153 referrals for initial evaluations and provided special education and related services to 604 eligible students.

A top priority in our district's Strategic Plan 2019-2022, encompasses Social Emotional Learning (SEL). The objective is to "foster the well-being of each child to achieve social, emotional and academic success." Over the course of the 2019/2020 school year, many social emotional learning and behavioral health initiatives were in place to further improve this specific objective. A commitment to establish non-academic multi-tiered systems of support through positive behavioral interventions and supports (PBIS), increasing access to mental health supports and relationship mapping protocols were a highlight. School based PBIS teams continued in their fourth year, to work on creating a framework to establish and sustain effective school-wide and individual behavior support needed to enhance academic, social and behavioral outcomes for all students. WPS is a member of the Massachusetts School Mental Health Consortium composed of Massachusetts school districts committed to improving the mental health services and supports available to students across the Commonwealth. The district's Behavioral Health task Force engaged in efforts to improve our systems and supports in this area. In addition, data from our relationship mapping identified at risk students and helped to ensure connections and positive relationships with students and staff. In August 2019, the WPS applied for the FY20 Safe and Supportive School Code 335 Grant and was awarded $6,500. This funding allowed Wilmington Middle School to continue to promote student's behavioral health, including social-emotional learning, bullying prevention and positive behavioral intervention approaches. During the fall 2019, members of the Vaping Committee continued to meet to create a diversionary program to be offered as an alternative to suspension at the MS and HS levels.

Behavioral Health Screenings were conducted at the middle and high school levels. Seventh grade students participated in the Signs of Suicide Program (SOS) during the Winter/Spring. SOS, which is an evidenced-based program that provides tools to help students identify the signs and symptoms of depression, suicide and self- injury in themselves and their peers. 7th and 10th graders participated in Screening, Brief Intervention and Referral to Treatment (SBIRT), an evidence-based practice used to identify, reduce and prevent problematic use, abuse and dependence on alcohol and illicit drugs. The Youth Risk Behavior Survey (YRBS) was administered during the winter 2019 to all middle and high school students. This survey is conducted every two years to monitor health indicators, behaviors and risk factors contributing to the leading causes of morbidity, mortality and social and academic problems among adolescents. These results were compared with participating schools in the Middlesex league and shared with the community in the fall of 2019.

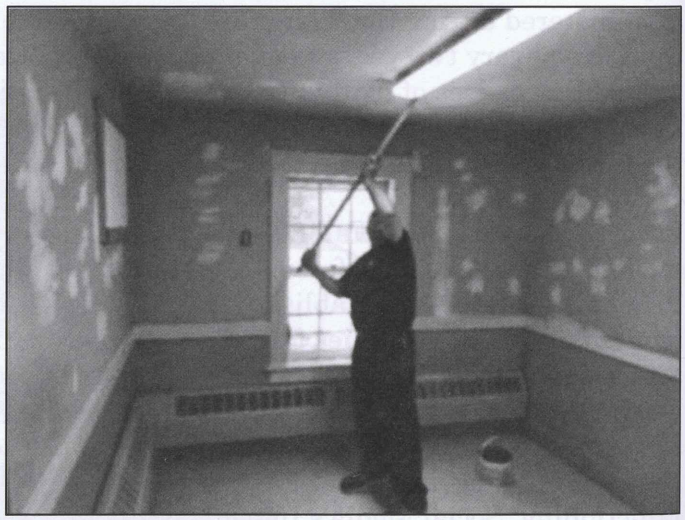
From mid-March 2020-Fall 2020, the schools closed due to the COVID-19 pandemic and all student learning and professional development was done virtually. A Social Emotional Support Reopening group was established to develop a multi-tiered (non-academic) system of support for students, staff and families for in person, hybrid and remote learning models. In addition, various professional development opportunities were offered to staff throughout the year on topics such as: Universal Design For Learning, Multi-Tiered Systems of Support, Anxiety, ADHD and stimulant Medications, Mindfulness, Positive Behavioral Interventions and Supports, Suicide Prevention, Emerging Trends in Substance Abuse, Teacher Language and Responsive Classroom, Executive Functioning, Social Media's Impact on Mental Health, Youth Mental Health First Aid, Safety Care

Behavioral Crisis Prevention & Management Training, Social Thinking and Developmental Childhood Trauma. We continued a partnership with McLean's Anxiety Mastery Program for clinical staff and SEL program staff to be trained in evidence-based interventions in the school setting, including Cognitive Behavioral Therapy and Dialectical Behavior Therapy.

Providing education and access to resources for families was offered throughout the 2019/2020 school year. In the fall of 2019, Wilmington Community Cares Event was well attended. John Mattleman presented "The Secret Lives of Teens & Tweens". The presentation covered topics such depression, suicide, 'acting out' behaviors, drug and alcohol, use and more. Highlights from our district's and Middlesex League YRBS results were also included in the presentation. A panel of community and school resources were available, along with a display called "In Plain Sight" from Wilmington Police Department.

In the Spring of 2020, a two night parent/guardian pre-recorded webinars on Parenting In the Time of Coronavirus, presented by staff from McLean Anxiety Mastery Program was offered Part 1: For parents of children in grades K-6, Part 2: For parents of children in grades 7-12. The webinars shared information on the topic of managing mental health during the COVID-19 epidemic. The speakers shared concrete strategies for supporting children and families in tough moments. Specific topics included: what is a normal response to this type of event, how to maintain compassion for ourselves and our kids during stressful situations, skills to manage intense emotions, tips on keeping active to combat depression and ways to manage children's behavior at home during quarantine. The Special Education Parents Advisory Council (SEPAC) had four meetings and offered a parent workshop on Basic Rights in Special Education. Due to the school closure in March, previously scheduled meetings for the spring were impacted, however, meetings resumed remotely in the fall of 2020.

Former Town Hall/Arts Center Receives a Facelift in Preparation for Student Support Services New Offices



Shawsheen Valley Regional Vocational Technical School District

The Shawsheen Valley Regional Vocational Technical School District (SVTHSD) is pleased to submit its 2020 Annual Report to the citizens of Bedford, Billerica, Burlington, Tewksbury and Wilmington. Located on Cook Street in Billerica next to the towns of Burlington and Wilmington, the school celebrated its 50th anniversary this year, perpetuating the highest quality in vocational technical education to area youth and residents.

The representatives of the 10-member Regional School Committee that governs the District are: Nancy Asbedian, Treasurer, and Glen McIntyre from Bedford; Ronald Fusco, Vice Chairman, and Taryn Gillis, Secretary, from Billerica; Paul V. Gedick and Kent Moffatt from Burlington; Patricia W. Meuse, Chairman, and Lisa Gallagher from Tewksbury; and James M. Gillis and Robert G. Peterson from Wilmington. We would like to thank Paula McShane Lambert of Billerica and Robert Gallagher of Burlington for their years of service to the Shawsheen School Committee as neither sought re-election in 2020. Bradford Jackson began his tenure as Superintendent/Director of the District in July of 2020.

Shawsheen Valley Technical High School (SVTHS) is one of twenty-six (26) regional vocational technical school districts in Massachusetts. One thousand three hundred eight (1,308) high school students were reported to the Department of Elementary and Secondary Education (DESE) in SVTHS's high school foundation enrollment in October of 2020, and more than 400 adults participated in the school's various adult and continuing education courses.

The SVTHS faculty is an exceptional group of talented academic and vocational-technical educators who are highly qualified to teach in their respective disciplines and occupational areas. SVTHS employs one hundred forty-four (144) full-time teachers as well as fourteen (14) paraprofessionals. Of those full-time teachers, ten (10) are department chairs and eighteen (18) are lead teachers. All SVTHS teachers exhibit the character, health, personality and professional competency worthy of serving the needs of District students.

Post-Secondary Preparedness & Student Achievements

Post-Secondary & Pathway Information. In June of 2020, SVTHS graduated 330 seniors. Sixty-four percent (64%) of the graduates planned to attend a two- or four-year college or other post-secondary schooling in the fall. Thirty-three percent (33%) of the graduates intended to continue working in their trade or another pathway and three percent (3%) of graduating seniors planned to enlist in the military.

Scholarships and Awards. One hundred thirty-six (136) scholarships were distributed to seventy-five (75) students in the Class of 2020 totaling $125,350. Twenty-one (21) members of the Class of 2020 were members of the National Honor Society (NHS) and the National Vocational Technical Honor Society.

Cooperative Education Program. At the conclusion of the 2020 school year, sixty-four percent (64%) of eligible seniors participated in the district's Cooperative Education Program (Co-Op). Students were employed in positions related to their Chapter 74 vocational-technical programs by 186 local employers.

Student Mental Health and Wellness. At SVTHS we recognize the importance of supporting students' mental health needs. In 2019, we deepened our commitment to this belief by adding a School Adjustment Counselor position to our staff. In 2020, we further increased supports with the addition of a second School Psychologist position and a second School Nurse (RN) position.

MCAS Achievement & Student Growth Percentile (SGP). Due to the COVID-19 pandemic, MCAS was cancelled for all students in March and May of 2020. Those students are slated to take the exam in May of 2021.

High School Completion. The high school completion portion of the accountability report consists of three measures: the four-year cohort graduation rate; extended engagement rate; and dropout rate. SVTHS continued to exhibit some of the highest four-year cohort graduation rates and extended engagement rates in the Commonwealth. The Department of Elementary and Secondary Education factors in 2019 as the most recent year for the four-year cohort graduation rate and 2018 as the most recent year for the extended engagement rate as follows: Four-Year Cohort Graduation Rate: 97.6%; Extended Engagement Rate: 99.1%

SVTHS continued to exhibit one of the lowest dropout rates in the Commonwealth. The Department of Elementary and Secondary Education factors in 2019 as the most recent year for the annual dropout rate as follows: Annual Dropout Rate: 0.3%.

Concurrent Enrollment. SVTHS further expanded student access to concurrent enrollment courses at the start of the 2020-2021 school year with the addition of an American Government course, offered alongside the English Composition I and Statistics courses that were already being offered. Students enrolled in those courses are able to earn college credit from Middlesex Community College before they graduate from high school and those credits can be transferred to other institutions, depending on where students choose to enroll in post-secondary study.

Adams Scholars. Shortly after recognizing the superior performance of Shawsheen's sophomores, the Department of Elementary and Secondary Education lauded the school's senior class by naming eighty-four (84) recipients of the John and Abigail Adams Scholarship Award.

Support Services

The SVTHS Support Services Department services one of the largest populations of students with disabilities in vocational education within Massachusetts, approximately 380 students comprising nearly thirty percent (30%) of our student body. The most frequently occurring area of need is in the category of Specific Learning Disability, indicating that a history of academic difficulty existed prior to students' arrival at Shawsheen. Nevertheless, SVTHS has a strong graduation rate of students with disabilities with one hundred percent (100%) of seniors graduating in June, 2020. This compares to a state average of approximately 73% percent for students with disabilities.

In the fall of 2020, Shawsheen was approved to be a school-wide Title 1 school. All students, including students with disabilities, have the opportunity to receive targeted instruction and intervention in core subject areas. This year, ninety-four percent (94%) of freshman students with disabilities passed their 9th grade classes. For upperclassmen in grades 11 and 12, fifty-four percent (54%) of students with disabilities completed advanced courses. All students with disabilities in the class of 2021 have met graduation competency in Math and English as outlined by the state. These results occurred due to a full team-effort on the part of Academic, Vocational/Technical and Support Services staff to address the needs of our population of students with disabilities. Students who initially experience difficulty passing one or more of the MCAS exams eventually attain graduation status through the district's MCAS remediation programs and re-taking the examination.

Students with disabilities continue to have full access and participation in cooperative education, as well as all extra-curricular activities such as sports teams, SkillsUSA, and after school clubs. Parents of special education students at SVTHS are highly involved in the IEP Team process, with parent attendance at IEP team meetings approaching one hundred percent (100%). Every effort is made to accommodate parent requests for IEP Team meeting dates to ensure their participation. Prior to the IEP Team meeting, parents are forwarded forms which request their input for current concerns regarding their student's educational progress. Responses are documented in the IEP and an IEP proposal is created at the team meeting so parents can fully participate in the IEP development and understand all the elements of the IEP.

Educational Technology Department

The Educational Technology Department focuses on operational functions to build efficiencies throughout the school and digital learning to ensure students and staff build competencies with digital skills necessary for college and career and instructional strategies for remote/digital learning.

Requests from both academic and vocational teachers for student devices continues to grow. A multi-year technology plan for computers/laptops was developed for both the academic and vocational areas. Additional laptops were purchased to supplement the existing students' devices already deployed and ensure all students have access to remote learning devices both in school and at home. Vocational areas continue to receive devices and specialized software necessary to support the curriculum.

The Ed Tech Department ensures new and existing programs are single sign-on and directly connected with ASPEN, the primary hub for all data flow. This process enables users to access multiple systems and resources used throughout the district with one primary login. Automated communication connections between academic and administrative data systems allow currency in like data fields.

Students, teachers and administrators continue to develop competencies in the use of technology. Shawsheen is a Microsoft Office 365 district and this resource has ensured a secured remote learning environment for students and teachers. Classes are taught through Microsoft Teams and teachers are becoming fluid in using this invaluable resource. Microsoft LIVE Events are being used extensively in connecting with future and incoming students and parents.

Community Engagement

Adult Evening School. The Adult Evening School offered a wide variety of vocational/technical courses for adults interested in expanding their knowledge and skills for the 21st century workplace. Our adult education programs and workforce development training programs are designed to help develop job training skills and enhance the quality of life for residents in our communities. In addition to our technical licensing, manufacturing, vocational/technical and occupational courses offered during two semesters from September to June, the community education program offers a wide variety of enrichment classes. These classes include business and computer applications, culinary arts, practical home repair, photography and metal working, to name a few. Interested residents should contact the Director of Community Services & Post-Secondary Programs for information and/or a brochure.

MassHire and Workforce Development Training. Shawsheen Valley Technical High School continues to explore and expand its collaboration with our local workforce and career development agencies to support the statewide initiatives to fuel job growth and address employer demand for talent, and to continue to strengthen the Massachusetts economy. This past year, Shawsheen

Tech's Adult Evening School provided its second innovative Advanced Manufacturing Training Program in the field of welding, for unemployed and underemployed adults as a response to an emerging skill gap challenge identified in the district's regional labor market blueprint. Programs will continue during this current school year, including training programs in Electronics and other sectors of advanced manufacturing.

Billerica House of Correction. Shawsheen Valley Technical High School continues to collaborate with the Middlesex Sheriff's Office (MSO) and the Billerica House of Correction (BHOC), through the Director of Community Services & Post-Secondary Programs. With the established Culinary Arts program, we are always looking to explore and expand our educational partnerships to incarcerated participants and returning citizens to assist in providing technical training and skill development.

School of Practical Nursing. The Shawsheen Valley School of Practical Nursing graduated 32 students in June, 2020. Over 877 graduates have entered the workforce as Licensed Practical Nurses since the program graduated its first class in 1995. Seventeen students answered the Governor's plea for entering the work force as a final term student. All seventeen students who began work have passed NCLEX and are licensed as LPN's. Residents interested in applying are urged to contact the Coordinator of the School of Practical Nursing, by viewing our website at www.shawsheenpracticalnursing.com.

Summer at Shawsheen. SVTHS hosted its 5th annual "Summer at Shawsheen" Program despite being forced to pivot from in-person activities to online offerings due to the COVID-19 pandemic. This program provided 61 students in our member towns with a variety of summer learning opportunities through five different remote offerings. The program plans to return to in-person offerings for the summer of 2021 including sports-based clinics, STEM-based classes, vocational-technical courses, academic and test-prep classes and enrichment courses for students entering grades 5-12. Individuals seeking summer program information should contact the Summer Programming Coordinator.

Project Explore. Nearly 450 middle-school students from the District signed up to participate in after-school career awareness activities during the 2020 winter semester. While the program was cut short in March, many students still had the opportunity to experience what career and technical education can offer them. Project Explore is a free, quality after-school program offered to 7th grade students who reside in the Shawsheen Valley Technical High School District. It provides a great opportunity for students to visit the school and explore 6 of our 22 different vocational-technical shops, offered over a three-week period. For registration materials or general information, interested residents should contact the Director of Community Services and Post-Secondary Programs.

Aquatics and Swim Program. In early 2020, our newly renovated Kenneth L. Buffum Pool had continued programs such as family swim, lap swim, water aerobics and swim lessons. The new touch pad timing system and score board have enhanced the facility immensely. As the global pandemic has slowed down our programs, the facility has been cleaned, disinfected and is adhering to all state and local guidelines in hopes to open for Co-Ed Shawsheen swim season. Individuals seeking swim program information should contact the Aquatics Director.

Athletics

Athletic Achievements. Student athletes experienced impressive success during the COVID-19-influenced athletic year which cancelled the Spring 2020 season and limited the Fall 2020 season. Athletic highlights from the 2020 calendar year include CAC League Championships in Wrestling, Boys Hockey, Basketball, Cheering and Golf. State Vocational Championships were earned by

Boys and Girls Swimming, Wrestling and Basketball Cheering. The Boys Swim team broke a school record in the 200 Freestyle Relay. Individual honors included three wrestlers earning Division I State Championships: Austin Dube (120 lbs.), Frank Foti (126 lbs.) and Aidan Leffler (182 lbs.). Boys soccer coach Tom Severo reached a career milestone earning his 400th victory as a varsity soccer coach (Boys and Girls combined).

Vocational/Technical Programs

Construction Cluster

Carpentry, Electricity, HVAC-R, Masonry and Plumbing. School year 2020 for the five construction programs, Carpentry, Electricity, HVAC-R, Masonry and Plumbing, continued to provide valuable services and viable opportunities for students to perfect their competencies through community and in-house district projects. These projects provide experience collaborating in reaching a common goal while achieving mastery of both practical and cognitive skills found within their Career Vocational Technical Education (CVTE) frameworks. These projects also prepare students to become economically productive by incorporating cutting-edge knowledge and technology within their occupational careers. The Construction cluster completed many projects throughout the five towns, as well as numerous projects within the school building, which include:

- The Carpentry, Electrical and Plumbing programs completed the construction of a single-family dwelling in Tewksbury for Tewksbury Habitat Build, a local non-profit organization.
- The Carpentry program completed the construction of two (2) 10' x 12' storage sheds for the Billerica Housing Authority and the Masonry program completed a concrete pad as well.
- The Carpentry program completed the design, fabrication and installation of new cabinetry in the school committee conference room.
- The Carpentry program worked in collaboration with the Design & Visual Communications and Metal Fabrication/Joining Technologies programs on the creation and installation of numerous holiday themed decorations for the Stone Zoo's annual ZooLights Winter Wonderland.
- In addition to their involvement in our community-based projects, the Carpentry, Plumbing, Masonry and Electrical programs assisted the Shawsheen Valley Technical High School's maintenance department with various repairs and installations within the school.
- The Masonry program completed the design and installation of a new patio area located outside the student cafeteria.

Advance Manufacturing Cluster

Electronics/Engineering Technology. The rebranding of the Chapter 74 Electronics/Engineering Technology program continues to go well despite challenges the school faced as we navigate this pandemic. Over the summer we received $200,000 in grant monies to purchase equipment,

instruments, tools and curriculum that will provide our students with a state-of-the-art, pre-engineering and engineering education. We have added rapid prototyping capabilities, an industrial plastics injection molding/applied thermal science center, a materials engineering trainer, structural engineering trainer, applied mechanics trainer, pneumatic/hydraulic simulators/emulators, 3D printers, LASER cutter/engraver, manual mill/router, CNC mill/router and collaborative robot programming. In addition, 20 new industrial computers have been ordered to work with this equipment and instrumentation.

Drafting. Over the past year we put the finishing touches on the remodel work in the Drafting shop from the competitive Capital Skills Grant of $125,000 that was awarded with matching school funds of $80,000. These funds were used to renovate the shop and to supply advanced technology to implement curriculum and provide a modern, healthy classroom and shop environment conducive to industry standards. In-house and community service projects included a school-wide project to design a door lock to be used in the event of a school lock-down with the parts manufactured internally by our Machine Technology shop. We continue to create evacuation plans for the Billerica Housing Authority as well as the Middlesex House of Correction and Jail and in-house evacuation plans for Shawsheen Tech's academic classrooms.

Machine Tool Technology/Advanced Manufacturing Technology. Students continue industry recognized certifications that include the National Institute of Metalworking Skills (NIMS), Occupational Safety and Health Administration OSHA-10, and Manufacturing Advancement Center Workforce Innovation Collaborative (MACWIC) Levels 1 & 2 Certifications. Collaboration with Engineering designing and creating injection molds and blanks for the blow molding machine.

Services Cluster

Automotive Collision Repair and Refinishing. Estimating the damage to repairing various types of vehicles engages in both the related classroom and to hands-on shop competencies. The I-Car curriculum has been a wonderful addition to the program, providing recognition requirements and system enhancements to meet the rapidly changing needs of the industry. At the end of the year the unlimited live, online and virtual training was essential while the school was fully remote.

Automotive Technology. An educational trip to the World of Wheels provided opportunities for students to learn about new trends in the automotive field. Students continue to participate in Automotive Service Excellence (ASE) exams for the ASE entry-level certification program. Local businesses provided donations and valuable resources in the completion of the 1968 Ford F100 restoration project. Other highlights include:

- New state-of-the-art, industry standard Hunter Road Force Elite Tire Balancer;
- Students now have online access to the *Modern Automotive Technology 9th edition* textbook for greater accessibility during remote learning;
- Upperclassmen continue to work on faculty and customer vehicles to replicate real-world working conditions;
- Auto Tech Juniors work towards obtaining an OSHA 10-hour card before co-op employment;
- Upperclassmen working on 1927 Ford Roadster Hot Rod donated to program;
- New individual hand tool kits for Freshman/Sophomore programs;
- New, fully furnished Matco tool carts for the Junior/Senior programs;
- 2019 Chevrolet Silverado diesel pickup truck donation from Mass Bay Community College/General Motors;
- New Autel diagnostic scan tool for diagnosing electrical/drivability concerns.

Culinary Arts/Hospitality Management. Delicious meals continue to be prepared and offered to Shawsheen staff by this extraordinary program. For close to 30 years the Rams Head Dining Room has provided a variety of quality homemade affordable meals and recipes for the community while offering student-centered involvement within a dynamic work environment. This hospitality approach descends a deeper knowledge through active exploration of actual challenges while serving the public. The food truck is another opportunity for students to embrace actual work-based activities while serving our communities at farmers' markets and special town events which has received accolades from all that were served.

Metal Fabrication & Joining Technologies. Students at all levels engage in the creation of metal structures by cutting, bending and assembling their projects. With various raw materials, students have designed and built numerous projects for the community and the district. Projects included structures and decorations for the Stone Zoo's annual ZooLights Winter Wonderland, railings for the new cafeteria patio and multiple repairs to several equipment parts. Fabrication, layout and welding competencies enhance these real-world experiences that have led to more students participating in our cooperative education program.

Arts, Communication and Technology Cluster

Design and Visual Communications. The program placed 20 graduates into two- and four-year post-secondary trade related art and design schools. Five Design and Visual Communications students, one of which was the valedictorian of the class of 2020, successfully completed the very intense dual enrollment program at Montserrat College of Art, earning three college credits. Students continued to master their skills by participating in many community-based projects such as the Stoneham ZooLights holiday project. Upon graduation, the management and entrepreneurship initiative continues to expand and offer self-employment opportunities to students who do not wish to go onto post-secondary art and design schools. Due to the COVID-19 pandemic, SkillsUSA competitions and AP Drawing and 2D Design courses were postponed.

Graphic Communications. Project-based learning is a major component of this program where the inquiry-based approach to learning happens daily. The growth of the program has been modernized with new equipment for embroidery, screen printing and sublimation printing. The program received a second Tajima embroidery machine and a Rolls Roller application table. With this equipment, students learn on the latest technology while gaining essential skills by creating promotional items that can be utilized by the school and the district. With the updated equipment, the Graphics program continues to assist the school store with decorated Shawsheen Tech apparel.

Information Support Services and Networking/Programming and Web Development. Hands-on, industry-driven training skills provide opportunities for students to obtain industry recognized certifications. Twenty-one of last year's seniors received TestOut PC Pro certifications. The programming portion of the shop integrates via video game development where students have

professional accounts for Unity 3D and learned the interface while coding in C+ to create cutting edge games. Dual enrollment opportunities and scholarship opportunities are offered to all students in this shop to achieve college credit from Becker College while attending Shawsheen. The program purchased 55" gaming desks and headphones from Perkins V funds to enhance the gaming curriculum.

Business Technology/Marketing. The students continue to earn several Microsoft Office certifications. Students are also earning certifications in QuickBooks, Financial Literacy and Google Advertising with an introduction to Salesforce. Additionally, one student competed in Microsoft's National Competition. Our program has also introduced a new learning platform, G-Metrix, which can help students earn industry recognized certifications at a faster pace with higher score results.

Life Science Cluster

Cosmetology. With recommendations from the Craft Advisory Board, the Cosmetology shop, through the capital budget process and Perkins funds, purchased and installed six new student workstations that are portable for a versatile instructional work area. All 14 senior Cosmetology students graduated with a Massachusetts Class 1 Cosmetology license by the end of 2020. Nine students were successfully placed in the cooperative education program, being employed in salons throughout the five different communities. Most of the students in all grade levels received the COVID-19 Barbicide certificates and Milady Infection Control certificates.

Dental Assisting. The program had 11 of the 14 senior students working on co-op in dental offices in our local communities. Four students competed in dental assisting at the SkillsUSA District competition which was held at Shawsheen Valley Technical High School. Some of the students have successfully passed the DANB National Certifications in RHS (Radiation Health and Safety) and ICE (Infection Control Exams). Many have become licensed as Dental Assistants, RDA - Registered Dental Assistants for the Commonwealth of Massachusetts.

Medical Assisting. The Medical Assisting program is accredited by, and affiliated with, the American Medical Technologists (AMT). All senior students have the opportunity to gain clinical experience through our Cooperative Education Program or externship at Lahey Hospital and Medical Center in Burlington. Through collaboration with our very active Advisory Board and their recommendations, the program purchased a vision screening machine to keep our equipment current. The curriculum is also reviewed so that it stays state-of-the-art and meets the needs of the current job market and potential employers.

Health Assisting. With the demand for multi-skilled healthcare workers, SVTHS enrolls 26 students annually that are immersed into a vigorous curriculum culminating in a Massachusetts Department of Public Health certification as a nurse assistant. Curriculum in the principles of Patient-Centered Care enables students to care for patients in the acute care setting during their senior year. With the COVID-19 pandemic being introduced to America in the spring, many of the students participating in the Cooperative Education program (21 out of 25 seniors) continued to work in rehabilitation, long term care centers and in assisted living homes.

Miscellaneous

Capital Budget / Perkins V Grant / Workforce Capital Skills Grant. The Carl D. Perkins Career and Technical Education Grant (Perkins IV) is a principle source of federal funding to states and discretionary grantees for the improvement of secondary and post-secondary career and technical education programs. SVTHS received a $200,000 Workforce Skills Capital Grant award to upgrade and expand the Electronics/Engineering Technology program that includes the study of

mechatronics and automation, leading to a new Industry 4.0 Certification credential. An industry-standard learning space for high school students and adult learners will include state-of-the-art Festo learning systems and courseware necessary for Level 1 Industry 4.0 Certification.

SkillsUSA. SkillsUSA is a national non-profit organization preparing students for careers in trade, technology and skilled-service occupations. In a nonconventional school year, because of the Coronavirus pandemic (COVID-19), on Friday, March 13, 2020, SVTHS continued with its tradition of preparing and competing in the SkillsUSA District Competition. This event is held annually at Greater Lowell Regional Technical High School with the hopes of qualifying for the state competition held each April. With pending uncertainty and the onset of the COVID-19 pandemic, Shawsheen pivoted their approach and worked collaboratively and creatively to provide an opportunity for students to compete and participate by transforming the gymnasium into an organized conference space for the 171 students to test their knowledge and have the opportunity to compete. While state officials said the students did not need to be in official dress, the students voted to come prepared and each student came in official SkillsUSA attire. At the end of the day, Shawsheen brought home a total of 101 medals, including 40 gold medals, 34 silver medals and 28 bronze medals!

Robotics Club. Students engaged in VEX Robotics Competitions, presented by the Robotics Education & Competition Foundation. SVTHS has three student teams that are tasked with designing and building a robot to compete against other high school teams. During these competitions, students are given the opportunity to apply their new-found STEM skills in an enthralling game-based engineering challenge. All three Shawsheen teams had great showings: on January 4th at the Taking the New Year's Tower competition held at Quinsigamond Community College (QCC); on January 25th at the Tower Takeover contest held at North Andover High School; and at their last competition of the year, held on February 1st at QCC, with all three teams just outside the qualifying window.

e-Sports. eSports (a.k.a. electronic sports, e-sports, or eSports) is a form of competitive sports using video games. Shawsheen is in its third year of having Massachusetts-recognized varsity level eSports teams. SVTHS eSports has two organized teams that compete with other high schools in individual and multiplayer video game competitions. Shawsheen also has an elite eSports lab with 25 gaming machines powered with Nvidia 1080 gaming cards, 27-inch high-definition gaming monitors, Corsair mice and gaming headphones. SVTHS has formed partnerships with MindTrek, Gamer Sensei and PlayVs. A recent Shawsheen graduate is currently attending Becker College on scholarship because of eSports and is enrolled in the eSports management program.

Conclusion and Acknowledgement

The SVTHS Committee, staff and students gratefully appreciate the support that they receive from the residents of the five-member District. The SVTHS family especially acknowledges the continued financial support of the local Town Managers, Finance Committees and Town Meetings, who collectively ensure and perpetuate the highest quality in vocational/technical training opportunities for area youth.

The District is grateful for the significant contributions provided by SVTHS staff and employees and acknowledges the many contributions of the SVTHS staff who retired during 2020. Those retirees are: Theresa Bradley, Paraprofessional; Terry Doherty, Plumbing Instructor; Richard Galante, ISSN/Programming & Web Instructor; Patricia Healey, Librarian; Karen Massahos, Business Information Services Instructor; Virginia Mooney, English Instructor; and Nancy Simm, Support Services Instructor.

COMMUNITY DEVELOPMENT

Planning & Conservation Department

The Department of Planning & Conservation (Department) is responsible for providing staff support to the Planning Board and the Conservation Commission. Additionally, the Department is responsible for various types of planning efforts including open space planning, hazard mitigation planning, planning for affordable housing and assisting with transportation planning efforts.

Valerie Gingrich serves as the Director, Sierra Pelletier serves as Assistant Planner and Cameron Lynch joined the team in 2020 as the new Conservation Agent. Senior Clerks, Cheryl Licciardi and Cathy Pepe, provide administrative support.

Planning Board

The Planning Board (Board) is responsible for reviewing and approving industrial, commercial and residential development in Town. The Planning Board also issues Stormwater Management Permits in accordance with the Town's Comprehensive Stormwater Management By-Law. The Planning Board members are appointed by the Town Manager for five-year terms. Current Planning Board members are Michael Sorrentino (Chair), Sean Hennigan (Clerk), Terence Boland, Randi Holland and Angela Marcolina.

For commercial development, the Planning Board conducts Site Plan Review and issues Special Permits for Pet Care Facilities, Marijuana Dispensaries, Signs and Parking Relief. The Board also provides recommendations to the Zoning Board of Appeals for special permits and variances. In 2020, the Planning Board conducted Site Plan Review and issued corresponding Stormwater Management Permits for a number of industrial developments, including the renovation of a 100,000 square foot warehouse at 100-110 Fordham Road for Amazon, a 44,000 square foot building at 100 Eames Street for Gerrity Stone, a warehouse addition at 330 Ballardvale Street for Monogram Foods, a 35,000 square foot warehouse addition at 228 Andover Street and an amendment for the renovation of a 400,000 square foot warehouse building at 613 Main Street for tenants Lowe's and Homans. Site Plan Review was also conducted for a new wireless communications tower at 4 & 6 Waltham Street. Three parking special permits were granted for industrial developments at 613 Main Street, 330 Ballardvale Street and 100 Eames Street.

For residential development, the Planning Board is responsible for permitting in conjunction with the Subdivision Control Act, providing recommendations to the Zoning Board of Appeals and issuance of Special Permits for Conservation Subdivision Design (CSD), Over-55 Housing, multi-family residential development in the Central Business District and Neighborhood Mixed Use District, inclusionary housing, lots having less than 10,000 square feet and M.G.L. Chapter 41 Section 81G roadway improvement projects. In 2020, the Board approved two multi-family special permits: 36 townhomes at 168 Lowell Street (the former Walpole Woodworkers site) and 49 condominium units at 635 Main Street. The Board issued the first inclusionary housing special permit since the zoning amendment was approved at the 2019 Annual Town Meeting for five affordable residential units within the 36-unit multi-family development at 168 Lowell Street. Four subdivisions are currently under construction in Town: Murray Hill Estates off of Eleanor Drive, Sawmill Brook Estates (Green Meadow) off of Chestnut Street, North Wilmington Estates on McDonald Road and Highland Estates off of Hopkins Street. Spruce Farm, the Over 55 Housing development off of Andover Street, is also under construction.

In addition to reviewing and approving development projects, in accordance with M.G.L. Chapter 40A, the Planning Board holds required statutory public hearings on proposed amendments to the Zoning By-Law and Map and submits formal reports and recommendations to Town Meeting voters. Those recommendations are included in this Annual Report under "Town Meeting". In 2020, Annual Town Meeting approved the Planning Board's recommended rezoning of parcels in the McDonald Road area from R60 to R20. Town Meeting also voted to amend the Town's Comprehensive Stormwater Management By-Law to comply with the Environmental Protection Agency's (EPA) new requirements. In conjunction with the Comprehensive Stormwater Management By-Law changes, the Board held a public hearing for amending the Town's Comprehensive Stormwater Management Regulations and made the necessary changes to meet EPA requirements.

Planning Board Permits Issued in 2020:

Site Plan Review	10
Conservation Subdivision Design Special Permits (CSD)	0
Stormwater Management Permits	12
Simple Stormwater Management Permits	43
Sign Special Permits	1
Multi-Family Special Permits	2
Subdivision Approval Not Required (ANR)	9
Preliminary / Definitive Subdivisions	0 / 2
81G Roadway Improvements	0
Parking Relief Special Permits	4
Pet Care Facility Special Permits	0
Over 55 Housing Special Permit	0
Lots under 10,000 Square Feet Special Permit	1
Site Plan Review Waivers	5
Inclusionary Housing Special Permit	1
Marijuana Dispensary Special Permit	0

Conservation Commission

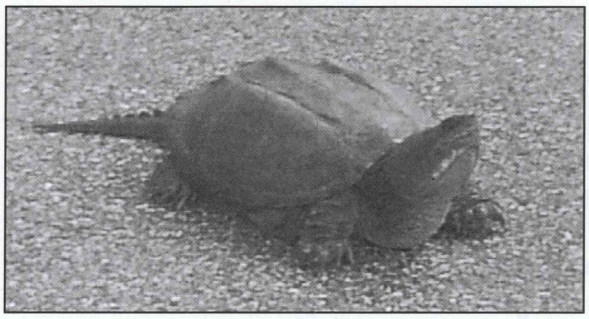
The Conservation Commission is responsible for the administration and enforcement of the Massachusetts Wetlands Protection Act. The Commission is also responsible for management of the Town's Conservation Land and for acquiring additional land for conservation and passive recreation. Conservation Commissioners are appointed to three-year terms by the Town Manager. Current members include: Donald Pearson (Chair), Theron Bradley (Vice Chair), Vincent Licciardi, Michael McInnis, Laura deWahl, Alexander Rittershaus and Tom Ollila, who was new to the Commission in 2020.

Blue Heron at Silver Lake

Wilmington forms the headwaters of the Ipswich River watershed and portions of Town are also in the Shawsheen River and Mystic River watersheds. The Town has an abundance of wetland resource areas, including bordering vegetated wetlands (swamps, marshes, etc.), bank and land under water bodies (streams, ponds, etc.), bordering land subject to flooding (100-year floodplain) and riverfront areas (area within 200 feet of perennial

streams). The Commission reviews projects and activities proposed in wetland resource areas and within the 100-foot buffer zone of bordering vegetated wetlands and the bank of water bodies. The Commission's objective is to ensure impacts to wetland resource areas are avoided and minimized in order to protect the public and private water supply and groundwater supply, provide flood control, prevent storm damage and pollution and protect fisheries and wildlife habitats. Activities reviewed by the Commission may include tree and vegetation removal; construction of houses, driveways, additions and septic systems; commercial and industrial development; and roadways and utility infrastructure.

At the 2020 Annual Town Meeting, four Town-owned parcels totaling 4.69 acres (Map 7 Parcel 83A and Map 8 Parcels 86, 86A and 87) were transferred to the care and custody of the Commission for protection. The parcels contain wetland resource areas and floodplain and will be protected as habitat and flood storage.



Turtle Outside Post Office

The Department and the Commission processed a number of Wetlands Protection Act applications in 2020, including larger industrial development and smaller residential projects.

Conservation Commission Statistics for 2020:

Filing Fees Collected	$ 7,472.50
Public Hearings / Meetings Held (including continuances)	22
Notices of Intent Filed	21
Order of Conditions Issued / Denied / Withdrawn / Pending	19 / 1 / 1 / 4
Order of Conditions Appealed	3
Certificates of Compliance Issued	20
Requests for Determinations of Applicability	18
Negative Determination / Positive Determination / Withdrawn / Pending	17 / 1 / 0 / 2
Abbreviated Notice of Resource Area Delineation Issued / Pending	2 / 0
Extension Permits Issued / Denied	2 / 0
Emergency Certifications Issued	2
Enforcement Orders Issued / Violation Notices Issued	2 / 2
Acres of Land Acquired	4.69

Open Space, Housing, Transportation and Economic Development

The Open Space Committee, established in 2019, continued to work on updating the Town's Open Space and Recreation Plan, a five-year plan that outlines open space goals and objectives. The Committee will complete the plan update in 2021, which will be submitted to the state for approval. An approved plan makes the Town eligible for grant funding for trails and parks.

In 2020, the Town was awarded a $31,000 grant to prepare a Municipal Preparedness (MVP) Plan and Hazard Mitigation Plan (HMP) update. The Department of Planning & Conservation and the Engineering Division are managing the planning effort that involves identifying and planning for current and future natural hazards. The MVP Plan and HMP update will be completed in 2021.

The Town reviewed, and the Zoning Board of Appeals approved, a Comprehensive Permit in 2020 for 108 apartment units along Jefferson Road and Middlesex Avenue. Of the total residential units, 20% will be restricted as affordable units at 50% Area Median Income. The approval of the Comprehensive Permit increased the Town's subsidized housing inventory to over the required 10%. To facilitate the proposed transit-oriented residential development, the Town applied for and received a $2.89 million grant from the state's MassWorks program in 2020 to extend sewer service down Middlesex Avenue, replace the failing Lubber's Brook culvert at Middlesex Avenue and construct roadway improvements.

In 2020, the Wilmington Economic Development Committee (WEDC) continued with its mission "to be the proactive arm of the Town of Wilmington to the business community. We seek to collaborate with the residents, property owners and businesses to help promote an atmosphere conducive to smart economic growth, by thoughtfully identifying and targeting key business sectors that complement the fabric of our community, are beneficial to the residents and create jobs.

The WEDC serves as an advisory board and liaison between businesses and municipal government providing recommendations for planning and permitting processes that best serve the business and resident communities, while being consistent with the Town's Master Plan and being respectful of environmental and traffic considerations."

In 2020, the WEDC recommended zoning changes to the Planning Board that encourage restaurant uses in Town. Survey work done by the WEDC showed that residents want more dining options in Town. Another recommendation to the Planning Board was to create a new brew pub use similar to a restaurant use but allowing a certain amount of brewing on-site. This type of experiential use was recommended by the 2019-20 economic study conducted by the UMass Donahue Institute for upper Main Street.

Middlesex Canal Commission

On Wednesday, December 23, 2020 the last asphalt roofing shingle was placed on our future Museum and Visitor Center at 2 Old Elm Street in North Billerica. We now have a weather tight building which has been the primary goal of the Building Committee since February 2014 when we were given the 1870's brick woolen warehouse. As soon as warmer weather arrives we will complete the soffit and trim at both gable ends. Work inside to start the floor and stair installation will continue over the winter, weather permitting.

Our programs have been severely altered by the COVID-19 pandemic. All lectures, children's programs, rentals, etc. have been cancelled. Our Fall walk was well attended as people were looking for a way to exercise with proper spacing between participants.

Indeed the Museum was completely closed for several months as we have had to accommodate this dreadful virus. Attendance is down as visitors have tried to follow guidelines to stay home but several of our stalwart members have kept the museum open when possible. Masks are essential and distancing required.

Inspector of Buildings

The office of the Inspector of Buildings is responsible for enforcing the Commonwealth of Massachusetts building, plumbing, gas and wiring codes. The office also enforces the Town of Wilmington Zoning By-laws and maintains all related records. In addition, all administrative tasks for the Board of Appeals are handled by this office.

The Inspector of Buildings is Al Spaulding; the Plumbing and Gas Inspector is Paul Raffi; the Wiring Inspector is Frederick Sutter. Toni LaRivee, who served as the clerk for the Building Inspector's office and the Board of Appeals retired after three decades of dedicated service. Kelly Malatesta serves as the new clerk for the Building Inspector's office and the Board of Appeals.

It is our responsibility to help people understand all codes, the Town's Zoning By-laws and how best to comply with those regulations. We also provide assistance to those who have questions about land and property in the town. If you have any questions, please do not hesitate to call or come and see us.

		2018		2019		2020
RESIDENTIAL	No.	Valuation	No.	Valuation	No.	Valuation
Single Family Dwellings	59	11,643,840	38	8,125,275	30	6,191,980
Additions	75	4,173,434	18	1,739,289	33	2,496,334
Remodeling	398	6,495,005	183	4,393,442	100	151,159,490
Utility Buildings	10	228,634	16	53,200	0	0
Pools	18	452,965	17	260,623	27	440,783
Miscellaneous	52	379,172	106	2,384,836	259	2,948,246
	612	23,373,050	378	16,956,665	449	163,236,833
COMMERCIAL						
New Buildings	2	46,494,991	1	1,850	1	5,593,250
Public Buildings	0	0	0	0	1	147,860
Residential Units	0	0	1	9,250	0	0
Additions	3	8,362,000	1	1,027,000	1	4,414,001
Fit-Ups	45	9,394,107	53	1,067,154,170	29	13,798,593
Utility Buildings	2	760,000	1	45,700	1	174,100
Signs	16	97,287	15	80,100	16	53,722
Miscellaneous	49	4,099,877	15	3,249,762	22	1,734,271
	117	69,208,262	87	1,071,567,832	71	25,915,797
TOTAL	729	92,581,312	465	1,088,524,497	520	189,152,630

REPORT OF FEES RECEIVED AND SUBMITTED TO TREASURER						
Building Permits	729	508,857.75	615	438,433.73	697	541,584.43
Wiring Permits	629	95,121.50	552	132,763.80	610	92,262
Gas Permits	356	21,930.00	353	23,694.00	247	19,810
Plumbing Permits	367	38,930.00	386	35,745.00	287	34,415
Sheet Metal	33	9,580.00	29	8,862.00	36	9,980
Cert. of Inspection	6	1,140.00	37	2,040.00	65	4,730
Occupancy	61	3,050.00	84	4,200.00	71	3,600
Copies	0	0	0	0.00	0	0
Industrial Elec. Permits	52	7,750.00	48	7,200.00	45	6,783
Board of Appeals Fees	19	1,900.00	20	2,000.00	23	2,300
	2,272	688,259.25	2,124	654,938.53	2,081	715,464.43

Case 1-20 BIV 613 Main Street, LLC Map 29, Parcel 11S
613 Main Street

To acquire a Special Permit for the Ground Water Protection District §6.6.7.7

Granted

Case 2-20 John and Cicely Sullivan Map 53, Parcel 10B
2 King Street Extension

To acquire a Special Permit in accordance with §6.1.6.4 to extend a non-conforming structure.

Granted

Case 3-20 Rory and Elizabeth Desmond Map 78, Parcel 29B
30 North Street

To acquire a Special Permit in accordance with §6.1.6.4 to extend a non-conforming structure.

Granted

Case 4-20 Francis Downs, Jr. Map 73, Parcel 4
70 West Street

To acquire a Special Permit in accordance with §6.1.6.4 to extend a non-conforming structure.

Granted

Case 5-20 Jaret Balter Map 21, Parcel 8E
9 Cushing Drive

To acquire a Special Permit §6.6.7.7 for the Ground Water Protection District.

Granted

Case 6-20 Fourth of July Celebration, Inc. Map 66, Parcel 1
140-150 Middlesex Avenue

To acquire a Special Permit in accordance with §4.1.9 for a carnival to run from July 1, 2020 to July 5, 2020.

Granted

Case 7-20 Jeff and Rhonda Rubin Map 36, Parcel 27
44 Fairmeadow Road

To acquire a Special Permit in accordance with §6.1.6.4 to extend a nonconforming structure.

Granted

Case 8-20 Kevin Carpenito Map 78, Parcel 38
53 North Street

To acquire a Special Permit in accordance with §6.1.6.4 to extend a nonconforming structure.

Granted

Case 9-20 Princeton Properties Map 89, Parcels 8, 9, 10, 13A & 13B
Jefferson Road/ Middlesex Avenue

To acquire a Comprehensive Permit in accordance with §40B.

Granted

Case 10-20 BIV-613 Main Street, LLC Map 29, Parcel 11S
613 Main Street

To acquire a Special Permit in accordance with §6.1.3 to change and extend a nonconforming structure and use.

Granted

Case 11-20 Lisa and James Ward, Jr. Map 1, Parcel 10
407 Chestnut Street

To acquire a Special Permit §6.6.7.7 for the Ground Water Protection District.

Granted

Case 12-20 Robert Wickwire Map 19, Parcel 18
5 Bailey Road

To acquire a Variance to install an above ground pool.

Denied

Case 13-20 Eckert & Ziegler Radiopharma, Inc. Map R1, Parcel 204
25 Upton Drive

To acquire a Special Permit §6.6.10.8 for the use of hazardous and or toxic materials.

Granted

Case 14-20 Ruth Gronemeyer Map 31, Parcel 1-A
12 Shawsheen Avenue

To acquire a Special Permit §6.2 for the flood plain district.

Granted

Case 15-20 100 Eames Street, LLC Map 38, Parcel 4&4C
314 Main Street

To acquire a Special Permit in accordance with §6.6.7.7 for the Ground Water Protection District.

Granted

Case 16-20 Charles Ward Trust Map 101, Parcel 26
35 Hathaway Road

To acquire a Special Permit §6.6.7.7 for the Ground Water Protection District.

Granted

Case 17-20 Erik and Caryl Nansel Map 62, Parcel 41A
22 Lincoln Street

To acquire a Special Permit in accordance with §6.1.6.4 to extend a nonconforming structure.

Granted

Case 18-20 Adam Skelskie Map 25, Parcel 9
883 Main Street

To acquire a Special Permit §6.1.6.4 to extend a Non-Conforming Structure.

Granted

Case 19-20 Gibraltar Pools and Spas Map 8, Parcel 91A
15 Winston Avenue

To acquire a Variance for an above ground pool.

Granted

Case 20-20 Laura Osgood Map 69, Parcel 102A
15 Jacobs Street

To acquire a Variance to construct an addition.

Denied

Case 21-20 Dottie and Jesse Plouffe Map 27, Parcel 4B
3 Factory Street

To acquire a Special Permit in accordance with §6.6.7.7 for the Ground Water Protection District.

Granted

Case 22-20 Debra and Keith Petrie Map 90, Parcel 94
15 Dorothy Avenue

To acquire a Special Permit §6.6.7.7 for the Ground Water Protection District.

Granted

Case 23-20 Kevin Larkin Map 92, Parcel 14
37 Marcus Road

To acquire a Special Permit §6.6.7.7 for the Ground Water Protection District.

Granted

Constable

During the year the following notices and warrants were posted by the Constable in each of the six (6) precincts.

FOR THE:	POSTED ON:
March 3 Presidential Primary	February 18
June 20 Annual Town Election	May 22
June 27 Annual Town Meeting	April 10
September 1 State Primary	August 20
November 3 State Election	October 21

Public Buildings Department Purchased Air Purifiers

PRESIDENTIAL PRIMARY – MARCH 3, 2020
WITH ACTION TAKEN THEREON

To either of the Constables of the Town of Wilmington

GREETINGS: In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said city or town who are qualified to vote in Primaries to vote at Boutwell School, Precincts 1 and 2, Wildwood School, Precincts 3 and 4, and Town Hall, Precincts 5 and 6, on Tuesday, the third day of March 2020, from 7:00 a.m. to 8:00 p.m. for the following purpose:

To cast their votes in the Presidential Primaries for the candidates of political parties for the following offices:

PRESIDENTIAL PREFERENCE .....FOR THIS COMMONWEALTH
STATE COMMITTEE MAN .....FIRST ESSEX AND MIDDLESEX SENATORIAL DISTRICT
STATE COMMITTEE WOMAN.....FIRST ESSEX AND MIDDLESEXSENATORIAL DISTRICT
TOWN COMMITTEE .....TOWN OF WILMINGTON

The results were as follows:

DEMOCRATIC PARTY

Presidential Preference	
Deval Patrick	20
Amy Klobuchar	69
Elizabeth Warren	822
Michael Bennett	1
Michael Bloomberg	690
Tulsi Gabbard	44
Cory Booker	1
Julian Castro	1
Tom Steyer	48
Bernie Sanders	1,182
Joseph Biden	1,774
John Delaney	1
Andrew Yang	13
Pete Buttigieg	219
Marianne Williamson	3
No Preference	36
Write-in	9
Blanks	13

State Committee Man	
Thomas Lawnsby	3,378
Write-in	15
Blanks	1,553

State Committee Woman	
Carla Christensen	3,439
Write-in	7
Blanks	1,500

REPUBLICAN PARTY

Presidential Preference	
William Weld	95
Joe Walls	15
Donald Trump	1,557
Roque de la Fuente	2
No Preference	23
Write-in	5
Blanks	8

State Committee Man	
Richard Baker	603
Jeffrey Yull	917
Write-in	1
Blanks	184

State Committee Woman	
Amanda Kesterson	783
Laura Sapienza-Grabski	583
Write-in	2
Blanks	337

DEMOCRATIC PARTY

Town Committee	
Erika Johnson	2,508
Julie Mulligan	2,446
Roberta Lasky	2,320
Robert Peterson, Jr.	2,964
Jay Donovan	2,367
Mary Osgood	2,438
William Byrne	2,318
Susan Donovan	2,427
Cristina Warren	2,581
Lorraine Casey	2,472
Write-ins	23
Blanks	93,840

REPUBLICAN PARTY

Town Committee	
Robert Fasulo, Jr.	966
John Goggin	668
Kelly SC Richardson	812
Joseph Lavino	713
Write-ins	13
Blanks	56,503

GREEN-RAINBOW PARTY

Presidential Preference	
Dario Hunter	1
Sedinam Moyowasifza-Curry	0
Jacob Hornberger	0
Kent Mesplay	0
Howard Hawkins	1
No Preference	1
Write-in	0
Blanks	0

State Committee Man	
Blanks	3

State Committee Woman	
Blanks	3

Town Committee – No Slate	
Blanks	30

LIBERTARIAN PARTY

Presidential Preference	
Arvin Vohra	0
Vermin Supreme	2
Samuel Robb	0
Dan Behrman	0
Kimberly Ruff	2
Kenneth Armstrong	1
Adam Kokesh	0
Jo Jorgensen	0
Max Abramson	0
No Preference	5
Write-ins	7
Blanks	4

State Committee Man	
Blanks	21

State Committee Woman	
Blanks	21

Town Committee – No Slate	
Blanks	210

Number of Democratic Ballots Cast	4,946
Number of Republican Ballots Cast	1,705
Number of Green-Rainbow Ballots Cast	3
Number of Libertarian Ballots Cast	21

Ballots Cast	6,675
Number of Registered Voters	17,115
Turnout	39%

The COVID-19 pandemic impacted the Annual Town Meeting and Annual Town Election during the Spring of 2020. Due to the hazards posed by the coronavirus, the Annual Town Election, originally scheduled for April 25, 2020, was first postponed indefinitely, and then finally scheduled for and held on June 20, 2020. Likewise, the Annual Town Meeting, was originally scheduled for May 2, 2020, and for the same reasons postponed a first time to May 30, 2020, and then postponed to and held on June 27, 2020. Finally, the location of the Annual Town Meeting and the start time was changed to the softball field on Wildwood Street, under a tent, at 9:00 a.m. The dates and times listed below are the original dates and times from the original warrant, posted on April 10, 2020.

ANNUAL TOWN ELECTION – JUNE 20, 2020 WITH ACTION TAKEN THEREON

TO: THE CONSTABLE OF THE TOWN OF WILMINGTON

GREETINGS:

In the name of the Commonwealth of Massachusetts and in the manner prescribed in the By-laws of said Town, you are hereby directed to notify and warn the inhabitants of the Town qualified to vote in Town affairs to meet and assemble at the Boutwell School (Precincts 1 and 2), Wildwood School (Precincts 3 and 4) and the Town Hall Auditorium (Precincts 5 and 6), Saturday the twenty-fifth day of April, A.D. 2020 at 7:45 o'clock in the forenoon, the polls to be opened at 8:00 a.m. and shall be closed at 8:00 p.m. for the election of Town Officers:

ARTICLE 1. To bring in your votes on one ballot respectively for the following named offices to wit: Two Selectmen for the term of three years; two members of the School Committee for the term of three years; one member of the Wilmington Housing Authority for the term of five years.

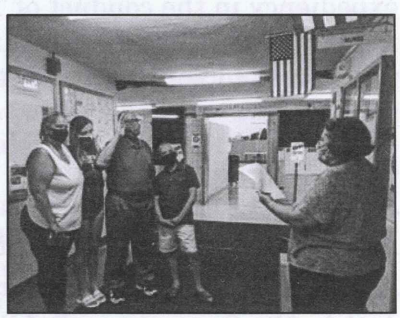
You are also hereby further required and directed to notify and warn the said inhabitants of the Town of Wilmington who are qualified to vote in elections and Town affairs therein to assemble subsequently and meet in the Town Meeting at the Wilmington High School Auditorium, Church Street, in said Town of Wilmington on Saturday the fourth day of May, A.D. 2019 at 10:30 a.m., then and there to act on the following articles:

In accordance with the above Warrant, the election was opened by the Town Clerk, Christine R. Touma-Conway, at the Town Hall, Assistant Town Clerk, Linda Golden at the Boutwell School and Warden Wendy Diecidue at the Wildwood School.

All voting equipment was in place at each precinct. The checkers were prepared with their voting lists and everything was in readiness at 8:00 a.m. and the polls were declared open.

The results were as follows:

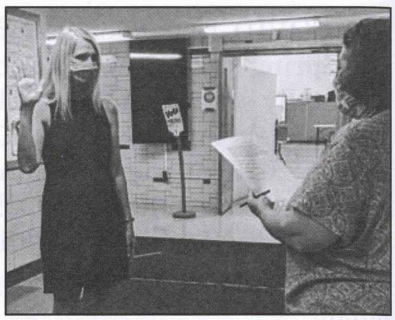
BOARD OF SELECTMEN for three years (vote for two)	
Jomarie O'Mahony	473
Gary DePalma	458
Blanks	148
Write-in	31
Total	1,110



Gary DePalma is Sworn In by the Town Clerk

SCHOOL COMMITTEE for three years (vote for two)	
Stephen Bjork	493
Jennifer Bryson	484
Blanks	124
Write-in	9
Total	1,110

HOUSING AUTHORITY for five years (vote for one)	
Audrey Reed	510
Blanks	43
Write-in	2
Total	555



Jennifer Bryson Sworn In Following Reelection to School Committee

The results of this election were ready at 8:30 p.m. and the elected officers present were sworn in to the faithful performance of their duties by the Town Clerk, Christine R. Touma-Conway. The total number of votes cast was 555 which represented 3.2% of Wilmington's 17,424 registered voters.

ANNUAL TOWN MEETING – JUNE 27, 2020 WITH ACTION TAKEN THEREON

With a quorum present at 9:05 a.m. (150 by the Town of Wilmington By-Laws) Robert G. Peterson, Jr., Town Moderator called the meeting to order and opened with the Pledge of Allegiance. The colors were presented by the Wilmington Minutemen.

The Moderator provided instructions specific to the change in location, the need to remain masked at all times except when speaking, the need to maintain social distancing and to observe directional arrows when moving about the meeting venue. The Moderator then began the reading of the warrant.

> VOTED: Motion was moved by Chairman Gregory B. Bendel, and seconded by John F. Doherty III, Finance Committee Chairperson, the Town of Wilmington Town Meeting voted that the Moderator dispense the reading of the Warrant and take up and make reference to each article by number. The Moderator declared the motion as passed.

The Moderator then introduced newly elected and re-elected town officials.

All articles were approved by the Finance Committee and Planning Board unless otherwise noted.

CONSENT AGENDA 1

The Moderator introduced and explained the concept of a Consent Agenda: in the interest of expediency in the conduct of Town Meeting, by which Town Meeting would first entertain a motion to take up specified routine and non-controversial articles as a group, and secondly, Town Meeting would vote to approve the specified articles. The articles proposed to be part of the consent agenda were:

Article 2. Hear Reports
Article 4. Compensating Balance Agreements
Article 35. Memorial and Veterans' Day Services
Article 36. Lease of Space for VFW and American Legion
Article 37. Operating a Public Rink
Article 38. Revolving Accounts for Recycling Bins and Septic Systems

Article 40. Appropriate Funds Received from Uber & Lyft Tax
Article 42. Appropriate Funds for PEG Access
Article 43. Five Year Agreement for Trash and Recycling
Article 44. Five Year Agreement for Disposal of Trash at Wheelabrator
Article 54. Barbara J. Mette Music Room
Article 55. Enter MOU with Department of Children and Families
Article 56. Peggy Kane Reading Garden

VOTED: Motion was moved to allow the articles as read by the Moderator be voted together as a consent agenda under a single motion by Selectman Kevin A. Caira, seconded by Mr. Doherty. The Town of Wilmington Town Meeting voted in the affirmative that the specified articles be voted together under a single motion. The Moderator declared the motion as passed.

The Moderator then requested a motion to approve Articles 2, 4, 35, 36, 37, 38, 40, 42, 43, 44, 54, 55 and 56 as written in the Warrant and presented in the consent agenda.

VOTED: Motion was moved that the Town Meeting vote to approve the articles as described by the Moderator by Mr. Caira, seconded by Mr. Doherty. The Town of Wilmington Town Meeting voted in the affirmative that the articles included in the consent agenda be approved. The Moderator declared the motion as passed.

ARTICLE 2. To hear reports of Committees and act thereon.

VOTED: By Consent Agenda 1, the Town of Wilmington Town Meeting voted in the affirmative that no action be taken on this article.

ARTICLE 3. To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow pursuant to any applicable statute a sum of money for the purpose of paying unpaid bills of previous years; or take any other action related thereto.

VOTED: Motion was moved by Selectman Jonathan R. Eaton, and seconded by Mr. Doherty, that the Town vote to appropriate funds from Fiscal Year 2020 Operating Budget, Insurance Department – Accident Fire and Police, the amount of Fifty Dollars ($50.00) for the purpose of paying an invoice incurred in FY 2018 to Lahey Clinic, Inc. The Town of Wilmington Town Meeting voted unanimously in the affirmative that the motion be approved. The Moderator declared the article as passed.

ARTICLE 4. To see if the Town will vote to authorize the Treasurer/Collector, with the approval of the Selectmen, to enter into an agreement, under the provisions of Chapter 44, Section 53F of the Massachusetts General Laws, with one or more banks doing business in the Commonwealth of Massachusetts during Fiscal Year 2021 for a term not to exceed three years, which will permit the Town of Wilmington to maintain funds on deposit with such institutions in return for said institutions providing banking services; or take any other action related thereto.

VOTED: By Consent Agenda 1, the Town of Wilmington Town Meeting voted in the affirmative to approve this article.

ARTICLE 5. To see how much money the Town will appropriate for the expenses of the Town and the salaries of several Town Officers and Departments and determine how the same shall be raised, whether by taxation, transfer from available funds, or otherwise; or take any other action related thereto.

VOTED: Motion was moved by Mr. Doherty, and seconded by Theresa Manganelli, Finance Committee, to dispense with the reading of the departmental budget amounts and consider action on the Omnibus Budget under a single motion. The Town of Wilmington Town Meeting voted in the affirmative that the motion be approved. The Moderator declared the motion as passed.

VOTED: Motion was moved by Mr. Doherty, and seconded by Ms. Manganelli, Finance Committee, the Town of Wilmington Town Meeting voted in the affirmative that the Town consider and act on the Omnibus Budget pursuant to a single consolidated action with each line to be considered a separate appropriation, and approve the amounts and funding sources as recommended by the Finance Committee in the handout entitled Recommendations of the Finance Committee and Planning Board Relative to the Warrant Articles to be presented to the Annual Town Meeting Saturday, June 27, 2020 at 9:00 a.m. Wilmington High School Softball Field with a total budget amount for Fiscal Year 2021 for the Town of Wilmington of One Hundred Ten Million Five Hundred Eleven Thousand Nine Hundred Twelve Dollars ($110,511,912). The Moderator declared the motion as passed.

GENERAL GOVERNMENT

Selectmen – Legislative	
Salaries	5,561
Expenses	11,050
Total	16,611
Selectmen – Elections	
Salaries	57,954
Expenses	10,518
Total	68,472
Registrars of Voters	
Salaries	1,875
Expenses	10,600
Total	12,475
Finance Committee	
Salaries	1,885
Expenses	8,525
Total	10,410
Town Manager	
Salary – Town Manager	163,089
Other Salaries	476,933
Expenses	79,300
Furnishings & Equipment	10,537
Total	729,859
Town Accountant	
Salary – Town Accountant	133,071
Other Salaries	130,187
Expenses	4,810
Furnishings & Equipment	0
Total	268,068
Information Technology	
Salary – Director	100,632
Other Salaries	150,611
Expenses	461,960
Furnishings & Equipment	60,000
Total	773,203

Treasurer/Collector	
Salary – Treasurer/Collector	121,480
Other Salaries	238,499
Expenses	35,405
Amt. Cert. Tax Title	27,000
Furnishings & Equipment	750
Total	423,134
Town Clerk	
Salary – Town Clerk	90,566
Other Salaries	121,228
Expenses	7,300
Furnishings & Equipment	11,500
Total	230,594
Board of Assessors	
Salary – Principal Assessor	117,510
Other Salaries	97,295
Expenses	128,675
Appraisals & Inventory	84,725
ATB Costs	20,000
Furnishings & Equipment	0
Total	448,205
Town Counsel	
Legal Services	285,000
Expenses	7,500
Total	292,500
Permanent Building Committee	
Salaries	0
Expenses	0
Total	0
TOTAL GENERAL GOVERNMENT	3,273,531
PUBLIC SAFETY	
Police	
Salary – Chief	146,316
Salary – Deputy Chief	124,649
Salary – Lieutenants	584,529
Salary – Sergeants	408,052
Salary – Patrolmen	2,570,952
Salary – Substance Abuse Coordinator	71,415
Salary – Clerical	164,968
Salary – Part Time	17,472
Salary – Overtime	675,000
Salary – Paid Holidays	100,000
Salary – Specialists	14,650
Salary – Night Shift Differential	62,800
Salary – Incentive	590,000
Sick Leave Buyback	40,593
Expenses	278,075
Furnishings & Equipment	27,750
Total	5,877,221

Fire	
Salary – Chief	127,322
Salary – Deputy Chief	107,098
Salary – Lieutenants	878,280
Salary – Privates	2,219,905
Salary – Clerical	47,470
Salary – Part Time	17,745
Salary – Overtime	800,000
Salary – Training Overtime	40,000
Salary – Scheduled Ambulance Overtime	0
Salary – Paid Holidays	155,660
Salary – EMT & Incentive pay	60,045
Sick Leave Buyback	20,786
Expenses	298,790
Furnishings & Equipment	40,000
Total	4,813,101
Public Safety Central Dispatch	
Personnel Services	829,758
Contractual Services	18,712
Materials & Supplies	8,000
Furnishings & Equipment	4,000
Total	860,470
Animal Control	
Salaries	66,209
Expenses	6,500
Furnishings & Equipment	0
Total	72,709
TOTAL PUBLIC SAFETY	11,623,501
PUBLIC WORKS	
Personnel Services	
Director	153,031
Administration – Full Time	465,342
Engineer – Full Time	390,471
Engineer – Part Time	12,740
Highway – Full Time	1,241,397
Highway – Overtime	80,492
Highway – Seasonal	18,000
Stream Maintenance – Seasonal	14,500
Tree – Full Time	225,614
Tree – Overtime	11,617
Parks/Grounds – Full Time	489,716
Parks/Grounds – Overtime	28,229
Cemetery – Full Time	157,486
Cemetery – Overtime	13,838
Snow & Ice – Extra Help/Overtime	216,616
Total	3,519,089

Contractual Services	
Engineer	0
Engineer – Training & Conference	6,000
Highway	94,840
Highway – Repair Town Vehicles	115,900
Highway – Training & Conference	2,000
Tree	11,000
Parks/Grounds	27,600
Cemetery	4,100
Road Machinery – Repair	80,000
Public Street Lights	163,100
Rubbish Collection & Disposal	2,318,387
Snow & Ice Repairs	18,730
Snow & Ice Misc. Services	200,000
Total	3,041,657
Materials & Supplies	
Engineer	4,800
Highway	39,500
Highway – Construction Supplies & Roadway Improvements	82,000
Highway – Gas, Oil, Tires (other)	187,925
Highway – Gas, Oil, Tires (DPW)	122,701
Stream Maintenance – Expenses	1,000
Tree	8,000
Parks/Grounds	96,100
Cemetery	13,650
Drainage Projects	65,000
Snow & Ice – Sand & Salt	267,735
Snow & Ice – Tools & Equipment	6,000
Total	894,411
Furnishings & Equipment	50,300
Total	7,505,457
Sewer	
Personnel	0
Maintenance & Operations	0
Total	0
TOTAL PUBLIC WORKS	7,505,457
COMMUNITY DEVELOPMENT	
Board of Health	
Salary – Director	102,113
Other Salaries	97,862
Expenses	48,000
Mental Health	0
Total	247,975

Planning & Conservation	
Salary – Director	98,562
Other Salaries	242,751
Expenses	23,000
Furnishings & Equipment	1,600
Total	365,913
Building Inspector/Board of Appeals	
Salary – Building Inspector	96,000
Other Salaries	108,922
Expenses	7,600
Furnishings & Equipment	0
Total	212,522
TOTAL COMMUNITY DEVELOPMENT	826,410
PUBLIC BUILDINGS	
Salary – Superintendent	137,999
Other Salaries	2,987,650
Overtime	55,000
Part Time Seasonal	17,600
Heating Fuel	945,500
Electricity	220,000
Utilities	31,500
Expenses	825,500
TOTAL PUBLIC BUILDINGS	5,220,749
HUMAN SERVICES	
Veterans Aid & Benefits	
Veterans' Agent	88,887
Other Salaries	84,705
Expenses	3,550
Assistance – Veterans	350,000
Total	527,142
Library	
Salary – Director	104,151
Other Salaries	897,115
Merrimack Valley Consortium	38,131
Expenses	210,037
Furnishings & Equipment	0
Total	1,249,434
Recreation	
Salary – Director	81,391
Other Salaries	60,758
Expenses	5,800
Total	147,949
Elderly Services	
Salary – Director	93,918
Other Salaries	203,574
Expenses	47,161
Total	344,653

Historic Commission	
Salaries	27,000
Expenses	6,750
Total	33,750
TOTAL HUMAN SERVICES	2,302,928
SCHOOLS	
Wilmington School Department	43,722,036
Shawsheen Valley Regional Technical	
High School District	4,786,855
TOTAL SCHOOLS	48,508,891
MATURING DEBT & INTEREST	
Schools	3,001,200
Public Safety	178,650
General Government	459,525
Sewer	131,720
Water	242,520
Interest on Anticipation Notes &	
Authorization Fees & Miscellaneous Debt	175,000
TOTAL MATURING DEBT & INTEREST	4,188,615
UNCLASSIFIED & RESERVE	
Insurance	959,000
Employee Health & Life Insurance	13,195,000
Employee Retirement Unused Sick Leave	220,000
Medicare Employer's Contribution	882,000
Salary Adjustments & Additional Costs	809,484
Local Transportation/Training & Conference	5,000
Out of State Travel	7,000
Annual Audit	37,000
Ambulance Billing	44,075
Town Report & Calendar	7,500
Professional & Technical Services	140,000
Reserve Fund	1,200,000
Total Unclassified and Reserve	17,506,059
TOTAL MUNICIPAL GOVERNMENT	52,447,250
STATUTORY CHARGES	
Current Year Overlay	900,000
Retirement Contributions	7,593,868
Offset Items	28,258
Mass. Bay Transportation Authority	546,380
MAPC (Ch 688 of 1963)	12,917
RMV Non-Renewal Surcharge	17,692
Metro Air Pollution Control District	8,658

Mosquito Control Program	70,565
M.W.R.A. Sewer Assessment	0
Special Education	8,474
School Choice	74,737
Charter Schools	88,890
Essex County Tech Institute	205,332
Total Statutory Charges	9,555,771
TOTAL	110,511,912
Proposed Capital Outlay & Warrant Articles	8,794,450
TOTAL PROPOSED BUDGET	119,306,362

ARTICLE 6. To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow pursuant to any applicable statute a sum of money for the purchase of new and/or replacement capital equipment, including but not limited to the following items, and further to authorize the sale, trade-in, conveyance or other disposition of any equipment being so replaced, such funds to be spent by the town department, so indicated, with the approval of the Town Manager and, to the extent set forth in Chapter 592 of the Acts of 1950, the Board of Selectmen, as follows:

Police Department

Purchase of four (4) replacement police cruisers.

Fire Department

Purchase of one (1) replacement utility vehicle.

Retrofit one (1) Forestry Vehicle with flatbed body, skid pump, upgrades to suspension, tool boxes and hand tools.

Department of Public Works

Purchase of one (1) vacuum sweeper to be assigned to the Highway Division.

Purchase of one (1) heavy duty 6-wheel dump truck with plow and sander to be assigned to the Highway Division.

Purchase of one (1) heavy duty one-ton utility body truck with plow to be assigned to the Highway Division.

Purchase of one (1) heavy duty 3/4 ton pickup truck with plow to be assigned to the Parks & Grounds Division.

School Department

Purchase of one (1) replacement Handicap Accessible Wheelchair Minivan.

or take any other action related thereto.

VOTED: Motion was moved by Selectman Jomarie O'Mahony, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted in the affirmative that the following amounts be raised and appropriated from the FY-21 tax levy and other general revenues of the Town:

Ninety Thousand Dollars ($90,000) for the purchase of two (2) replacement police vehicles for the Police Department;

Fifty-Two Thousand Seven Hundred Dollars ($52,700) for the purchase of one replacement utility vehicle for the Fire Department;

Thirty-Two Thousand Two Hundred Fifty Dollars ($32,250) to retrofit one (1) forestry vehicle with flatbed body, skid pump, upgrades to suspension, tool boxes and hand tools;

One Hundred Fifty-Five Thousand Dollars ($155,000) for the purchase of one (1) heavy duty 6-wheel dump truck with plow and sander for the Department of Public Works Highway Division;

Eighty-Five Thousand Dollars ($85,000) for the purchase of one (1) heavy duty one-ton utility body truck with plow for the Department of Public Works Highway Division;

Forty-Three Thousand Dollars ($43,000) for the purchase of one (1) heavy duty ¾ ton pickup truck with plow for the Department of Public Works Parks & Grounds Division;

Fifty-Six Thousand Dollars ($56,000) for the purchase of one (1) replacement Handicap Accessible Wheelchair Minivan for the School Department;

and that Two Hundred Eighty Thousand Dollars ($280,000) be raised and appropriated from Available Funds "Free Cash" for the purchase of one (1) vacuum sweeper for the Department of Public Works Highway Division;

all such funds to be spent under the direction of the Town Manager; and further to authorize the sale, trade in or other disposition, if any, of said replaced vehicles.

The Town of Wilmington Town Meeting voted in the affirmative that the specified purchases be made. The Moderator declared the article as passed.

ARTICLE 7. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the purchase of new portable radios for the Wilmington Fire Department; or take any other action related thereto.

VOTED: Motion was moved by Mr. Eaton, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted in the affirmative that Thirty-Nine Thousand Dollars ($39,000) be raised and appropriated from the FY-21 tax levy and other general revenues of the Town to be spent by the Town Manager for the purchase of new portable radios for the Wilmington Fire Department. The Moderator declared the article as passed.

ARTICLE 8. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the purchase of a power loader; or take any other action related thereto.

VOTED: Motion was moved by Mr. Bendel, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted in the affirmative that Thirty-Two Thousand Dollars ($32,000) be raised and appropriated from the FY-21 tax levy and other general revenues of the Town to be spent by the Town Manager for the purchase of a power loader for the Wilmington Fire Department. The Moderator declared the article as passed.

ARTICLE 9. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the Information Technology Department to purchase a backup appliance for data storage and recovery; or take any other action related thereto.

VOTED: Motion was moved by Mr. Caira, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted in the affirmative that One Hundred Thousand Dollars ($100,000) be raised and appropriated from the FY-21 tax levy and other general revenues of the Town to be spent by the Town Manager for the purchase of a backup appliance for data storage and recovery for the Information Technology Department. The Moderator declared the article as passed.

ARTICLE 10. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the purchase of portable radios for the Wilmington Police Department; or take any other action related thereto.

VOTED: Motion was moved by Mr. Eaton, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted in the affirmative that Ninety-One Thousand Dollars ($91,000) be raised and appropriated from the FY-21 tax levy and other general revenues of the Town to be spent by the Town Manager for the purchase of portable radios for the Wilmington Police Department. The Moderator declared the article as passed.

ARTICLE 11. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the purchase of new patrol rifles; or take any other action related thereto.

VOTED: Motion was moved by Ms. O'Mahony, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted in the affirmative that Twenty-Eight Thousand Dollars ($28,000) be raised and appropriated from the FY-21 tax levy and other general revenues of the Town to be spent by the Town Manager for the purchase of patrol rifles for the Wilmington Police Department. The Moderator declared the motion as passed.

ARTICLE 12. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the upgrade of critical radio communications infrastructure and equipment in the Public Safety Dispatch Center and related and ancillary facilities to be utilized by Dispatch, Fire and Police; or take any other action related thereto.

VOTED: Motion was moved by Selectman Gary B. DePalma, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted in the affirmative that Four Hundred Fifty Thousand Dollars ($450,000) be raised and appropriated from Available Funds "Free Cash" to be spent by the Town Manager for the upgrade of critical radio communications infrastructure and equipment in the Public Safety Dispatch Center and related and ancillary facilities to be utilized by Dispatch, Fire and Police. The Moderator declared the article as passed.

ARTICLE 13. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money to replace furnishings and equipment and for the remodeling of the Public Safety Dispatch Center, including design and engineering costs and any other incidental and related costs and expenses; or take any other action related thereto.

VOTED: Motion was moved by Mr. Bendel, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted in the affirmative that One Hundred Ninety-Four Thousand Dollars ($194,000) be raised and appropriated from Available Funds "Free Cash" to be spent by the Town Manager to replace furnishings and equipment and for the remodeling of the Public Safety Dispatch Center including design and engineering costs and any other incidental and related costs and expenses. The Moderator declared the article as passed.

ARTICLE 14. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money to complete a Feasibility Study and Schematic Design and to hire an Owner's Project Manager (OPM) for replacement of the Buzzell Senior Center and that the Owner's Project Manager shall provide the Town with regular updates on the status of the project; or take any other action related thereto.

VOTED: Motion was moved by Mr. DePalma, seconded by Mr. Doherty, that Six Hundred Fifty Thousand Dollars ($650,000) be raised and appropriated from Available Funds "Free Cash" to be spent by the Town Manager to complete a Feasibility Study and Schematic Design and to hire an Owner's Project Manager (OPM) for replacement of the Buzzell Senior Center and that the Owner's Project Manager shall provide the Town with regular updates on the status of the project.

Kevin A. Caira, 251 Woburn Street, proposed an amendment to the article as follows:

I move that Six Hundred Fifty Thousand Dollars ($650,000) be raised and appropriated from Available Funds "Free Cash" to be spent by the Town Manager to complete a Feasibility Study and Schematic Design and to hire an Owner's Project Manager (OPM) for replacement **or renovation and/or expansion/addition** of the Buzzell Senior Center and that the Owner's Project Manager shall provide the Town with regular updates on the status of the project.

The amendment was seconded from the floor.

Discussion on the motion to amend was generally in opposition to it, after which the Town of Wilmington Town Meeting voted against adoption of the motion to amend. The Moderator declared the amendment as failed.

Discussion then ensued on the Main Motion, most of it in support of the motion, after which the Town of Wilmington Town Meeting voted in the affirmative to pass it. The Moderator declared the article as passed.

ARTICLE 15. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money to complete a Feasibility Study and Schematic Design and to hire an Owner's Project Manager (OPM) for construction of a Town Hall/School Administration Building; or take any other action related thereto.

VOTED: Motion was moved by Mr. Eaton, seconded by Mr. Doherty, by teller vote the Town of Wilmington Town Meeting voted 108 in favor and 62 in opposition that Nine Hundred Fifty-Five Thousand Dollars ($955,000) be raised and appropriated from Available Funds "Free Cash" to be spent by the Town Manager to complete a Feasibility Study and Schematic Design and to hire an Owner's Project Manager (OPM) for construction of a Town Hall/School Administration Building. The article passed.

ARTICLE 16. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the replacement of a portion of interior and exterior lighting with LED fixtures at the West Intermediate School; or take any other action related thereto.

VOTED: Motion was moved by Ms. O'Mahony and second by Mr. Doherty, the Town of Wilmington Town Meeting voted in the affirmative that that One Hundred Thousand Dollars ($100,000) be raised and appropriated from the FY-21 tax levy and other general revenues of the Town to be spent by the Town Manager for the replacement of lighting with LED fixtures at the West Intermediate School. The Moderator declared the article as passed.

CONSENT AGENDA 2

Stephen Turner, 59 Washington Avenue, made an oral motion as follows:

Move, that Articles 17, 18, 19, 25, 26, 27, 28, 29 be approved by combined consent.

The motion was seconded from the floor.

Town Manager Hull pointed out that Article 28 was going to be passed over.

Mr. Turner made a subsidiary motion to remove Article 28 from his motion, which the Moderator treated as a motion to divide the question and remove Article 28 from the proposed Consent Agenda. The motion for the subsidiary motion was seconded from the floor, and the Town of Wilmington Town Meeting voted in the affirmative on the subsidiary motion to divide the question, removing Article 28 from the main motion. The Moderator declared the subsidiary motion as passed.

Mr. Turner presented his written motion with the articles to be included. The Moderator then requested that Mr. Hull provide the appropriation amounts and their sources for each article to be included in the consent agenda to the Town Meeting and Mr. Hull did so.

VOTED: On the main motion, the Town of Wilmington Town Meeting then voted in the affirmative that Articles 17, 18, 19, 25, 26, 27 and 29 be approved by combined consent. The Moderator declared the motion as passed.

ARTICLE 17. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the replacement of ceiling tile at the West Intermediate School; or take any other action related thereto.

VOTED: By Consent Agenda 2, the Town of Wilmington Town Meeting voted that Three Hundred Sixty Thousand Dollars ($360,000) be raised and appropriated from Available Funds "Free Cash" to be spent by the Town Manager for the replacement of ceiling tile at the West Intermediate School.

ARTICLE 18. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the replacement of the existing Limited Use Limited Application (LULA) lift at the West Intermediate School; or take any other action related thereto.

VOTED: By Consent Agenda 2, the Town of Wilmington Town Meeting voted that Seventy-Nine Thousand Dollars ($79,000) be raised and appropriated from the FY-21 tax levy and other general revenues of the Town to be spent by the Town Manager for the replacement of the existing Limited Use Limited Application (LULA) lift at the West Intermediate School.

ARTICLE 19. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the reconstruction of a portion of the parking lot at the Woburn Street School, including design and engineering costs and any other incidental and related costs and expenses; or take any other action related thereto.

VOTED: By Consent Agenda 2, the Town of Wilmington Town Meeting voted that Two Hundred Ten Thousand Dollars ($210,000) be raised and appropriated from Available Funds "Free Cash" to be spent by the Town Manager for the reconstruction of a portion of the parking lot at the Woburn Street School, including design and engineering costs and any other incidental and related costs and expenses.

ARTICLE 20. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the restoration of an existing culvert crossing under Middlesex Avenue approximately at house #290, including design and engineering costs and any other incidental and related costs and expenses; or take any other action related thereto.

VOTED: Motion was moved by Mr. Eaton, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted in the affirmative that Eighty Thousand Dollars ($80,000) be raised and appropriated from the FY-21 tax levy and other general revenues of the Town to be spent by the Town Manager for the restoration of an existing culvert crossing under Middlesex Avenue approximately at house #290, including design and engineering costs and any other incidental and related costs and expenses. The Moderator declared the article as passed.

ARTICLE 21. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the construction of a sidewalk on Shady Lane Drive approximately one half the distance between Lawrence Street and Middlesex Avenue, including design and engineering costs and any other incidental and related costs and expenses; or take any other action related thereto.

VOTED: Motion was moved by Ms. O'Mahony, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted in the affirmative that Fifty Thousand Dollars ($50,000) be raised and appropriated from the FY-21 tax levy and other general revenues of the Town to be spent by the Town Manager for the construction of a sidewalk on Shady Lane Drive approximately one half the distance between Lawrence Street and Middlesex Avenue,

including design and engineering costs and any other incidental and related costs and expenses. The Moderator declared the article as passed.

ARTICLE 22. To see if the Town will vote to authorize the Board of Selectmen to acquire by gift, purchase, eminent domain or otherwise all or a portion of the property or interest therein located at 64 Wildwood Street and abutting Wildwood Cemetery for general municipal purposes including possible expansion of the Wildwood Cemetery, including reservation of a life estate for the benefit of the current owner and occupant of the property, as determined by the Board of Selectmen to be in the best interest of the Town; and further, to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the acquisition of such property and structures thereon, including all costs incidental and related thereto; and further to authorize the Board of Selectmen to take such actions and execute such documents and agreements as are necessary to effectuate the purposes of this article; or take any other action related thereto.

VOTED: Motion was moved by Mr. DePalma, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted unanimously that Four Hundred Fifty Thousand Dollars ($450,000) be raised and appropriated from Available Funds "Free Cash" to be spent by the Town Manager to acquire by gift, purchase, eminent domain or otherwise all or a portion of the property or interest therein, including structures thereon, located at 64 Wildwood Street and abutting Wildwood Cemetery for general municipal purposes including possible expansion of the Wildwood Cemetery, including reservation of a life estate for the benefit of the current owner and occupant of the property, as determined by the Board of Selectmen to be in the best interest of the Town, including all costs incidental and related thereto; and further to authorize the Board of Selectmen to take such actions and execute such documents and agreements as are necessary to effectuate the purposes of this article. The Moderator declared the article as passed.

ARTICLE 23. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money to comply with the Municipal Separate Storm Sewer Systems (MS4) requirement as part of the National Pollutant Discharge Elimination System (NPDES), including design and engineering costs and any other incidental and related costs and expenses; or take any other action related thereto.

VOTED: Motion was moved by Mr. Bendel, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted in the affirmative that Fifty Thousand Dollars ($50,000) be raised and appropriated from the FY-21 tax levy and other general revenues of the Town to be spent by the Town Manager to comply with the Municipal Separate Storm Sewer Systems (MS4) requirement as part of the National Pollutant Discharge Elimination System (NPDES) including design and engineering costs and any other incidental and related costs and expenses. The Moderator declared the article as passed.

ARTICLE 24. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for a School Facilities & Building Planning Study; or take any other action related thereto.

VOTED: Motion was moved by Ms. Bryson, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted in the affirmative that Eighty Thousand Dollars ($80,000) be raised and appropriated from the FY-21 tax levy and other general revenues of the Town to be spent by the Superintendent of Schools with the approval of the School Committee for a School Facilities & Building Planning Study. The Moderator declared the article as passed.

ARTICLE 25. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the replacement of existing laptops, docking stations and monitors at the Wilmington High School; or take any other action related thereto.

VOTED: By Consent Agenda 2, the Town of Wilmington Town Meeting voted that One Hundred Ninety-Five Thousand Dollars ($195,000) be raised and appropriated from Available Funds "Free Cash" to be spent by the Superintendent of Schools with the approval of the School Committee for the replacement of existing laptops, docking stations and monitors at the Wilmington High School.

ARTICLE 26. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the replacement of existing laptops, docking stations and monitors at the Boutwell, Wildwood, Shawsheen and Woburn Street Schools; or take any other action related thereto.

VOTED: By Consent Agenda 2, the Town of Wilmington Town Meeting voted that One Hundred Ninety-Five Thousand Dollars ($195,000) be raised and appropriated from Available Funds "Free Cash" to be spent by the Superintendent of Schools with the approval of the School Committee for the replacement of existing laptops, docking stations and monitors at the Boutwell, Wildwood, Shawsheen and Woburn Street Schools.

ARTICLE 27. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the replacement of existing projectors with interactive projectors and classroom sound system at the Boutwell, Wildwood, Shawsheen and Woburn Street Schools; or take any other action related thereto.

VOTED: By Consent Agenda 2, the Town of Wilmington Town Meeting voted that Twenty-Three Thousand Dollars ($23,000) be raised and appropriated from the FY-21 tax levy and other general revenues of the Town to be spent by the Superintendent of Schools with the approval of the School Committee for the replacement of existing projectors and interactive whiteboards and classroom sound system at the Boutwell, Wildwood, Shawsheen and Woburn Street Schools.

ARTICLE 28. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the replacement of existing desktop and laptop computer replacement for Wilmington Public School administration; or take any other action related thereto.

VOTED: Motion was moved by Jennifer Bryson, School Committee, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted in the affirmative that this article be passed over. The Moderator declared the motion as passed.

ARTICLE 29. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the multi-year replacement of Chromebooks and Chromebook Carts for the Wilmington Public Schools; or take any other action related thereto.

VOTED: By Consent Agenda 2, the Town of Wilmington Town Meeting voted that Eighty Thousand Dollars ($80,000) be raised and appropriated from the FY-21 tax levy and other general revenues of the Town to be spent by the Superintendent of Schools with the approval of the School Committee for the for the multi-year replacement of Chromebooks and Chromebook Carts for the Wilmington Public Schools.

ARTICLE 30. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money to deposit in the Other Post Employment Liability Trust Fund established in accordance with M. G. L. Chapter 32B, Section 20; or take any other action related thereto.

VOTED: Motion was moved by Mr. Caira, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted in the affirmative that One Million Dollars ($1,000,000) be raised and appropriated from the FY-21 tax levy and other general revenues of the Town to be deposited

in the "Other Post Employment Benefits Liability Trust Fund" in accordance with M. G. L. Chapter 32B, Section 20. The Moderator declared the article as passed.

ARTICLE 31. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money to deposit in the "Capital Stabilization Fund" as established by vote on Article 23 at the April 27, 1991 Annual Town Meeting; or take any other action related thereto.

VOTED: Motion was moved by Mr. Eaton, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted in the affirmative that One Million Dollars ($1,000,000) be appropriated from Available Funds "Free Cash" to be deposited in the "Capital Stabilization Fund" as established by vote on Article 23 at the April 27, 1991 Annual Town Meeting. The Moderator declared the article as passed.

ARTICLE 32. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money to pay the Middlesex Retirement System in addition to the annual assessment; or take any other action related thereto.

VOTED: Motion was moved by Ms. O'Mahony, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted in the affirmative that One Million Five Hundred Dollars ($1,500,000) be raised and appropriated from the FY-21 tax levy and other general revenues of the Town for payment to the Middlesex Retirement System in addition to the annual assessment. The Moderator declared the article as passed.

ARTICLE 33. To see what sum the Town will vote to transfer into various line items of the Fiscal Year 2020 budget from other line items of said budget and from other available funds; or take any other action related thereto.

VOTED: Motion was moved by Mr. DePalma, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted in the affirmative that this article be passed over. The Moderator declared the motion as passed.

ARTICLE 34. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the funding of a Fourth of July celebration, or take any other action related thereto.

VOTED: Motion was moved by Mr. Bendel, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted in the affirmative that this article be passed over. The Moderator declared the motion as passed.

ARTICLE 35. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the observance of Memorial Day and Veterans' Day; or take any other action related thereto.

VOTED: By Consent Agenda 1, the Town of Wilmington Town Meeting voted that Eight Thousand Dollars ($8,000) be raised and appropriated from the FY-21 tax levy and other general revenues of the Town to be spent by the Town Manager for the observance of Memorial Day and Veterans' Day.

ARTICLE 36. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute the sum of $750.00 each (a total of $1,500) for the purpose of renewing under the authority of Section 9 of Chapter 40 of the General Laws as amended, the lease of:

a. Veterans of Foreign Wars Clubhouse for the purpose of providing suitable headquarters for the Nee-Ellsworth Post 2458 of the Veterans of Foreign Wars of the United States;

b. American Legion Clubhouse, Inc. for the purpose of providing suitable headquarters for the Wilmington Post 136 of the American Legion;

or take any other action related thereto.

VOTED: By Consent Agenda 1, the Town of Wilmington Town Meeting voted that One Thousand Five Hundred Dollars ($1,500) be raised and appropriated from the FY-21 tax levy and other general revenues of the Town to be spent by the Town Manager for the purpose of renewing, under the authority of Section 9 of Chapter 40 of the General Laws as amended, the lease of:

a. Veterans of Foreign Wars Clubhouse for the purpose of providing suitable headquarters for the Nee-Ellsworth Post 2458 of the Veterans of Foreign Wars of the United States;

b. American Legion Clubhouse, Inc. for the purpose of providing suitable headquarters for the Wilmington Post 136 of the American Legion.

ARTICLE 37. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to operate the Public Rink enterprise; or take any other action related thereto.

VOTED: By Consent Agenda 1, the Town of Wilmington Town Meeting voted that Five Hundred Twenty-Six Thousand Dollars ($526,000) be appropriated from departmental receipts to be spent by the Town Manager for the purpose of operating the Public Rink Enterprise.

ARTICLE 38. To see if the Town will vote to determine the spending limits for revolving accounts established pursuant to Section 53E½ of Chapter 44 of the General Laws and Section 29 of Chapter 3 of the Town of Wilmington Inhabitant By-Laws for the fiscal year beginning July 1, 2020 and ending on June 30, 2021 as follows; or take any other action related thereto.

Revolving Fund Account	Spending Authority Limit	Fiscal Year
Compost Bin Revolving Fund	$4,500	Fiscal Year 2021
Subsurface Sewage Disposal Upgrade Revolving Fund	$200,000	Fiscal Year 2021

VOTED: By Consent Agenda 1, the Town of Wilmington Town Meeting voted that the spending limits for revolving accounts established pursuant to Section 53E½ of Chapter 44 of the General Laws and Section 29 of Chapter 3 of the Town of Wilmington Inhabitant By-Laws be set for the fiscal year beginning July 1, 2020 and ending on June 30, 2021 as follows; provided however, that the Board of Selectmen, with the approval of the Finance Committee, may, at the request of the Treasurer Collector, increase such limit for that fiscal year only:

Revolving Fund Account	Spending Authority Limit	Fiscal Year
Compost Bin Revolving Fund	$4,500	Fiscal Year 2021
Subsurface Sewage Disposal Upgrade Revolving Fund	$200,000	Fiscal Year 2021

ARTICLE 39. To see if the Town will vote to transfer a sum of money from the Methyl Tertiary Butyl Ether (MTBE) Fund to pay for a portion of the cost for Salem Street Wellfield Rehabilitation Project; or take any other action related thereto.

VOTED: Motion was moved by Mr. Caira, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted in the affirmative that Six Hundred Thousand Dollars ($600,000) from the Methyl Tertiary Butyl Ether (MTBE) Fund to pay for a portion of the cost for Salem Street Wellfield Rehabilitation Project. The Moderator declared the article as passed.

ARTICLE 40. To see if the Town will vote to appropriate the sum of $6,073.70, or such other amount as Town Meeting may approve from the Transportation Infrastructure Receipts Reserve Account for the purpose of Roadway Surface Crack Sealing; or take any other action related thereto.

VOTED: By Consent Agenda 1, the Town of Wilmington Town Meeting voted that Six Thousand Seventy-Three Dollars and 70 Cents ($6,073.70) from the Transportation Infrastructure Receipts Reserve Account for the purpose of Roadway Surface Crack Sealing.

ARTICLE 41. To see if the Town will vote to raise and appropriate or transfer from department receipts or user fees a sum of money to operate the Department of Public Works Sewer Division Enterprise; or take any other action related thereto.

VOTED: Motion was moved by Mr. Eaton, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted in the affirmative that Three Million Four Hundred Sixty-One Thousand Nine Hundred Sixty-Three Dollars ($3,461,963) be appropriated from departmental receipts to be spent by the Town Manager for the purpose of operating the Department of Public Works Sewer Division Enterprise. The Moderator declared the article as passed.

ARTICLE 42. To see if the Town will vote to appropriate from the PEG Access and Cable Related Special Revenue Fund the sum of 600,000 to be expended under the direction of the Board of Selectmen for PEG access services pursuant to the provisions of MGL Chapter 44, Section 53F3/4; or take any other action related thereto.

VOTED: By Consent Agenda 1, the Town of Wilmington Town Meeting voted that the Town appropriate from the PEG Access and Cable Related Special Revenue Fund the sum of Six Hundred Thousand Dollars ($600,000) to be expended under the direction of the Board of Selectmen for PEG access services pursuant to the provisions of MGL Chapter 44, Section 53F3/4.

Random Selection begins:

ARTICLE 43. (drawn #64) To see if the Town will vote to authorize a five (5) year agreement for the curbside collection of trash and recycling; or take any other action related thereto.

VOTED: By Consent Agenda 1, the Town of Wilmington Town Meeting voted that the Town authorize a five (5) year agreement for the curbside collection of trash and recycling.

ARTICLE 44. (drawn #61) To see if the Town will vote to authorize a five (5) year agreement for the disposal of trash at the waste-to-energy facility – Wheelabrator North Andover, Inc.; or take any other action related thereto.

VOTED: By Consent Agenda 1, the Town of Wilmington Town Meeting voted that the Town authorize a five (5) year agreement for the disposal of trash at the waste-to-energy facility – Wheelabrator North Andover, Inc.

ARTICLE 45. (drawn #54) To see if the Town will vote to amend Chapter 2, Section 1 of the By-Laws of the Inhabitants of the Town of Wilmington, Revised by changing the date of the Annual Town Meeting to the last Saturday in April and the Annual Town Election be scheduled for Saturday prior so that said Section shall read as follows:

ANNUAL TOWN MEETING LAST SATURDAY IN APRIL AND ANNUAL TOWN ELECTION SATURDAY PRIOR

SECTION 1. The Annual Town Meeting shall be held on the last Saturday in April of each year and the Annual Town Election shall be held on the Saturday prior to the Annual Town Meeting.

or take any other action related thereto.

VOTED: Motion was moved by Mr. Caira, seconded by Mr. Doherty, that the Town vote to amend Chapter 2, Section 1 of the By-Laws of the Inhabitants of the Town of Wilmington,

Revised by changing the date of the Annual Town Meeting to the last Saturday in April and the Annual Town Election be scheduled for Saturday prior so that said Section shall read as follows:

ANNUAL TOWN MEETING LAST SATURDAY IN APRIL AND ANNUAL TOWN ELECTION SATURDAY PRIOR

SECTION 1. The Annual Town Meeting shall be held on the last Saturday in April of each year and the Annual Town Election shall be held on the Saturday prior to the Annual Town Meeting.

By Teller vote, the Town of Wilmington Town Meeting voted 9 in favor and 98 opposed to amending the by-law. The article failed.

ARTICLE 46. (drawn #57) To see if the Town will vote to amend Chapter 2, Section 3 of the By-Laws of the Inhabitants of the Town of Wilmington, Revised by changing the time of the Annual Town Meeting from 10:30 a.m. to 9:00 a.m.; or take any other action related thereto.

VOTED: Motion was moved by Mr. DePalma, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted in the affirmative to amend Chapter 2, Section 3 of the By-Laws of the Inhabitants of the Town of Wilmington, Revised by changing the time of the Annual Town Meeting from 10:30 a.m. to 9:00 a.m. The Moderator declared the article as passed.

The Finance Committee recommended Disapproval of Article 47

ARTICLE 47. (drawn #50) To see if the Town will vote to amend Chapter 2, Section 10A of the By-Laws of the Inhabitants of the Town of Wilmington, Revised by including an overall Omnibus Budget Presentation by the Town Manager followed by taking up of the operating budget as a whole by inserting the following language in subsection 5 therein so that said subsection 5 shall read as follows:

5. To hear the Omnibus Budget Presentation by the Town Manager and then to appropriate monies for expenses of the Town and salaries of Town officers and Departments as a whole and determine how same shall be raised.

or take any other action related thereto.

VOTED: Motion was moved by Mr. Bendel, seconded from the floor, the Town of Wilmington Town Meeting voted against amending Chapter 2, Section 10A of the By-Laws of the Inhabitants of the Town of Wilmington, Revised by including an overall Omnibus Budget Presentation by the Town Manager followed by taking up of the operating budget as a whole by inserting the following language in subsection 5 therein so that said subsection 5 shall read as follows:

5. To hear the Omnibus Budget Presentation by the Town Manager and then to appropriate monies for expenses of the Town and salaries of Town officers and Departments as a whole and determine how same shall be raised.

The Moderator declared the article as failed.

The Finance Committee recommended Disapproval of Article 48

ARTICLE 48. (drawn #65) To see if the Town will vote to amend Chapter 2, Section 10B of the By-Laws of the Inhabitants of the Town of Wilmington, Revised by eliminating random selection so that said Section shall read as follows:

SECTION 10B. ORDER OF ARTICLES

All articles in said warrant shall be enumerated by the Board of Selectmen and shall be presented to the Town Meeting by the Moderator in the order as so enumerated.

or take any other action related thereto.

VOTED: Motion was moved by Ms. O'Mahony, seconded from the floor, the Town of Wilmington Town Meeting voted against amending Chapter 2, Section 10B of the By-Laws of the Inhabitants of the Town of Wilmington, Revised by eliminating random selection so that said Section shall read as follows:

SECTION 10B. ORDER OF ARTICLES

All articles in said warrant shall be enumerated by the Board of Selectmen and shall be presented to the Town Meeting by the Moderator in the order as so enumerated.

The Moderator declared the article as failed.

ARTICLE 49. (drawn #46) To see if the Town will vote to amend Chapter 3, Section 6 of the By-Laws of the Inhabitants of the Town of Wilmington, Revised as it relates to Town Counsel Opinions mandatory filing with the Town Clerk to bifurcate said opinions between matters subject to the Attorney/Client privilege and those matters of general interpretation that should be available to the public for purposes of transparency and consistency in the application of the By-Laws and statutes so that the last sentence of said Section shall read as follows:

Whenever such opinion is given, he shall forthwith file a copy thereof with the Town Clerk for a permanent record; provided, however, that confidential and privileged communications shall be exempt from mandatory disclosure pursuant to the applicable provisions of the Massachusetts Public Records Law.

or take any other action related thereto.

VOTED: Motion was moved by Mr. Eaton, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted in the affirmative to amend Chapter 3, Section 6 of the By-Laws of the Inhabitants of the Town of Wilmington, Revised as it relates to Town Counsel Opinions mandatory filing with the Town Clerk to bifurcate said opinions between matters subject to the Attorney/Client privilege and those matters of general interpretation that should be available to the public for purposes of transparency and consistency in the application of the By-Laws and statutes so that the last sentence of said Section shall read as follows:

Whenever such opinion is given, he shall forthwith file a copy thereof with the Town Clerk for a permanent record; provided, however, that confidential and privileged communications shall be exempt from mandatory disclosure pursuant to the applicable provisions of the Massachusetts Public Records Law.

The Moderator declared the article as passed.

ARTICLE 50. (drawn #52) To see if the Town will vote to amend Chapter 5, Section 27.5 of the By-Laws of the Inhabitants of the Town of Wilmington, Revised by deleting the language "or Town property adjacent to the water" therefrom; or take any other action related thereto.

VOTED: Motion was moved by Ms. O'Mahony, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted in the affirmative that the Town vote to amend Chapter 5, Section 27.5 of the By-Laws of the Inhabitants of the Town of Wilmington, Revised by deleting the language "or Town property adjacent to the water" therefrom. The Moderator declared the article as passed.

The Finance Committee recommended Disapproval of Article 51

ARTICLE 51. (drawn #47) To see if the Town will vote to amend the By-Laws of the Inhabitants of the Town of Wilmington, Revised by adopting a Construction Noise By-law as follows; or take any other action related thereto.

Construction Noise By-Law

Purpose

The intent of this potential by-law is to regulate the hours during which construction and demolition activities may take place within the Town and otherwise to limit the impact of such activities on nearby residents and business.

Definition

"Construction" shall mean and include the construction, reconstruction, alteration, repair, demolition and/or removal of any building, structure or substantial part thereof if such work requires a building permit, razing permit, electrical permit, plumbing permit, gas permit, or mechanical permit, excavation that involves the use of blasting, jackhammers, pile drivers, back hoes and/or other heavy equipment; the starting of any machinery related to the above; deliveries; fueling of equipment; and any other preparation or mobilization for construction which creates noise or disturbance on abutting properties.

"Small contractor" shall mean a licensed person hired to perform less substantial construction work which shall mean work performed entirely on the interior of a building, with no evidence of such activity visible or audible at the property line of the property where construction is taking place.

Except as may be specified herein, acoustical terminology used throughout this By-Law is that approved as American National Standard Acoustical Terminology [ANSI Sl.1-1994] by the American National Standards Institute (ANSI).

Hours

No person shall perform any construction within the Town except between the following hours, except that set-up and delivery may take place as early as 6:30 a.m.:

Monday through Friday: 7:00 a.m. and 6:00 p.m.

Saturdays; 8:00 a.m. to 4:00 p.m.

Sunday and Holidays: None

Exemptions

The restrictions set forth in this by-law shall not apply to work performed as follows:

A) By any federal or state department, Wilmington Department of Public Works, the Reading Municipal Light Department and/or any contractors working directly for these agencies, when working within a public way or within easements;

B) By a resident on or in connection with that person's residence, without the aid of hired contractors, whether or not such residence is a detached single family home, if said resident is in possession of a Permit granted by the Chief of Police, as described in the following section.

C) Work occasioned by a genuine and imminent emergency, and then only to the extent necessary to prevent loss or injury to persons or property.

Permits

The Chief of Police or a designee thereof (the Chief) may, in the Chief "s reasonable discretion, issue permits in response to written applications authorizing applicants to perform construction during hours other than those permitted by this by-law. Such permits may be issued upon a determination by the Chief, in consultation with the Building Inspector, the Town Engineer or other Town staff, that literal compliance with the terms of this by-law would create an unreasonable hardship and that the work proposed to be done (with or without any proposed mitigative measures) will have no adverse effects of the kind which this by-law seeks to reduce. Each such permit shall specify the person authorized to act, the dates on which or within which

the permit will be effective, the specific hours and days when construction otherwise prohibited may take place, and any conditions required by the Chief to mitigate the effect thereof on the community. The Chief may promulgate a form of application and charge a reasonable fee for each permit. No permit may cover a period of more than thirty (30) days. Mitigative measures shall include notice to residents in the surrounding area and other mitigation as determined by the Chief. Objections by such residents shall be noted by the Chief and shall be taken into account when considering issuance of such permit.

Unreasonable Noise

Regardless of the hour or day of the week, no construction shall be performed within the Town in such a way as to create unreasonable noise. Noise shall be deemed unreasonable if it interferes with the normal and usual activities of residents and businesses in the affected area and could be reduced or eliminated through reasonable mitigative measures.

Copy of By-Law

The Building Inspector shall deliver a copy of this by-law to each person to whom it issues a building permit, razing permit, electrical permit, plumbing permit, gas permit or mechanical permit at the time that the said permit is issued.

Penalties for Violations

A. Violations under in the discretion of the enforcing person, may be enforced by noncriminal disposition as provided in MGL Chapter 40, Section 21D.

B. The penalty for a violation under this By-law shall be $50 for a first offense, $100 for a second offense, $200 for a third offense, and for each succeeding offense each day or part thereof shall constitute a separate offense.

VOTED: Motion was moved by Mr. DePalma, seconded from the floor, that the Town vote to amend the By-Laws of the Inhabitants of the Town of Wilmington, Revised by adopting a Construction Noise By-law as written in the Warrant.

Police Chief Joseph Desmond was asked to explain the process that the By-law Review Committee followed in determining that a Construction Noise By-law be presented to Town Meeting for consideration.

There was discussion both for and against the adoption of the proposed by-law.

By Teller vote, the Town of Wilmington Town Meeting voted 57 in favor and 82 opposed to adopt the by-law. The article failed.

ARTICLE 52. (drawn #51) To see if the Town will vote to accept the provisions of M.G.L. Chapter 59, Section 5, Clauses Twenty-second G and Twenty-second H, provisions of Act commonly known as the Brave Act, to allow pursuant to Clause Twenty-second G for real estate tax exemptions available under M.G.L Chapter 59, Section 5, clauses Twenty-second, Twenty-second A, Twenty-second B, Twenty-second C, Twenty-second D, Twenty-second E and Twenty-second F for real estate that is the domicile of disabled veterans but is owned by a trustee, conservator or other fiduciary for the benefit of the disabled veteran to the same extent as if the disabled veteran were the owner of the real estate; and to allow pursuant to Clause Twenty-second H for a real estate tax exemption for real estate to the full amount of the taxable valuation of the real property of the surviving parents or guardians of soldiers and sailors, members of the National Guard and Veterans who: (i) during active duty service, suffered an injury or illness documented by the United States Department of Veteran Affairs or a branch of the armed forces that was a proximate cause of their death; or (ii) are missing in action with a presumptive finding of death as a result of active duty service as members of the armed forces of the United States; provided, however, that the real estate shall be occupied by the surviving parents or guardians as the surviving parents' or guardians' domicile; and provided further, that the surviving parents or guardians shall have been domiciled in the Commonwealth for five (5) consecutive years immediately before the date of filing

for an exemption pursuant to this clause or the soldier or sailor, member of the National Guard or veteran was domiciled in the commonwealth for not less than six (6) months prior to entering the service. Surviving parents or guardians eligible for an exemption pursuant to this clause shall be eligible regardless of when the soldier, sailor, member of the National Guard or veteran died or became missing in action with a presumptive finding of death, such exemption to be available until such time as the surviving parents or guardians are deceased, and provided that no real estate shall be so exempt which has been conveyed to the surviving parents or guardians to evade taxation; or take any other action related thereto.

VOTED: Motion was moved by Mr. Bendel, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted in the affirmative that the Town vote to accept the provisions of M.G.L. Chapter 59, Section 5, Clauses Twenty-second G and Twenty-second H, provisions of Act commonly known as the Brave Act, as written in the Warrant. The Moderator declared the article as passed.

ARTICLE 53. (drawn #58) To see if the Town will vote to authorize the Town Manager, in cooperation with the Water and Sewer Commission, to lease all or a portion of the below-referenced property, currently the site of the so-called Nassau Avenue water tower and currently used jointly for water supply purposes and telecommunications leasing, to one or more telecommunications companies for the location of telecommunications facilities thereon, and to grant such easements upon said land as are necessary for utility services in support of such use; and further to authorize the Town Manager to enter into such lease or leases for said purposes for all or a portion of the land upon which said Nassau Avenue water tower is situated, located on Nassau Avenue and shown on Assessors Map 31 as Lot 59 and acquired by the Water Commission pursuant to a vote taken under Article 3 of the December 30, 1927 Special Town Meeting, upon such terms and conditions, and for a period in excess of three years, as the Town Manager shall determine to be in the best interest of the Town; and to authorize the Town Manager to enter into such agreements and execute such documents and instruments as are necessary to effectuate the purposes of this article; or take any other action related thereto.

VOTED: Motion was moved by Joseph Balliro, Water and Sewer Commission, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted in the affirmative that the Town vote to authorize the Town Manager, in cooperation with the Water and Sewer Commission, to lease all or a portion of the property, currently the site of the so-called Nassau Avenue water tower and currently used jointly for water supply purposes and telecommunications leasing, to one or more telecommunications companies for the location of telecommunications facilities thereon, and to grant such easements upon said land as are necessary for utility services in support of such use, as written in the Warrant. The Moderator declared the article as passed.

ARTICLE 54. (drawn #55) To see if the Town will vote to name the Wilmington High School Music Room the Barbara J. Mette Music Room; or take any other action related thereto.

VOTED: By Consent Agenda 1, the Town of Wilmington Town Meeting voted that the Town name the Wilmington High School Music Room the Barbara J. Mette Music Room.

ARTICLE 55. (drawn #60) To see if the Town will vote to authorize the Superintendent of Wilmington Public Schools, with the approval of the Board of Selectmen, to enter into Memorandum(s) of Understanding (MOU) with the Department of Children and Families, the Executive Office of Health and Human Services and the Department of Elementary and Secondary Education in order to obtain Federal Title IV-E reimbursement(s) for foster care transportation and to provide that payments for such foster care transportation under such MOUs may be made from such reimbursement(s) as a result of the foster care transportation being performed without appropriation of said reimbursement(s), pursuant to Massachusetts General Law Chapter 44, Section 70; or take any other action related thereto.

VOTED: By Consent Agenda 1, the Town of Wilmington Town Meeting voted that the Town authorize the Superintendent of Wilmington Public Schools, with the approval of the Board of Selectmen, to enter into Memorandum(s) of Understanding (MOU) with the Department of Children and Families, the Executive Office of Health and Human Services and the Department of Elementary and Secondary Education in order to obtain Federal Title IV-E reimbursement(s) for foster care transportation and to provide that payments for such foster care transportation under such MOUs may be made from such reimbursement(s) as a result of the foster care transportation being performed without appropriation of said reimbursement(s), pursuant to Massachusetts General Law Chapter 44, Section 70.

ARTICLE 56. (drawn #56) To see if the Town will vote to name the outdoor seating area at Memorial Library The Peggy Kane Reading Garden; or take any other action related thereto.

VOTED: By Consent Agenda 1, the Town of Wilmington Town Meeting voted that the Town name the outdoor seating area at Memorial Library The Peggy Kane Reading Garden.

ARTICLE 57. (drawn #59) To see if the Town will vote to amend the Zoning Map of the Town of Wilmington by rezoning the following parcels from Residence 60 to Residence 20; or to take any other action related thereto.

Map 83, Parcels: 16A, 25, 27, 28, 30, 30A, 31, 31A, 31B, 32, 33, 33A, 34

Map 84, Parcels: 4, 6, 7, 8, 9, 10, 10A, 11, 12, 13, 14, 14A, 14B, 15, 17, 18, 19, 20, 20A, 21, 21A, 21B, 22, 23A, 23B, 23C, 24, 28, 29, 30, 30A, 31, 31A, 32, 33, 35, 37, 42, 43, 46A, 47, 48, 49, 49B, 49C, 50, 51, 53, 54, 54A, 55, 55A, 56, 56A, 56B, 57A, 58, 59, 59A, 59B, 60, 61, 62, 63, 63A, 64A, 64B, 65A, 65B, 66, 67, 69, 70, 71, 72, 73, 74, 76, 79, 86, 89, 91, 92, 93, 94, 97, 98, 99, 101, 103

Map R2, Parcels: 1A, 2

Map 84 Parcel 194-44 (24 McDonald Road)

Map 84 Parcel 303-30B (36 Salem Street)

Portions of parcels:

Map 83, Parcels: 11, 13, 14, 15, 15A, 16, 24, 24A

VOTED: Motion was moved by Randi Holland, Planning Board, seconded by Mr. Doherty, that the Town vote to amend the Zoning Map of the Town of Wilmington by rezoning the following parcels from Residence 60 to Residence 20.

Map 83, Parcels: 16A, 25, 27, 28, 30, 30A, 31, 31A, 31B, 32, 33, 33A, 34

Map 84, Parcels: 4, 6, 7, 8, 9, 10, 10A, 11, 12, 13, 14, 14A, 14B, 15, 17, 18, 19, 20, 20A, 21, 21A, 21B, 22, 23A, 23B, 23C, 24, 28, 29, 30, 30A, 31, 31A, 32, 33, 35, 37, 42, 43, 46A, 47, 48, 49, 49B, 49C, 50, 51, 53, 54, 54A, 55, 55A, 56, 56A, 56B, 57A, 58, 59, 59A, 59B, 60, 61, 62, 63, 63A, 64A, 64B, 65A, 65B, 66, 67, 69, 70, 71, 72, 73, 74, 76, 79, 86, 89, 91, 92, 93, 94, 97, 98, 99, 101, 103

Map R2, Parcels: 1A, 2

Map 84 Parcel 194-44 (24 McDonald Road)

Map 84 Parcel 303-30B (36 Salem Street)

Portions of parcels:

Map 83, Parcels: 11, 13, 14, 15, 15A, 16, 24, 24A.

By teller vote, the Town of Wilmington Town Meeting voted 90 in favor and 3 opposed that the subject parcels be rezoned. The article passed.

ARTICLE 58. (drawn #49) To see if the Town will vote to amend the By-Laws of the Inhabitants of the Town of Wilmington, Revised by amending Section 51, Comprehensive Stormwater Management By-law, as follows; or take any other action related thereto.

1. By amending Section 51.1.2 by adding a new Section 1.2.6 that reads as follows and renumber the remainder of the section:

Require Low Impact Development (LID) site planning and design strategies to the maximum extent feasible;

51.1.2 PURPOSE

The purpose of this By-law is to regulate discharges to the Municipal Separate Storm Sewer System (MS4) to protect the Town of Wilmington's water bodies and groundwater and to safeguard the public health, safety, welfare and the environment. Increased and contaminated stormwater runoff associated with construction sites, developed land uses and the accompanying increase in impervious surface are major causes of impairment of water quality and flow in lakes, ponds, streams, rivers, wetlands and groundwater. This is accomplished through the following:

1.2.1 Institute water resource protection measures identified in the Supplemental Final Comprehensive Water Resource Management Plan / Environmental Impact Report - Commonwealth of Massachusetts EOEA File Number 8844 (CWRMP);

1.2.2 Protect groundwater and surface water from degradation

1.2.3 Promote groundwater recharge;

1.2.4 Require practices to control the flow of stormwater from new and redeveloped sites into the Town storm drainage system in order to prevent flooding and erosion;

1.2.5 Require practices that eliminate soil erosion and sedimentation and control the volume and rate of stormwater runoff resulting from land disturbance activities;

1.2.6 Require Low Impact Development (LID) site planning and design strategies to the maximum extent feasible;

1.2.7 Prevent pollutants from entering the Town's municipal separate storm sewer system (MS4) and minimize discharge of pollutants from the MS4;

1.2.8 Ensure that soil erosion and sedimentation control measures and stormwater runoff control practices are incorporated into the site planning and design process and are implemented and maintained;

1.2.9 Ensure adequate long-term operation and maintenance of structural stormwater best management practices so that they work as designed;

1.2.10 Comply with state and federal statutes and regulations relating to stormwater discharges; and

1.2.11 Establish the Town's legal authority to ensure compliance with the provisions of this By-law through inspection, monitoring, and enforcement.

Nothing in this By-law is intended to replace the requirements of either, the Town of Wilmington Zoning By-law, General By-law, or any other By-law that may be adopted by the Town of Wilmington. Any activity subject to the provisions of the above-cited By-laws must comply with the specifications of each.

2. By amending Section 51.2.1 by inserting the words "roadway construction" after the words "utility line work" to read as follows:

51.2.1 No person undertaking construction activity that requires a Planning Board review (including new residential subdivisions and multi-family development, new commercial/industrial development or commercial/industrial redevelopment), a Building Permit (such as new single

family residential development or redevelopment), utility line work, roadway construction, or any other threshold set forth in sections 2.2, 2.3, or 2.4 of this By-law may proceed without obtaining a Stormwater Management Permit (SMP) or a Simple Stormwater Management Permit (SSMP) from the Planning Board.

3. By amending Section 51.2.2 by inserting the word "Permit" in the title, deleting Section 2.2.2.b, and inserting the words "but less than 43,560 square feet of land (1 acre)" within Section 2.2.1.a to read as follows:

51.2.2 Stormwater Management Permit (SMP)

A Stormwater Management Permit (SMP) is required for the following:

2.2.1 Any activity that will disturb or alter 20,000 square feet or more of land, or which is part of a common plan for development that will disturb or alter 20,000 square feet or more of land, except that:

a. Single-family construction on residential lots on existing roadways with no required roadway improvements (Existing Lots or Approval Not Required Lots) that disturbs more than 20,000 square feet of land but less than 43,560 square feet of land (1 acre) in aggregate (Maximum 4 Lots or less) shall be required to obtain a Simple Stormwater Management Permit (SSMP) for each lot instead of a SMP.

2.2.2 Any activity that must undergo Site Plan Review per the Wilmington Planning Board Site Plan Review Rules and Regulations, except that:

a. A Site Plan change of use that does not alter the site and does not trigger Standard 5 of the Massachusetts Stormwater Management Standards (uses with a higher pollutant load) shall be exempt.

4. By amending Section 51.2.4 by inserting the words "provided that the area of disturbance is less than 1 acre" in Section 51.2.4.3 and Section 51.2.4.8, inserting the words "or accessory structure" in Section 51.2.4.9, and adding new Sections 51.2.4.11 and 51.2.4.12 to read as follows:

51.2.4 Exemptions

No person shall disturb or alter land within the Town of Wilmington without having obtained a Stormwater Management Permit (SMP) or Simple Stormwater Management Permit (SSMP) for the property with the following exceptions:

2.4.1 Normal maintenance and improvement of land in agricultural use as defined by the Wetlands Protection Act Regulation 310 CMR 10.04 and MGL Chapter 40A Section 3.

2.4.2 Maintenance of existing landscaping, gardens or lawn areas associated with single-family residential lots, or creating new landscaping, gardens or lawn areas on single-family residential lots that will result in a net decrease in impervious area and will not alter drainage patterns.

2.4.3 Creating impervious area consisting of a previously existing unpaved driveway for a single family dwelling, or expansion of an existing paved driveway for a single family dwelling provided that the area of disturbance is less than 1 acre.

2.4.4 The construction of fencing that will not alter existing terrain or drainage patterns.

2.4.5 Construction or maintenance and repair of utility service lines (gas, water, electric, telephone, fire alarms, etc.) other than drainage lines or systems, which will not alter terrain, ground cover, or drainage patterns.

2.4.6 Emergency repairs to any stormwater management facility or situation that poses a threat to public health or safety, or as deemed necessary by the Planning Board.

2.4.7 Any work or projects for which all necessary approvals and permits, including building permits, have been issued before the effective date of this By-law.

2.4.8 Construction of decks, patios, walkways, driveways, sheds, swimming pools, tennis or basketball courts, or replacement of septic systems on lots having an existing dwelling provided that the area of disturbance is less than 1 acre.

2.4.9 An increase in the footprint of a house or accessory structure by less than 600 square feet.

2.4.10 Repair or upgrade of septic systems when required by the Board of Health for the protection of public health.

2.4.11 Maintenance and improvement of existing roadways (including widening less than a single lane, adding shoulders, correcting substandard intersections, improving existing drainage systems, and repaving projects) provided that existing conditions are improved where feasible.

2.4.12 Municipal projects, provided that that the project complies with the applicable standards of the Comprehensive Stormwater Management Regulations and Massachusetts Stormwater Management Standards and Handbook.

5. By amending Section 51.3 by eliminating Section 51.3.8.

VOTED: Motion was moved by Michael Sorrentino, Planning Board, seconded from the floor, the Town of Wilmington Town Meeting voted in the affirmative to amend the By-Laws of the Inhabitants of the Town of Wilmington, Revised by amending Section 51, Comprehensive Stormwater Management By-law, as written in the Warrant. The Moderator declared the article as passed.

ARTICLE 59. (drawn #62) To see if the Town will vote to transfer the care, custody, management and control of the following Town-owned parcels from the board or officer having such care, custody, management and control for the purpose for which they are currently held to the Wilmington Conservation Commission for conservation purposes pursuant to the provisions of Section 8C of Chapter 40 of the General Laws, and further to dedicate and designate the parcels for such purposes subject to the protections of Article 97 of the Amendments to the Massachusetts Constitution; or to take any other action related thereto.

Map 7 Parcel: 83A

Map 8 Parcels: 86, 86A, 87

VOTED: Motion was moved by Laura deWahl, Conservation Commission, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted unanimously in the affirmative to transfer the care, custody, management and control of the following Town-owned parcels from the board or officer having such care, custody, management and control for the purpose for which they are currently held to the Wilmington Conservation Commission for conservation purposes pursuant to the provisions of Section 8C of Chapter 40 of the General Laws, and further to dedicate and designate the parcels for such purposes subject to the protections of Article 97 of the Amendments to the Massachusetts Constitution.

Map 7 Parcel: 83A

Map 8 Parcels: 86, 86A, 87

The Moderator declared the article as passed.

ARTICLE 60. (drawn # 53) To see if the Town will vote to amend the Zoning By-law and associated Zoning Map of the Town of Wilmington by voting to rezone from General Business (GB) to Residential 20 (R-20), the following-described parcel of land known as 5 Shady Lane Drive, Wilmington, Massachusetts:

Description

A certain parcel of land situated in said Wilmington and described as Lot No. 5, Block B, as shown on a plan of "Wilmington Acres", dated December 1946, Merrill A. Brown, C.E., a copy of which Plan is filed for record with the Middlesex North District Registry of Deeds, Book of Plans 70, Plan 58, and more particularly bounded and described as follows:

NORTHEASTERLY: by Shady Lane Drive, as shown on said Plan, one hundred (100) feet;

SOUTHEASTERLY: by Lot 4, Block B, as shown on said Plan, one hundred nine and 15/100 (109.15) feet;

SOUTHWESTERLY: by land now or formerly of Tibbetts, one hundred and 3/10 (100.3) feet; and,

NORTHWESTERLY: by Lot 6, Block B, as shown on said Plan, one hundred twelve and 72/100 (112.72) feet.

Containing, according to said Plan, eleven thousand, ninety-two (11,092) square feet.

or take any other action related thereto.

VOTED: Motion was moved by Scott Garrant, 54 Lowell Street, seconded by Mr. Doherty, to see if the Town will vote to amend the Zoning By-law and associated Zoning Map of the Town of Wilmington by voting to rezone from General Business (GB) to Residential 20 (R-20), the following-described parcel of land known as 5 Shady Lane Drive, Wilmington, Massachusetts:

Description

A certain parcel of land situated in said Wilmington and described as Lot No. 5, Block B, as shown on a plan of "Wilmington Acres", dated December 1946, Merrill A. Brown, C.E., a copy of which Plan is filed for record with the Middlesex North District Registry of Deeds, Book of Plans 70, Plan 58, and more particularly bounded and described as follows:

NORTHEASTERLY: by Shady Lane Drive, as shown on said Plan, one hundred (100) feet;

SOUTHEASTERLY: by Lot 4, Block B, as shown on said Plan, one hundred nine and 15/100 (109.15) feet;

SOUTHWESTERLY: by land now or formerly of Tibbetts, one hundred and 3/10 (100.3) feet; and,

NORTHWESTERLY: by Lot 6, Block B, as shown on said Plan, one hundred twelve and 72/100 (112.72) feet.

Containing, according to said Plan, eleven thousand, ninety-two (11,092) square feet.

By teller vote, the Town of Wilmington Town Meeting voted 119 in favor and one opposed that the subject zoning by-law be amended. The article passed.

The Finance Committee recommended disapproval of Article 61

ARTICLE 61. (drawn #45) To see if the Town will vote to appropriate Twelve Million Six Hundred Fifty Thousand Dollars ($12,650,000) for the Board of Selectmen to expend for feasibility studies, engineering, financial design, permitting, construction and construction administration of a Town of Wilmington Senior Center to be constructed at the 19 acre Town Hall property at 121 Glen Road, Map 54, Lot 110 and to meet this appropriation that Twelve Million Six Hundred Fifty Thousand Dollars ($12,650,000) be transferred from Free Cash in the Treasury of the Town, or take any other action related thereto.

The Article proponent withdrew the article prior to Town Meeting. The Moderator declared the action of Town of Wilmington Town Meeting as to have passed over Article 61.

The Finance Committee recommended disapproval of Article 62

ARTICLE 62. (drawn #63) To see if the Town will vote to appropriate Twelve Million Six Hundred Fifty Thousand Dollars ($12,650,000) for the Board of Selectmen to expend for feasibility studies, engineering, financial design, permitting, construction and construction administration of a Town of Wilmington Senior Center to be constructed on land located on Map 45 Lot 142a (5.53 acres) address Main Street, Map 45 Lot 142b (.47 acres) address Glen Road, Map 45 Lot 142c (.48 acres) address Glen Road, Map 45 Lot 142d (.47 acres) address Glen Road Map 45 Lot 142e (.46 acres) address Glen Road Map 45 Lot 142f (.46 acres) address Glen Road, or any portion of the parcels stated, and to meet this appropriation that Twelve Million Six Hundred Fifty Thousand Dollars ($12,650,000) be transferred from Free Cash in the Treasury of the Town, or take any other action related thereto.

VOTED: Motion was moved by proponent Michael McCoy, 11 Treasure Hill Road, seconded from the floor, the Town of Wilmington Town Meeting voted in the negative that the Town appropriate Twelve Million Six Hundred Fifty Thousand Dollars ($12,650,000) for the Board of Selectmen to expend for feasibility studies, engineering, financial design, permitting, construction and construction administration of a Town of Wilmington Senior Center to be constructed on land located on Map 45 Lot 142a (5.53 acres) address Main Street, Map 45 Lot 142b (.47 acres) address Glen Road, Map 45 Lot 142c (.48 acres) address Glen Road, Map 45 Lot 142d (.47 acres) address Glen Road Map 45 Lot 142e (.46 acres) address Glen Road Map 45 Lot 142f (.46 acres) address Glen Road, or any portion of the parcels stated, and to meet this appropriation that Twelve Million Six Hundred Fifty Thousand Dollars ($12,650,000) be transferred from Free Cash in the Treasury of the Town. The Moderator declared the article as failed.

The Finance Committee took no action on Article 63

ARTICLE 63. (drawn #43) To see if the Town will vote to amend the Zoning By-law and associated Zoning Map of the Town of Wilmington as follows:

By rezoning from Residential 60 (R60) to Highway Industrial (HI) the land shown as Parcels 1, 1A and 2A on Assessor's Map R1; and the land shown as Parcel 19A on Assessor's Map R2; and Parcels 24 and 24A on Assessor's Map 103, which premises are more particularly described in a deed recorded at the Middlesex North District Registry of Deeds in Book 15876, Page 245.

or take any other action related thereto.

The Article proponent, with the acceptance of the Planning Board, withdrew the article prior to Town Meeting. The Moderator declared the action of Town of Wilmington Town Meeting as to have passed over Article 63.

Prior to the day of the Annual Town Meeting, the Town Moderator declared he would recuse himself from consideration of Article 64 due to a conflict. The Moderator thereafter, in accordance with his granted powers, appointed Michael Champoux, 10 Gloria Way, as Acting Moderator to oversee Town Meeting's consideration of Article 64.

ARTICLE 64. (drawn #48) To see if the Town will vote to rezone from General Business (GB) and General Industrial (GI) to Neighborhood Mixed Use (NM) the following property:

The land, with the buildings thereon, now known as and numbered 100 and 102 West Street, Wilmington, Middlesex County, Massachusetts, and further being shown as Lot 4 and Lot 5 on a plan of land entitled "Approval Not Required Plan, #100-104 West Street, Wilmington, Mass., Feldman Land Surveyors, 152 Hampden Street, Boston, MA 02119, November 20, 2017, Scale: 1" = 60'", and which Plan is duly recorded at the Middlesex North District Registry of Deeds at Plan Book 244, Plan 38.

Lot 4 contains 40,996 square feet of land, more or less, according to the above-referenced Plan, and Lot 5 contains 161,940 square feet of land, or 3.718 acres, according to the above-referenced Plan. Lot 4 and 5, combined, contain 202,936 square feet of land.

For Petitioner's title, see Deed recorded at the Middlesex North District Registry of Deeds at Book 32754m Page 215.

The above-referenced premises are also shown on the Town of Wilmington Assessor's Map 71 as Parcels 3 & 5.

or take any other action related thereto.

VOTED: Motion was moved by Attorney Robert Peterson, Sr. on behalf of the proponent, Derek Santini, 28 Kenwood Avenue, seconded from the floor, to see if the Town will vote to rezone from General Business (GB) and General Industrial (GI) to Neighborhood Mixed Use (NM) the following property:

The land, with the buildings thereon, now known as and numbered 100 and 102 West Street, Wilmington, Middlesex County, Massachusetts, and further being shown as Lot 4 and Lot 5 on a plan of land entitled "Approval Not Required Plan, #100-104 West Street, Wilmington, Mass., Feldman Land Surveyors, 152 Hampden Street, Boston, MA 02119, November 20, 2017, Scale: 1" = 60'", and which Plan is duly recorded at the Middlesex North District Registry of Deeds at Plan Book 244, Plan 38.

Lot 4 contains 40,996 square feet of land, more or less, according to the above-referenced Plan, and Lot 5 contains 161,940 square feet of land, or 3.718 acres, according to the above-referenced Plan. Lot 4 and 5, combined, contain 202,936 square feet of land.

For Petitioner's title, see Deed recorded at the Middlesex North District Registry of Deeds at Book 32754m Page 215.

The above-referenced premises are also shown on the Town of Wilmington Assessor's Map 71 as Parcels 3 & 5.

By teller vote, the Town of Wilmington Town Meeting, voted 123 in favor and 3 opposed that the subject zoning by-law be amended. The article passed.

The Finance Committee recommended disapproval of Article 65

ARTICLE 65. (drawn #44) To see if the Town will vote to amend the Town's Inhabitant By-Laws by adding a new section 55 to prohibit the participation of certain animals in traveling animal acts for public entertainment or amusement, to read as follows:

SECTION 5: TRAVELING ANIMAL ACTS

55.1 Definitions.

The following terms as used in this Section 55 shall have the following meanings:

"Covered animal," any of the following animals, and hybrids thereof:

(a) Artiodactyla, excluding domestic cattle, bison, American buffalo, water buffalo, yak, zebu, gayal, bali cattle, suidae, sheep, goats, llamas, or alpacas;

(b) Camelidae;

(c) Canidae, including nay hybrids thereof, but excluding domestic dogs;

(d) Crocodilia;

(e) Elephantidae;

(f) Felidae, including any hybrids thereof, but excluding domestic cates;

(g) Marsupialia;

(h) Non-human primate;

(i) Perissodactyla, excluding domestic horses, ponies, donkeys, or mules;

(j) Pinnipedia;

(k) Ursidae; and

(l) Elasmobranchii, excluding rays.

"Mobile or traveling housing facility," a transporting vehicle such as a truck, trailer or railway car, used to transport or house animals while traveling for exhibition or other performance.

"Performance," any exhibition, public showing, presentation, display, exposition, fair, animal act, circus, ride, trade show, petting zoo, carnival, parade, ace, or similar undertaking in which animals are required to perform tricks, give rides, or participate as accompaniments for the entertainment, amusement, or benefit of a live audience.

"Traveling animal act," any performance of animals where such animals are transported to, from, or between locations for the purpose of such performance, in a mobile or traveling housing facility.

55.2 Prohibition.

(a) Notwithstanding any other provision of law, it shall be unlawful for a person to allow for the participation of a covered animal in a traveling animal act with in the Town of Wilmington.

(b) This section shall not apply to a performance that takes place at a non-mobile, permanent institution or other fixed facility, provided that the covered animal is not transported to such location for the purpose of such performance.

or take any other action related thereto.

VOTED: Motion was moved by Hirak Shah, 38 Concord Street, seconded from the floor, to see if the Town will vote to amend the Town's Inhabitant By-Laws by adding a new section 55 to prohibit the participation of certain animals in traveling animal acts for public entertainment or amusement, to read as follows:

SECTION 5: TRAVELING ANIMAL ACTS

55.1 Definitions.

The following terms as used in this Section 55 shall have the following meanings:

"Covered animal," any of the following animals, and hybrids thereof:

(a) Artiodactyla, excluding domestic cattle, bison, American buffalo, water buffalo, yak, zebu, gayal, bali cattle, suidae, sheep, goats, llamas, or alpacas;
(b) Camelidae;
(c) Canidae, including nay hybrids thereof, but excluding domestic dogs;
(d) Crocodilia;
(e) Elephantidae;
(f) Felidae, including any hybrids thereof, but excluding domestic cates;
(g) Marsupialia;
(h) Non-human primate;
(i) Perissodactyla, excluding domestic horses, ponies, donkeys, or mules;
(j) Pinnipedia;
(k) Ursidae; and
(l) Elasmobranchii, excluding rays.

"Mobile or traveling housing facility," a transporting vehicle such as a truck, trailer or railway car, used to transport or house animals while traveling for exhibition or other performance.

"Performance," any exhibition, public showing, presentation, display, exposition, fair, animal act, circus, ride, trade show, petting zoo, carnival, parade, ace, or similar undertaking in which animals are required to perform tricks, give rides, or participate as accompaniments for the entertainment, amusement, or benefit of a live audience.

"Traveling animal act," any performance of animals where such animals are transported to, from, or between locations for the purpose of such performance, in a mobile or traveling housing facility.

55.2 Prohibition.

(a) Notwithstanding any other provision of law, it shall be unlawful for a person to allow for the participation of a covered animal in a traveling animal act with in the Town of Wilmington.

(b) This section shall not apply to a performance that takes place at a non-mobile, permanent institution or other fixed facility, provided that the covered animal is not transported to such location for the purpose of such performance.

Discussion ensued advocating for and against adoption of the proposed by-law. Marianne Gallezzo, 30 Roosevelt Road, motioned to move the question. The Moderator explained that he would accept any additional comments that offered new information that had not been presented already, and then bring the motion to move the question to a vote.

On the motion to move the vote, the Town of Wilmington Town Meeting voted to end debate. The Moderator declared the motion to move the vote as passed. At which point, the maker of the main motion, Mr. Shah, was entitled to 10 (ten) minutes to speak. Mr. Shah yielded his time to Petitioner, Jenne Sindoni, 119 Marion Street, who responded to several points made and questions raised by residents throughout the discussion. Ms. Sindoni then yielded back to Mr. Shah, who provided some statistics about states and other Massachusetts municipalities that have passed similar bans.

By voice vote, the Moderator declared that the Town of Wilmington Town Meeting voted to not adopt the proposed by-law. Four residents rose to request a teller vote be conducted. Thereafter, by teller vote, the Town of Wilmington Town Meeting voted 84 in the positive and 74 in the negative to adopt the subject by-law. The article passed.

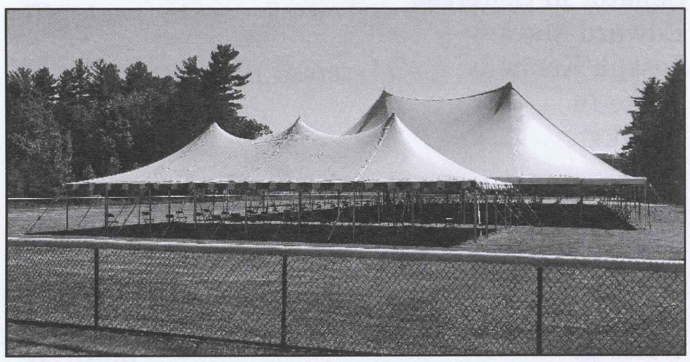
With all business concluded at the June 27, 2020 Town Meeting a Motion to Adjourn was made and seconded. Voted. Adjourned at 3:46 p.m.

Number of Registered Voters in Attendance: 296

Number of Non-voters in Attendance: 14

Submitted by:

Christine R. Touma-Conway
Town Clerk



Above: Town Meeting 2020 Took Place Under the Tent on the High School Softball Field

Left: Attendees Check in for Town Meeting

STATE PRIMARY – SEPTEMBER 1, 2020
WITH ACTION TAKEN THEREON

STATE PRIMARY – SEPTEMBER 1, 2020
WITH ACTION TAKEN THEREON

TO: EITHER OF THE CONSTABLES OF THE TOWN OF WILMINGTON

GREETINGS: In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said city or town who are qualified to vote in Primaries to vote at Boutwell School, Precincts 1 and 2, Wildwood School, Precincts 3 and 4, and Town Hall, Precincts 5 and 6, on Tuesday, September 1, 2020, from 7:00 a.m. to 8:00 p.m. for the following purpose:

To cast their votes in the State Primaries for the candidates of political parties for the following offices:

SENATOR IN CONGRESS ..... FOR THIS COMMONWEALTH
REPRESENTATIVE IN CONGRESS ..... SIXTH DISTRICT
COUNCILLOR ..... FIFTH DISTRICT
SENATOR IN GENERAL COURT ..... FIRST ESSEX & MIDDLESEX DISTRICT
REPRESENTATIVE IN GENERAL COURT ..... NINETEENTH MIDDLESEX DISTRICT
REPRESENTATIVE IN GENERAL COURT ..... TWENTY-FIRST MIDDLESEX DISTRICT
REGISTER OF PROBATE ..... MIDDLESEX COUNTY

The results were as follows:

DEMOCRATIC PARTY

Senator in Congress	
Edward Markey	2,560
Joseph Kennedy	2,254
Write-in	4
Blanks	34

Representative in Congress	
Seth Moulton	3,802
Jamie Belsito	568
Angus McQuilken	288
Write-in	5
Blanks	189

Councillor	
Eileen Duff	3,713
Write-in	10
Blanks	1,129

Senator in General Court	
Write-in	100
Blanks	4,752

REPUBLICAN PARTY

Senator in Congress	
Shiva Ayyadurai	637
Kevin O'Connor	932
Write-in	6
Blanks	43

Representative in Congress	
John Paul Moran	1,387
Write-in	8
Blanks	223

Councillor	
Write-in	16
Blanks	1,602

Senator in General Court	
Bruce Tarr	1,412
Write-in	7
Blanks	199

Representative in General Court (19th Middlesex) Middlesex)	
David Allen Robertson	3,328
Write-in	14
Blanks	797

Representative in General Court (21st Middlesex) Middlesex)	
Kenneth Gordon	564
Write-in	5
Blanks	144

Register of Probate	
Tara DeCristofaro	3,707
Write-in	11
Blanks	1,134

GREEN-RAINBOW PARTY

Senator in Congress	
Write-in	3
Blanks	1

Representative in Congress	
Write-in	2
Blanks	2

Councillor	
Write-in	2
Blanks	2

Senator in General Court	
Write-in	2
Blanks	2

Representative in General Court (19th)	
Write-in	2
Blanks	2

Representative in General Court (21st)	
Write-in	0
Blanks	0

Register of Probate	
Write-in	1
Blanks	3

Number of Democratic Ballots Cast	4,852
Number of Republican Ballots Cast	1,618
Number of Green-Rainbow Ballots Cast	4
Number of Libertarian Ballots Cast	13

Ballots Cast	6,487
Number of Registered Voters	17,645
Turnout	37%

Representative in General Court (19th	
Alec DiFruscia	1,183
Write-in	7
Blanks	194

Representative in General Court (21st	
Write-in	4
Blanks	230

Register of Probate	
Write-in	20
Blanks	1,598

LIBERTARIAN PARTY

Senator in Congress	
Write-in	6
Blanks	7

Representative in Congress	
Write-in	4
Blanks	9

Councillor	
Write-in	2
Blanks	11

Senator in General Court	
Write-in	0
Blanks	13

Representative in General Court (19th)	
Write-in	0
Blanks	9

Representative in General Court (21st)	
Write-in	0
Blanks	4

Register of Probate	
Write-in	0
Blanks	13

STATE ELECTION – NOVEMBER 3, 2020
WITH ACTION TAKEN THEREON

TO: EITHER OF THE CONSTABLES OF THE TOWN OF WILMINGTON

GREETINGS: In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said city or town who are qualified to vote in Elections to vote at Shriners Auditorium, 99 Fordham Road, Precincts 1, 2, 3, 4, 5 and 6, on Tuesday, the third day of November, 2020, from 7:00 a.m. to 8:00 p.m. for the following purpose:

To cast their votes in the State Election for the candidates for the following offices:

ELECTORS OF PRESIDENT AND VICE PRESIDENT.....FOR THESE UNITED STATES
SENATOR IN CONGRESS .....FOR THIS COMMONWEALTH
REPRESENTATIVE IN CONGRESS..... SIXTH DISTRICT
COUNCILLOR ..... FIFTH DISTRICT
SENATOR IN GENERAL COURT .....FIRST ESSEX & MIDDLESEX DISTRICT
REPRESENTATIVE IN GENERAL COURT..... NINETEENTH MIDDLESEX DISTRICT
REPRESENTATIVE IN GENERAL COURT..... TWENTY-FIRST MIDDLESEX DISTRICT
REGISTER OF PROBATE .....MIDDLESEX COUNTY

The results were as follows:

<u>Electors of the President and Vice-President</u>	
Biden and Harris – Democrat	8,027
Hawkins and Wallace – Green-Rainbow	69
Jorgenson and Cohen – Libertarian	198
Trump and Pence – Republican	6,448
Write-in	64
Blanks	110
<u>Senator in Congress</u>	
Edward Markey – Democrat	8,259
Kevin O'Connor – Republican	6,214
Shiva Ayyadurai	126
Write-in	8
Blanks	309
<u>Representative in Congress</u>	
Seth Moulton – Democrat	8,392
John Paul Moran – Republican	6,020
Write-in	8
Blanks	496
<u>Councillor</u>	
Eileen Duff – Democrat	10,068
Write-in	145
Blanks	4,703

Senator in General Court

Bruce Tarr – Republican	10,976
Write-in	115
Blanks	3,825

Representative in General Court (19th Middlesex)

David Allen Robertson – Democrat	6,949
Alec DiFruscia – Republican	4,853
Write-in	8
Blanks	664

Representative in General Court (21st Middlesex)

Kenneth Gordon – Democrat	1,624
Write-in	43
Blanks	775

Register of Probate

Tara DeCristofaro – Democrat	9,183
Write-in	110
Blanks	5,623

Questions

Question 1

This proposed law would require that motor vehicle owners and independent repair facilities be provided with expanded access to mechanical data related to vehicle maintenance and repair.

Yes	10,775
No	3,516
Blanks	625

Question 2

This proposed law would implement a voting system known as "ranked-choice voting," in which voters rank one or more candidates by order of preference.

Yes	5,165
No	8,974
Blanks	777

Question 3 (Precinct 3 Only – Non-binding)

Shall the representative for this district be instructed to vote in favor of legislation that would require Massachusetts to achieve 100% renewable energy use within the next two decades, starting immediately and making significant progress within the first five years while protecting impacted workers and business?

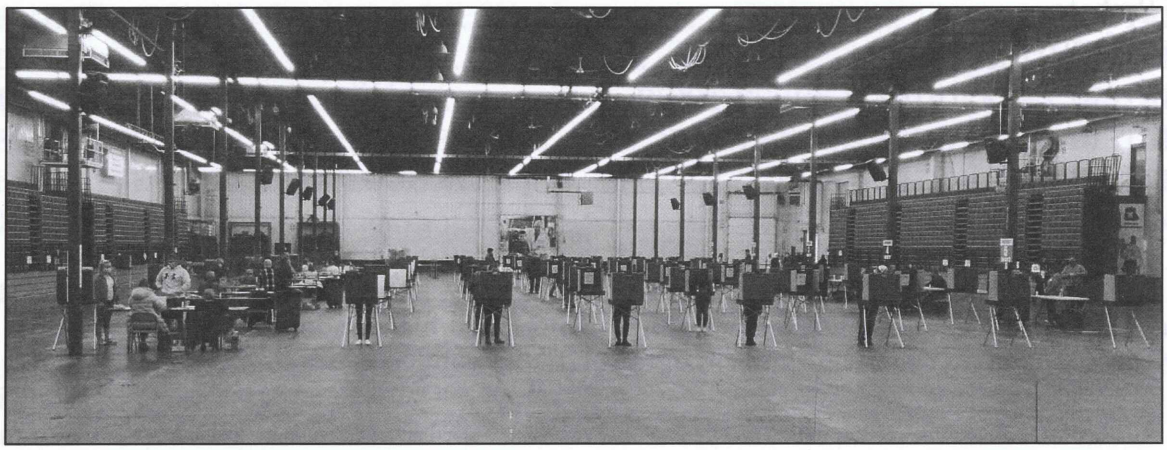
Yes	1,291
No	781
Blanks	370

Question 4 (Precinct 3 Only – Non-binding)

Shall the representative for this district be instructed to vote in favor of changes to the applicable House of Representative rules to make the results of all the votes in that body's Legislative committees publicly available on the Legislature's website?

Yes	1,669
No	378
Blanks	395

Ballots Cast	14,916
Number of Registered Voters	18,116
Turnout	82%



Directory of Officials - January 1, 2021

Board of Selectmen	Jonathan R. Eaton, Chairman	2022
	Gregory B. Bendel	2021
	Kevin A. Caira	2022
	Gary B. DePalma	2023
	Jomarie F. O'Mahony	2023
Town Manager	Jeffrey M. Hull	
Moderator	Robert G. Peterson, Jr.	2021
School Committee		
	Jennifer R. Bryson, Chairman	2023
	Stephen P. Bjork, Vice Chairman	2023
	Mary Jane Byrnes	2021
	David A. Ragsdale	2021
	Jesse L. Fennelly	2022
	Jo Ellen Newhouse	2022
	Jason G. Samaha	2022
Superintendent of Schools	Glenn A. Brand, Ed. D.	
Finance Committee	John F. Doherty, III, Chairman	2023
	Theresa M. Manganelli, Vice Chairman	2023
	Michele Kincaid	2021
	Kevin C. Stokes	2021
	Bernard P. Nally, Jr.	2021
	Marianne J. Gallezzo	2022
	Hirak Shah	2022
	Leigh J. Martinson	2022
	Jonathan M. Dugas	2023

WBZ Reporter Beth Germano Interviews Town Manager Jeffrey Hull Regarding Wilmington's COVID Rate

Boards, Committees & Commissions - January 1, 2021

	Term Expires
Appeals, Board of	
Daniel J. Veerman, Chairman	2023
Anthony J. Barletta, Jr.	2024
Raymond N. Lepore	2020
Jacquelyn Santini	2021
Thomas W. Siracusa	2022
Assessors, Board of	
Karen L. Rassias, Principal Assessor	
George W. Hooper, II	
Roger J. Lessard	
By-Law Study Committee	
Daniel M. Ardito	
Gary B. DePalma, Selectman Liaison	
Joseph A. Desmond	
Valerie J. Gingrich	
Francis X. Olivieri, Esquire	
Robert G. Peterson, Jr., Esquire	
John R. Romano	
Michael V. McCoy	
Christine R. Touma-Conway, Ex-Officio	
Cable TV Advisory Task Force	
Kerry L. Colburn-Dion, Chairman	
George J. Breslin	
Anne-Marie Fiore	
Robert P. Lopez	
Carter Lecture Fund Committee	
Adele C. Passmore, Chairman	2022
Ann H. Berghaus, Rec. Sec.	2021
Andrea B. Houser, Corr. Sec.	2023
Margaret A. St. Onge	2021
Barbara J. Bishop	2022
Cemetery Commission	
Cynthia A. McCue, Chairman	2022
John P. Cushing	2021
Pasquale D'Antonio	2023
Conservation Commission	
Donald J. Pearson, Chairman	2022
Vincent Licciardi	2021
Michael J. McInnis	2022
Theron R. Bradley	2022
Laura T. deWahl	2023
Alexander M. Rittershaus	2023

	Term Expires
Disabilities, Commission on	
Phyllis P. Genetti, Chairman	2023
Brooke C. Green	2021
Arianna H. Faro	2021
Carol Hilbinger	2022
Robert N. Oliveri	2022
Cheryl Slater	2022
Jonathan Eaton, Selectman Liaison	
Elderly Services Commission	
John C. Wallace, Chairman	2023
Mark K. Ryan, Vice Chairman	2022
Charlotte S. DeMarco	2021
Mary S. D'Eon	2021
Gail A. Protopapas	2022
Patricia Robarge	2022
Robin Theodos	2023
Emergency Management Committee	
Jeffrey M. Hull	
William F. Cavanaugh, III	
Joseph A. Desmond	
George W. Hooper, II	
Shelly M. Newhouse	
Bryan T. Perry	
John T. Spaulding	
Michael J. Woods	
Health, Board of	
Elizabeth E. Sabounjian, Chairman	2023
Jane A. Williams, MD, V. Chairman	2021
Daniel J. King, DMD	2022
Historical Commission	
Bonny A. Smith, Chairman	2022
Paul L. Chalifour	2021
Diane T. Harvey	2021
Megan E. Delehanty Coslick	2022
Gerald R. Duggan	2023
Christine M. Johnson	2023
Robert Mallett	2023
Housing Authority	
Ioannis (John) Alefantis, Chairman	2021
Robert C. DiPasquale, Vice Chairman	2023
Audrey Reed, Treasurer	2025
Stacie A. Murphy, Assistant Treasurer	2022
Jomarie O'Mahony (State Appointee)	

Boards, Committees & Commissions - January 1, 2021

	Term Expires
Library Trustees	
Jeffrey H. Nussbaum, Chairman	2022
Eileen L. MacDougall, Vice Chairman	2023
Kathleen A. Reynolds	2021
Daniel J. Hall	2021
Donald J. Pearson	2022
James M. Lemay	2023
Permanent Building Committee	
George W. Hooper, II, Chairman	2023
John C. Holloway	2023
Diane M. Allan	2021
Paul J. Melaragni	2021
Planning Board	
Michael A. Sorrentino, Chairman	2022
Terence R. Boland, Clerk	2023
Randi R. Holland	2025
Sean T. Hennigan	2021
Angelina Marcolina	2024
Recreation Commission	
C. Michael Burns, Chairman	2023
Charles Biondo, Vice Chairman	2022
Sheila Burke	2021
Laurie Robarge	2021
Jennifer M. Crane	2022
Regional Vocational Technical School Committee	
Robert G. Peterson	2022
James M. Gillis	2021
Registrars, Board of	
Priscilla R. Ward, Chairman	2022
Mary H. Osgood	2021
Edward L. Sousa	2023
Christine R. Touma-Conway, Clerk	

	Term Expires
Scholarship Fund Committee	
Dr. Glenn Brand, Chairman	2023
Christine Bento	2023
Paul D. Cavanaugh	2023
Carol A. King	2023
Robert G. Peterson	2023
Trustees of Trust Funds	
Bryan T. Perry, Chairman	2021
Pennilyn Dudley	2021
Pamela L. MacKenzie	2021
Water and Sewer Commissioners	
George R. Allan, Chairman	2023
Robert W. LaVita	2021
Michael A. Camoscia	2022
Wilmington Arts Council	
Jean A. Chang, Co-Chairman	2021
Linda D. Molloy, Co-Chairman	2022
Louise A. Anderson*	2021
Sara E. Brook	2021
Jeannette Corbett	2021
Diane L. Giamberardino	2022
Judith A. Hughes	2022
Holly B. Popeo	2022

* Advisory Board Member

Wilmington Sons of Italy Generously Donated Luncheons to Municipal Employees

Boards, Committees & Commissions - January 1, 2021

Wilmington Election Officers – Term Expires Annually

Jawad Alhady
David Anick
Alfred Antinarelli
Georgia Arbo
Donald Armstrong
Lynne Ayvazian
Susan Bakhtiari
Jennifer Begon
Beth Bergman
Catherine Bimbo
Barbara Bishop
Karin Bloom
Maggie Bourgeois
Jeanne Buck
James Buckley
Maria Burns
Christine Caggiano
Ryen Cahill
Elaine Calvo
Paul Chalifour
Angelyn Ciampa
Joanna Clayton
Sandra Cosman
Sarah Cosman
Linda Costantino
Robert Costine
Diana Couture
Marie Creeth
Ellen Curran
Beverly Dalton
Judith Dankese
Alma D'Antonio
Patricia Dennis
Mary D'Eon
Judith Lee Dickson
Wendy Diecidue
Dianna DiGregorio
Will Doucette
Christine Downey
Pennilyn Dudley
Deborah Dudley
John Duhamel
Carol Dwyer
Jennifer Erickson
Carolyn Fenn
Lisa Ferranti
Kelsey Flynn
Mary Ann Fogarty
Christine Garrard
Michelle Getchell
Barbara Gianatassio
Mary Giroux
Kathleen Gorvin
Jeanne Grant
Charlotte Grasso
Maureen Griffin-Stone
Linda Hartsough
Christine Hauray-Gilbert
Lori Hayes
Jody Heffernan
Lorraine Hermann
Mary Holland
Andrea Houser
Alexander Howlett
Lillian Hupper
Meghan Jones
Ronald Judkins
Linda Kanihan
John Karonis
Carolyn Kenney
Karen Keough
Mary Kiesinger
Cynthia Kilday
Carol King
April Kingston
Mary Krikorian
Nicholas Labello
Janice LaCasse
Janice Lapham
John Liston
Maggie Lopes
John Lynch
Janet Lyons
Janet Marchillo
Rosalie McConologue
Cynthia McCue
Christine McGowan
Rebecca McGrath
Patricia McKenna
Susan McNamara
Susan Middleton
Medora Miller
Evelyn Miller-Nuzzo
Shawn Moran
Christine Murphy
Kim Mytych
Jeanne Nasiff
Joanne Neale
Miriam Nelson
April Nichols
Marjorie Pearson
Judith Perry
Kimberly Peterson
Liam Prigmore
Gail Protopapas
Janice Quandt
Anna Rainone
Joshua Rainone
Margaret Reese
Tyler Ressler
Judith Revelas
David Riese
Susan Riese
Elizabeth Robillard
Michael Robillard
Charles Robinson
Clarice Ross
Michelle Rossman
Alice Rourke
Rosemary Russo
Jacquelyn Santini
Matthew Savage
Julia Sbraccia-Marios
Mary Schultz
Joan Searfoss
Annette Shelley
Ruthann Soderholm
Kevin Stevens
Katelin Stone
Ellen Sullivan
Owen Surette
Robert Sweet
Debra Thomas
Laurie Towle
Paul Verlado
Alicia Verno
Nicole Vitale
Joseph Viveiros
Lori Viveiros
Sandra Volpe
Frank West
Karen West
Margaret White
Jayne Wierzbicki
Linda Williamson
Diana Wilson
Kristine Zuk

Officers and Department Heads - January 1, 2021

Accountant	Bryan T. Perry	694-2029
Administrative Assistant	Beverly J. Dalton	658-3311
Animal Control Officer	Christopher H. Sullivan	658-5071
Assistant Town Manager	Kerry L. Colburn-Dion	658-3311
Assessor, Principal	Karen L. Rassias	658-3675
Constable	Jason Costa	447-1276
Elderly Services Director	Theresa Marciello	657-7595
Emergency Management Director	William F. Cavanaugh	658-3346
Fence Viewer	Paul Alunni	658-4499
	John T. Spaulding	658-4531
Fire Chief	William F. Cavanaugh	658-3346
Housing Authority Executive Director	Emily LaMacchia	658-8531
Information Technology Director	John F. O'Neil	658-3311
Inspector of Buildings	John T. Spaulding	658-4531
Librarian	Christina A. Stewart	658-2967
Mass. Bay Transportation Authority Advisory Board	Jomarie F. O'Mahony	658-3311
Mass. Water Resource Authority Advisory Board	Michael J. Woods	658-4711
Metropolitan Area Planning Council	Valerie J. Gingrich	658-8238
Middlesex Canal Commission	Betty M. Bigwood	657-7870
	Michael J. McInnis	
Museum Curator	Theresa McDermott	658-5475
Planning/Conservation Director	Valerie J. Gingrich	658-8238
Plumbing and Gas Inspector	Paul Raffi	658-4531
Police Chief	Joseph A. Desmond	658-5071
Public Buildings Superintendent	George W. Hooper, II	658-3017
Public Health Director	Shelly M. Newhouse	658-4298
Public Health Nurse	Traci A. Mello	694-2041
Public Works Director	Michael J. Woods	658-4481
Reading Municipal Light Dept. Advisory Board	George W. Hooper, II	658-3017
	Dennis Kelley	658-3017
Recreation Director	Karen E. Campbell	658-4270
Sealer of Weights and Measures	James P. Cassidy, Jr.	(617) 727-3480 x 21131
Town Clerk	Christine R. Touma-Conway	658-2030
Town Counsel	Mark R. Reich	(617) 556-0007
Town Engineer	Paul Alunni	658-4499
Town Manager	Jeffrey M. Hull	658-3311
Treasurer/Collector	Pamela L. MacKenzie	658-3531
Veterans' Agent/Grave Officer	Louis Cimaglia, IV	694-2040
Water & Sewer Superintendent	Michael J. Woods	658-4711
Wiring Inspector	Frederick Sutter	658-4531

TOWN OF WILMINGTON
MUNICIPAL SERVICES GUIDE

GENERAL ADMINISTRATION

Board of Selectmen (Meeting dates - 2nd & 4th Monday evening 7:00 p.m.)

The Board of Selectmen is recognized by the General Laws of the Commonwealth of Massachusetts as the Town's chief elected officials. The Board is responsible for appointing the Town Manager, the Board of Appeals, the Town Counsel and the Town Accountant. The Selectmen are also responsible for issuing numerous licenses including alcohol licenses, common victualer licenses and licenses to operate automobile dealerships. The Selectmen serve on a part-time basis.

Phone 978 - 658-3311

Jonathan R. Eaton, Chairman
Gregory B. Bendel
Kevin A. Caira
Gary B. DePalma
Jomarie F. O'Mahony

Town Manager – Jeffrey M. Hull – 978 - 658-3311

The Town Manager is the Chief Administrative Officer of the Town. He supervises and directs the administration of all departments, boards and commissions except for the Board of Selectmen, Town Moderator, Finance Committee, Schools, Board of Appeals, Election Officers and Registrars of Voters. His duties include the appointment and removal, if necessary, of staff and members of certain boards and commissions; attendance at all regularly scheduled meetings of the Board of Selectmen to advise and recommend specific courses of action regarding issues affecting the Town; representing the Town in all litigation to which the Town is a party; acting as the Chief Fiscal Officer of the Town; preparation and administration of a comprehensive annual budget and directing the procurement of all goods and services on behalf of the Town.

Assistant Town Manager/Human Resources Director – Kerry L. Colburn-Dion – 978 - 658-3311

The Assistant Town Manager serves as the town's risk manager responsible for arranging the purchase of all lines of municipal insurance, chairing the town Safety Committee meetings, arranging for loss control training and working with insurance carriers to respond to claims against the town; serves in a human resources role informing employees about the various benefits available to them and establishing practices to comply with state and federal employment regulations; serves as a resource for departments seeking guidance on compliance with state procurement regulations; serves as the town's "point person" on cable licensing and assists the Town Manager with municipal administration including annual budget preparation, collective bargaining with unions and responding to questions or requests for assistance from residents.

Town Clerk – Christine R. Touma-Conway – 978 - 658-2030

State law assigns duties to the Town Clerk in three major areas, the keeping of records and documents, the issuance of licenses and the administration of elections. In terms of the Town records the Clerk records proceedings of all town meetings and elections. The Town Clerk is Registrar of all vital statistics and Filing Officer for birth and death certificates, zoning decisions, etc. The Clerk's office also issues marriage licenses, dog licenses, etc. The Clerk is the Chief Election Official for all elections and serves as clerk of the Board of Registrars.

FINANCIAL ADMINISTRATION

Finance Director/Town Accountant – Bryan T. Perry – 978 - 658-2029

The Accounting Department reviews all requests for payment which involve Town funds. The department prepares warrants on a weekly basis for payment of all bills owed by the Town. The Accountant maintains the complete official financial records of the Town and prepares other financial records and reports as needed. The office provides information for the annual audit and bond ratings. Additionally, this office participates in the preparation of the annual budget. The Accounting Department is also responsible for the management of the Town's Information Systems, including financial systems, electronic mail and the Town's website.

Principal Assessor – Karen L. Rassias – 978 - 658-3675

The main responsibility of the Board of Assessors is to levy the property taxes necessary to meet appropriations and to insure that taxes are allocated equitably on the basis of the property owned by each taxpayer. The assessors are required to compute the tax rate and assess all real and personal property within the Town at fair-market value i.e. close to the true market value, except for property qualifying for preferential assessments such as forest, agricultural or recreation land. Tax rates depend on three factors: (1) the valuation of taxable property, (2) the tax levy or amount to be raised from property taxation and (3) property classification.

Treasurer/Collector – Pamela L. MacKenzie – 978 - 658-3531

The Treasurer/Collector is responsible for the billing and collection of monies due the Town including property and motor vehicle excise taxes and charges for water, sewer and ambulance services. This department is responsible for preparing the weekly payroll. The Treasurer/Collector monitors the Town's cash flow and arranges for short-term and long-term borrowing. The department serves as custodian of all Town funds. All municipal bank accounts are controlled by this office. The tax title and foreclosure proceedings for non-payment of taxes are handled by the Treasurer/Collector.

COMMUNITY DEVELOPMENT

Planning/Conservation Director – Valerie J. Gingrich – 978 - 658-8238

The major responsibilities of the Planning Department are to: undertake studies of land use, economic development, housing, transportation and other matters related to community development; compile and maintain maps, statistics and records related to land use and development; review individual proposals for development and for compliance with the subdivision regulations and zoning by-law; and prepare applications and administer grants related to planning and development.

The primary function of the Conservation Department is the administration and enforcement of the Wetlands Protection Act, Massachusetts General Laws Chapter 131, Section 40. The Act is intended to protect seven public interest issues related to wetlands: flood control, storm damage prevention, protection of public and private water supply, protection of ground water supply, prevention of pollution, protection of fisheries and protection of land containing shellfish. Some of the department's responsibilities include reviewing and inspecting development projects to insure their compliance with the Town and State wetlands statutes. In addition, the department manages several pieces of property throughout Town which have been placed into the Town's custody as conservation land.

Building Inspector – John T. Spaulding – 978 - 658-4531

The Building Inspector interprets and enforces the Town's Zoning By-Law, the State Uniform Building Code and certain other State codes. This department provides assistance to the Zoning Board of Appeals, architects, engineers, contractors and individual property owners in preparing zoning cases, plans and permit applications. The Building Inspector is responsible for plumbing, gas fitting and wiring inspections.

Director of Public Health – Shelly M. Newhouse – 978 - 658-4298

The department provides two primary types of service. Inspectional services include restaurant, retail food stores, cafeterias in industrial buildings and schools, all mobile food trucks, ice cream trucks and caterers. In addition, the department conducts percolation tests for the location of septic systems, septic system inspections, nuisance inspections and responds to citizens' complaints regarding dumping, air pollution and noise pollution and hazardous waste spills. The department provides public nursing services. This includes an annual rabies clinic for dogs and immunization for influenza, pneumonia, polio and various other diseases. The Town Nurse provides blood pressure and cholesterol screenings to Town residents. In addition, the nurse provides home health care visits to elderly residents of the Town.

PUBLIC SAFETY

Fire Chief – William F. Cavanaugh, III – 978 - 658-3346 -- Emergency Number - **9-1-1**

The Wilmington Fire Department is responsible for providing fire protection and emergency medical services to the Town of Wilmington. Statutory and Regulatory Laws and regulations are enforced through the Fire prevention Office.

Inspections of fire alarm systems, smoke detectors, sprinkler systems, flammable and combustible liquids and explosives. Propane tank installations, oil burner installations and hazardous materials conducted by fire prevention and shift personnel.

Police Chief – Joseph A. Desmond – 978 - 658-5071 -- Emergency Number - **9-1-1**

The principle responsibility of the Wilmington Police Department is the protection of people and property through enforcement of criminal laws and traffic regulations. The department also enforces certain local by-laws and provides public education such as the DARE program. Animal Control services are provided through this department.

Dispatch Supervisor – Corey K. Swift – 978 - 658-5071 -- Emergency Number - **9-1-1**

The Public Safety Dispatch Department is responsible for providing emergency communications for the Wilmington Police and Fire Departments. The department answers all E-9-1-1 lines, dispatches police, fire and EMS as needed and handles all incoming business calls for personnel of both departments. The department also assists other town departments in handling their after-hours emergency calls such as water main breaks, animal control calls, notification to the DPW of road conditions and other public service needs.

DEPARTMENT OF PUBLIC WORKS

Director - Michael J. Woods – 978 - 658-4481 or 978 - 658-4484

The Public Works Department is responsible for highways, trees, parks, cemeteries, water, sewers, refuse and recycling. The Highway Division is responsible for the care and maintenance of the roads, sidewalks, parking areas and traffic lights. The Engineering Division assists town departments, boards and commissions with engineering related projects, such as drainage problems, review of subdivision plans and inspection of subdivision roadway construction. The Parks & Grounds Division is responsible for the maintenance of the Town's commons, parks and recreation areas. The Tree Division is responsible for the Town's public shade and ornamental trees and maintenance of the trees on the Town Common. The Public Works Department is also responsible for the operation of the Town's water supply, distribution, treatment systems, septic pumping stations, the sanitary sewer collection systems and the septic disposal station. These responsibilities are assumed by the Water & Sewer Department. The Department operates two water treatment plants in accordance with regulations established by the Commonwealth of Massachusetts Department of Environmental Protection (DEP) and the federal Environmental Agency (EPA).

In addition, the Public Works Department operates a curbside recycling program for many household items, maintains a composting center for brush and leaf disposal and oversees a contract for residential solid waste collection.

PUBLIC BUILDINGS DEPARTMENT

Superintendent – George W. Hooper, II – 978 - 658-3017 or 978 - 658-8124

The Public Buildings Department is responsible for approximately 714,000 square feet of building space. The department provides custodial services for all school buildings and most of the general government buildings. In addition to the custodial services, the department repairs and maintains all of the Town's municipal buildings. Public Buildings provides for the complete set-up at all Town elections and the annual and special town meetings.

HUMAN SERVICES

Elderly Services Director – Theresa Marciello – 978 - 657-7595

Wilmington Department of Elderly Services is committed to continuously advocating, promoting and providing services to Wilmington citizens 60 and over. These services contribute to the well-being of our seniors in the following ways: Information and Referral, Care Planning and Management, Health and Wellness Services, Transportation Service, Educational Programs, Counseling and Family Support Services, Financial and Health Insurance Counseling and Medical Advocacy.

The Buzzell Senior Center has an environment that is not only inviting, but also safe and enjoyable for elderly residents to be able to communicate with their peers and participate in many daily classes and activities.

Library Director – Christina A. Stewart – 978 - 658-2967

The Wilmington Memorial Library has over 65,000 items including books and audio books, movies and music, games and software, newspapers and magazines. With a library card, residents can access authoritative databases, downloadable audio books and ebooks. The library is a member of the Merrimack Valley Library Consortium (MVLC), a system of 35 libraries with a common catalog providing access to more than 3 million items. Items owned by MVLC libraries may be requested for delivery to our library. The library has computer workstations with high speed Internet connection, Microsoft Office and black/white or color printing. Wireless access is available throughout the library. Scanners, copiers and a fax machine are also available. With supplemental support from the Friends of the Library, the library offers a variety of programming for all ages year round. The calendar of events can be found on the library's web site www.wilmlibrary.org.

Recreation Director – Karen E. Campbell – 978 - 658-4270

The goal of the Wilmington Recreation Department is to offer high quality, relevant and affordable programs and services to the residents of Wilmington. We provide a variety of leisure services that are under constant review, with a focus on evolving offerings to keep pace with local demand and changing trends. We offer classes for all ages, sports and other programs to promote physical health and day and overnight trips to provide life-long education and entertainment. Our commitment is to excellence in our programming, presented with superior customer service.

Veterans' Agent – Louis Cimaglia, IV – 978 - 694-2040

The Veterans' Agent administers a State public assistance program for veterans and their dependents who qualify. Financial aid which, is reimbursed in a large part by the Commonwealth, is rendered in the form of cash grants to cover such items as living expenses and medical bills. The Veteran's Agent also offers assistance in applying for pensions and other programs administered by the United States Veterans Administration.

Boards, Committees & Commissions

Meeting Dates & Times

Board, Committee, Commission	Date	Room	Building	Time
APPEALS, BOARD OF	2ND Wednesday	9	Town Hall	7:00 p.m.
ARTS, COUNCIL FOR THE	1ST Wednesday		TBD	7:00 p.m.
ASSESSORS, BOARD OF	As Needed	SM CONF	Town Hall	2:00 p.m.
CARTER LECTURE FUND	As Needed			
CEMETERY COMMISSIONERS	As Needed		Town Hall	
COMMUNITY DEVELOPMENT	4TH Monday	9	Town Hall	9:30 a.m.
CONSERVATION COMMISSION	1ST Wednesday	9	Town Hall	7:00 p.m.
DISABILITIES, WILMINGTON COMM.	As Needed		Town Hall	
ELDERLY SERVICES COMMISSION	3RD Thursday		Sr. Center	1:30 p.m.
FACILITY MASTER PLAN COMMITTEE	As Needed	9	Town Hall	6:00 p.m.
FINANCE COMMITTEE	2ND Tuesday	9	Town Hall	7:00 p.m.
HEALTH, BOARD OF	1ST & 3RD Tuesday	9	Town Hall	5:30 p.m.
HISTORICAL COMMISSION	2ND Monday		Harnden Tavern	7:30 p.m.
HOUSING AUTHORITY	2ND Monday		Deming Way	10:00 a.m.
LIBRARY TRUSTEES	3RD Tuesday		Library	7:00 p.m.
OPEN SPACE AND RECREATION	As Needed		Town Hall	
PERMANENT BUILDING COMM.	As Needed		Town Hall	7:00 p.m.
PLANNING BOARD	1ST Tuesday	9	Town Hall	7:30 p.m.
RECREATION COMMISSION	1ST Thursday	8	Town Hall	5:00 p.m.
REG. VOC./TECH. SCHOOL COMM.	Monthly		Shaw. Tech.	7:30 p.m.
REGISTRARS, BOARD OF	As Needed	SM CONF	Town Hall	
SCHOOL COMMITTEE	2ND & 4TH Wednesday	1-062	High School	7:00 p.m.
SELECTMEN, BOARD OF	2ND & 4TH Monday	9	Town Hall	7:00 p.m.
WATER & SEWER COMMISSION	3RD Thursday	9	Town Hall	5:00 p.m.

Accepted Streets

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED	
Acorn Drive	from Oakridge Circle thru cul-de-sac	385	1998	
Adams Street	from Middlesex Avenue to Parker Street	2,915	1908	
Adelaide Street	from Church Street to Middlesex Avenue	666	1976	
Agostino Drive	from Gandalf Way	999	1979	
Agostino Drive	from Agostino Drive to end of cul-de-sac	580	1996	
Aldrich Road	from Shawsheen Avenue to Billerica Line	6,740	1894	
Allgrove Lane	from Woburn Street	470	1993	
Allgrove Lane	from Allgrove Lane to dead-end	430	1996	
Allenhurst Way	from Woburn Street	1,161	1994	
Allen Park Drive	from Fairmont Avenue to Fairmont Avenue	2,319	1971	1984
Amherst Road	from Shawsheen Avenue to end of cul-de-sac	1,500	1996	
Andover Street	from Salem Street	180	1894	
Andover Street	from Andover Line to beyond Woburn Street	11,300	1894	1970
Andrew Street	from Aldrich Road to beyond Houghton Road	435	1985	
Anthony Avenue	from Salem Street to Catherine Avenue	300	1966	
Apache Way	from Aldrich Road thru cul-de-sac	1,675	1998	
Apollo Drive	from Charlotte Road to Draper Drive	300	1971	
Appletree Lane	from Chestnut Street to Towpath Drive	994	1990	
Arlene Avenue	from Salem Street to Ella Avenue	3,754	1966	1978
Ashwood Avenue	from Andover Street thru cul-de-sac	2,800	1998	
Aspen Drive	from Russell Road thru cul-de-sac	320	1999	
Auburn Avenue	from Shawsheen Avenue	755	1945	
Avon Street	from Avery Street thru cul-de-sac	320	1999	
Ayotte Street	from Westdale Avenue to Crest Avenue	240	1947	
Bailey Road	from Apache Way northeasterly to Bailey Road	165	1998	
Bailey Road	from Aldrich Road southeasterly to Bailey Road	538	1999	
Baker Street	from Brand Avenue to beyond Phillips Avenue	684	1945	
Baker Street	from Existing Baker Street	135	2001	
Baland Road	from Ballardvale Street	540	1972	
Ballardvale Street	from Salem Street to Route 125	965	1894	
Ballardvale Street	from Route 125 to Andover Line	12,000	1894	1985
Bancroft Street	from Liberty Street	400	1952	
Barbara Avenue	from Anthony Avenue to Dorothy Avenue	850	1966	
Beacon Street	from Church Street to Belmont Avenue	970	1915	
Beech Street	from Burlington Avenue to Byron Street	1,005	1947	
Beeching Avenue	from Cunningham Street to Faulkner Avenue	440	1959	
Belmont Avenue	from Columbia Street to State Street	980	1933	
Benson Road	from Radcliff Road to Tewksbury Line	616	1971	
Biggar Avenue	from Salem Street to Ring Avenue	1,282	1975	
Birch Road	from Birch Road easterly thru cul-de-sac	345	1999	
Birchwood Road	from Shady Lane Drive	1,197	1952	
Birchwood Road	from Judith Road	400	1953	
Blanchard Road	from Kendall Road	625	1989	
Blueberry Lane	from Ashwood Avenue thru cul-de-sac	1,600	1998	

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED		
Boutwell Street	from Burlington Avenue to Aldrich Road	4,144	1894	1960	1971
Brand Avenue	from Bridge Lane	510	1933	1943	
Brand Avenue	from Baker Street to beyond Wisser Street	950	1933	1943	
Brattle Street	from Massachusetts Avenue to Garden Avenue	1,066	1945		
Brentwood Avenue	from Woburn Street to Woodside Avenue	1,017	1938		
Bridge Lane	from Shawsheen Avenue	455	1894		
Bridge Lane	from Main Street to beyond Brand Avenue	754	1894		
Broad Street	from King Street	1,377	1954		
Burlington Avenue	from Main Street to Burlington Line	8,588	1894		
Burnap Street	from Grove Avenue	1,145	1953		
Burnap Street	from Winchell Road	484	1945		
Burt Road	from Cedar Street to beyond Water Street	1,653	1945	1946	
Butters Row	from Main Street to Chestnut Street	3,577	1894		
Buzzell Drive	from Draper Drive to Evans Drive	600	1971		
Canal Street	from Shawsheen Avenue to Burt Road	1,505	1939	1955	
Carolyn Road	from North Street to Marcia Road	1,268	1960	1971	
Carson Avenue	from Marie Drive to beyond Hathaway Road	1,017	1961		
Carter Lane	from Shawsheen Avenue to beyond Norfolk Avenue	1,411	1957		
Castle Drive	from Burlington Avenue left to Burlington Avenue	1,325	1997		
Catherine Avenue	from Anthony Avenue to Arlene Avenue	1,000	1966		
Cedar Street	from Burt Road to Harris Street	687	1945		
Cedar Crest Road	from Pinewood Road to Judith Road	1,100	1963		
Central Street	from Church Street to Middlesex Avenue	552	1950		
Chandler Road	from Adams Street to Kelley Road	400	1957		
Chapman Avenue	from Hathaway Road to Sheridan Road	1,575	1951	1971	
Charlotte Road	from Gunderson Road to beyond Apollo Drive	859	1971		
Chase Road	from Hathaway Road	297	1953		
Cherokee Lane	from Woburn Street easterly thru cul-de-sac	812	1999		
Chestnut Street	from Burlington Avenue to Woburn Line	11,480	1894		
Cheyenne Drive	from Concord Street to end of cul-de-sac	528	2017		
Chisholm Way	from Mink Run to end of cul-de-sac	427	2008		
Church Street	from Main Street to Middlesex Avenue	4,285	1894		
Clark Street	from Main Street to Church Street	2,470	1894	1969	
Clorinda Road	from Agostino Drive	887	1979		
Colonial Drive	from Middlesex Avenue thru cul-de-sac	375	1997		
Cochrane Road	from Forest Street to Wabash Road	800	1947		
Columbia Street	from Church Street to beyond Belmont Avenue	1,150	1908	1933	
Concord Street	from Federal Street to North Reading Line	5,803	1894		
Congress Street	from Forest Street to Burlington Line	977	1939		
Cook Avenue	from Main Street	813	1946		
Coolidge Road	from Hathaway Road	270	1951		
Corey Avenue	from Canal Street to Grand Street	366	1951		
Cornell Place	from Fordham Road	747	1982		
Cottage Street	from Main Street	927	1954		
Cottonwood Circle	from Blueberry Lane thru cul-de-sac	280	1998		

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED	
Crest Avenue	from Ayotte Street	558	1947	
Cross Street	from Main Street to Lowell Street	697	1894	
Crystal Road	from Woburn Street to end of cul-de-sac	895	1996	
Cunningham Street	from Salem Street to Beeching Avenue	2,447	1944	1952 1953
Cushing Drive	from Shawsheen Avenue	990	1993	
Cypress Street	from Glen Road	260	1951	
Dadant Drive	from North Street to North Street	1,760	1964	
Davis Road	from Main Street	500	1952	
Dayton Road	from Hathaway Road	170	1951	
Dell Drive	from Burlington Avenue	1,794	1958	1971
Dexter Street	from Main Street	480	1979	
Dobson Street	from Glen Road to beyond Garden Avenue	1,402	1954	
Dogwood Lane	from Blueberry Lane to Ashwood Avenue	550	1997	
Dorchester Street	from Billerica Line	1,214	1951	
Dorothy Avenue	from Arlene Avenue to Barbara Avenue	1,490	1960	
Douglas Avenue	from Palmer Way	1,017	1989	
Draper Drive	from Gunderson Road to Evans Drive	1,560	1959	1971
Drury Lane	from Glen Road to School Street	633	1963	
Dublin Avenue	from Main Street	500	1951	
Dunton Road	from Nassau Avenue	649	1956	
Eleanor Drive	from Marion Street	894	2014	
Eames Street	from Main Street to Woburn Street	3,200	1894	
Earles Row	from Route 62	820	1994	
Edward Road	from Forest Street to beyond Baldwin Road	450	1947	
Elizabeth Drive	from Butters Row thru cul-de-sac	1,348	1999	
Ella Avenue	from Arlene Avenue to Arlene Avenue	1,043	1978	
Elwood Road	from Forest Street	642	1968	
Emerson Street	from Faulkner Avenue to Oakwood Road	590	1951	
Emerald Avenue	from Andover Street westerly thru cul-de-sac	400	2000	
Englewood Drive	from Kenwood Drive	455	1971	
Evans Drive	from Gunderson Road to Draper Drive	2,071	1971	
Everett Avenue	from Faulkner Avenue to Cunningham Street	480	1979	
Fairfield Road	from Main Street	1,299	1946	
Fairmeadow Road	from Nichols Street to Nichols Street	2,328	1958	
Fairmont Avenue	from Molloy Road	952	1971	
Fairview Avenue	from State Street	648	1933	
Faneuil Drive	from Mass. Avenue to beyond Harvard Avenue	790	1950	
Faulkner Avenue	from Glen Road to Jacobs Street	1,946	1944	1953
Faulkner Avenue	from Faulkner Avenue northeasterly to dead end	125	1999	
Fay Street	from Glen Road to Garden Avenue	714	1938	1945
Federal Street	from Middlesex Avenue to Woburn Street	5,740	1894	
Fenway Street	from Rollins Road to end of cul-de-sac	375	2004	
Ferguson Road	from Shawsheen Avenue	1,073	1967	
Fernbanks Road	from Mill Road to end of cul-de-sac	550	1996	

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED		
Fiorenza Drive	from Andover Street	4,087	2012		
Flagstaff Road	from Nichols Street	587	1989		
Fletcher Lane	from Kilmarnock Street to Morgan Road	792	1977		
Floradale Avenue	from Burlington Avenue	627	1970		
Flynn Way	from Federal Street to end of cul-de-sac	680	1996		
Foley Farm Road	from Kilmarnock Street to end of cul-de-sac	363	2004		
Fordham Road	from North Reading Line	3,714	1971		
Forest Street	from Burlington Avenue to Aldrich Road	4,100	1894	1976	
Fox Run Drive	from High Street	975	1989		
Franklin Avenue	from Arlene Avenue to Arlene Avenue	739	1978		
Frederick Drive	from Salem Street	1,070	1966		
Freeport Drive	from Park Street to Lucaya Circle	2,086	1979		
Gandalf Way	from Glen Road to Agostino Drive	549	1979		
Gatehouse Lane	from Towpath Road	380	1994		
Gearty Street	from Ring Avenue	627	1989		
Glen Road	from Middlesex Avenue to Main Street	6,870	1894		
Glendale Circle	from Glen Road to Lawrence Street	1,304	1952		
Glenview Road	from Suncrest Avenue	365	1959		
Gloria Way	from Broad Street	770	1989		
Gowing Road	from Park Street to Marcus Road	941	1956		
Grace Drive	from Shawsheen Avenue to beyond Melody Lane	2,514	1966		
Grand Avenue	from Corey Avenue	815	1952		
Grant Street	from Federal Street	780	1943		
Great Neck Drive	from Woburn Street	536	1989		
Grove Avenue	from Main Street to Lake Street	4,147	1910		
Grove Street	from Reading Line	120	1957		
Gunderson Road	from Marie Drive to beyond Evans Drive	1,506	1959	1966	
Hamlin Lane	from Lawrence Street	540	1962		
Hanover Street	from Atlantic Avenue	574	1988		
Hanson Road	from Woodland Road	838	1969		
Hardin Street	from Aldrich Road to Jaquith Road	428	1951		
Harnden Street	from Main Street to Glen Road	600	1895		
Harold Avenue	from Shawsheen Avenue to Reed Street	1,312	1971		
Harris Street	from Burlington Avenue to Cedar Street	806	1945		
Harvard Avenue	from Main Street to River Street	430	1951		
Hathaway Road	from Woburn Street to Evans Drive	3,270	1951	1953	1959
Hawthorne Road	from Woburn Street	230	1956		
Heather Drive	from Freeport Drive to North Reading Line	1,286	1979		
Henry L. Drive	from Woburn Street	651	1993		
High Street	from Middlesex Avenue to Woburn Street	3,585	1894		
Hillside Way	from Chestnut Street to Burlington Line	2,230	1914		
Hilltop Road	from Suncrest Avenue	364	1959		
Hobson Avenue	from Pine Avenue to beyond Wisser Street	1,560	1945	1951	1952
Hopkins Street	from Shawsheen Avenue to Billerica Line	3,051	1894	1972	1975
Houghton Road	from Kendall Street to Andrew Street	1,702	1985		

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED	
Industrial Way	from Woburn Street to West Street	4,430	1974	
Isabella Way	from West Street	385	2001	
Jaques Lane	from Lake Street to the end of cul-de-sac	873	2012	
Jaquith Road	from Shawsheen Avenue	1,398	1938	1949 1951
Jere Road	from Fairmeadow Road to Fairmeadow Road	1,248	1968	
Jewel Drive	from Eames Street	1,303	1985	
Jones Avenue	from Glen Road	717	1940	
Jonspin Road	from Andover Street	3,800	1993	
Judith Road	from Cedar Crest Road to Birchwood Road	400	1953	
Kajin Way	from Woburn Street	455	1989	
Kelley Road	from Chandler Road	923	1957	
Kendall Street	from Aldrich Road to Blanchard Road	1,420	1945	
Kenwood Avenue	from Woburn Street to beyond Englewood Drive	1,725	1970	1971
Kiernan Avenue	from Lowell Street to beyond Naples Road	693	1958	
Kilmarnock Street	from West Street to beyond Morgan Road	1,840	1894	
King Street	from Glen Road to Broad Street	2,400	1940	1945
King Street Ext.	from Glen Road	487	1979	
Kirk Street	from Main Street	575	1951	
Lake Street	from Main Street to Shawsheen Avenue	3,855	1894	
Lang Street	from Bancroft Street	409	1952	
Laurel Avenue	from Parker Street to Molloy Road	659	1950	
Lawrence Court	from Lawrence Street	728	1956	
Lawrence Street	from Glen Road to Shady Lane Drive	4,013	1956	
Ledgewood Road	from Suncrest Avenue	383	1959	
Leonard Lane	from Hopkins Street to end of cul-de-sac	540	2011	
Lexington Street	from Cunningham Street to Morningside Drive	714	1974	
Liberty Street	from Federal Street	740	1943	
Lincoln Street	from Federal Street	720	1943	
Linda Road	from High Street to beyond Pineridge Road	1,760	1950	
Lloyd Road	from Main Street	1,050	1951	
Lockwood Road	from Ballardvale Street	977	1957	
Longview Road	from Middlesex Avenue	650	1959	
Lorin Drive	from Swain Road	560	1992	
Loumac Road	from Drury Lane	510	1963	
Lowell Street	from Main Street to Reading Line	10,152	1894	1978
Lowell St. Park	from Lowell Street	580	1908	1957 1958
Lt. Buck Drive	from Shawsheen Avenue	906	2015	
Lucaya Circle	from Heather Drive to Freeport Drive	2,469	1979	
Mackey Road	from Federal Street	250	1943	
Magazine Road	from Wisser Street	320	1973	
Magazine Street	from Taplin Avenue	190	1973	
Main Street	from Tewksbury Line to Woburn Line	21,387	1894	

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED	
Manning Street	from Shawsheen Avenue to Moore Street	970	2002	
Marcia Road	from North Street to beyond Carolyn Road	2,806	1962	1971
Marcus Road	from Gowing Road	2,315	1958	
Marie Drive	from Woburn Street to beyond Gunderson Road	1,525	1961	1966
Marion Street	from Burlington Avenue to beyond Clifton Street	1,876	1945	
Marion Street	from Marion Street westerly to Marion Street	975	1995	
Marion Street	from Marion Street southeasterly to Marion Street	1,133	2000	
Marion Street	from Marion Street southerly an additional	950	2001	
Marion Street	from Marion Street easterly an additional	715	2012	
Marjorie Road	from Main Street	1,392	1951	
Massachusetts Ave.	from Main Street to beyond Brattle Street	810	1945	
McDonald Road	from Salem Street	2,621	1944	
Meadow Lane	from Suncrest Avenue	364	1957	
Meadow Lane	from Meadow Lane thru cul-de-sac	115	1997	
Melody Lane	from Shawsheen Avenue to Grace Drive	245	1966	
Meadow Brook Road	from Factory Road southeasterly	204	2001	
Middlesex Avenue	from Main Street to Salem Street	12,140	1894	
Miles Street	from Main Street to Hobson Avenue	380	1945	
Mill Road Ext.	from Mill Road to end of cul-de-sac	725	2011	
Miller Road	from Glen Road	638	1945	
Mink Run Road	from Hopkins Street	1,307	2019	
Molloy Road	from Lowell Street	988	2001	
Moore Street	from Shawsheen Ave to beyond Wedgewood Avenue	1,528	1967	
Moore Street	from Existing Moore Street	630	2001	
Morgan Road	from Kilmarnock Street	653	1977	
Morningside Drive	from Lexington Street to Fairfield Road	693	1974	
Morse Avenue	from Woburn Street to beyond Lawn Street	1,360	1939	
Mystic Avenue	from Middlesex Avenue	1,298	1908	1988
My Way Circle	from Fiorenza Drive	341	2012	
Nassau Avenue	from Shawsheen Avenue to Dunton Road	1,566	1946	
Nathan Road	from Senpek Road	1,057	1971	
Navajo Drive	from Chestnut Street thru cul-de-sac	585	2006	
Nelson Way	from High Street thru cul-de-sac	800	2002	
Nichols Street	from Shawsheen Avenue to Billerica Line	3,801	1894	
Nickerson Avenue	from West Street	953	1947	
Norfolk Avenue	from Carter Lane to Nassau Avenue	537	1954	
North Street	from Middlesex Avenue to Marcia Road	3,515	1945	
N. Washington Avenue	from Agostino Drive	858	1979	
Nottingham Drive	from Stonehedge Drive thru cul-de-sac	480	1997	
Nunn Road	from Kelley Road	214	1965	
Oak Street	from Salem Street	355	1951	
Oakdale Road	from Short Street to Judith Road	2,301	1950	
Oakridge Circle	from Gowing Road to Gowing Road	1,730	1958	
Oakwood Road	from Main Street to beyond Emerson Street	800	1946	

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED		
Olson Street	from Church Street	122	1957		
Oxbow Drive	from Woburn Street	1,751	1994		
Palmer Way	from Middlesex Avenue	1,437	1989		
Park Street	from Woburn Street to North Reading Line	4,180	1895		
Parker Street	from Lowell Street to Blackstone Street	2,000	1919		
Patches Pond Lane	from Chestnut Street to a dead end	1,185	1990		
Patricia Circle	from Dell Drive	595	1958		
Pershing Street	from Federal Street	720	1943		
Phillips Avenue	from Wild Avenue to beyond Baker Street	1,519	1946	1954	1981
Pilcher Drive	from the end of Gearty Street	410	1989		
Pilling Road	from Hathaway Road	954	1959		
Pine Avenue	from Main Street to Hobson Avenue	380	1945		
Pineridge Road	from North Street to Linda Road	914	1960		
Pineview Road	from Cobalt Street to Adelman Road	450	1953		
Pinewood Road	from Shady Lane Drive to Oakdale Road	1,364	1954		
Pleasant Road	from Middlesex Avenue to Linda Road	750	1962		
Pomfret Road	from Bernstein Road southwesterly thru cul-de-sac	267	2019		
Powder House Circle	from Middlesex Avenue	710	1954		
Presidential Drive	from Boutwell Street	826	1977		
Presidential Drive	from Presidential Drive thru cul-de-sac	768	1998		
Progress Way	from Industrial Way	630	1974		
Quail Run	from Woburn Street	500	1992		
Radcliff Road	from South Street to Benson Road	355	1971		
Railroad Avenue	from Clark Street	650	1909		
Reading Avenue	from Oakwood Road	215	1979		
Reading Avenue	from Faulkner Avenue northwesterly to dead-end	160	1997		
Redwood Terrace	from Kenwood Avenue	645	1970		
Reed Street	from Shawsheen Avenue to beyond Harold Avenue	1,090	1971		
Research Drive	from Ballardvale Street	1,817	1989		
Richmond Street	from Main Street to Shawsheen Avenue	1,800	1973		
Ridge Road	from Suncrest Avenue	365	1956		
Ring Avenue	from Salem Street to Biggar Avenue	1,150	1975		
River Street	from Massachusetts Avenue to Harvard Avenue	453	1962		
Roberts Road	from Burlington Avenue to Burlington Avenue	1,861	1967		
Rollins Road	from Marion Street to Fenway Street	200	1954		
Roosevelt Road	from Boutwell Street to Swain Road	1,980	1946		
Route 62	from Middlesex Avenue to Salem Street	3,343	1958		
Royal Street	from Salem Street	1,043	1951		
Sachem Circle	from Elizabeth Drive thru cul-de-sac	520	2005		
Salem Street	from Tewksbury Line to beyond Ballardvale Street	8,895	1894		
Salem Street	from North Reading Line to beyond Woburn Street	6,475	1894		
Sarafina's Way	from Hopkins Street thru cul-de-sac	450	1995		
Scaltrito Drive	from Salem Street	785	1974		

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED	
School Street	from Middlesex Avenue to beyond Drury Lane	1,139	1915	1963
Seneca Lane	from Tacoma Drive to Tacoma Drive	1,065	2002	
Seneca Lane	from Tacoma Drive to end of cul-de-sac	530	2004	
Senpek Road	from Wildwood Street to Nathan Road	280	1971	
Sequoia Drive	from Cherokee Lane to end of cul-de-sac	1,152	2008	
Serenoa Lane	from Woburn Street westerly thru cul-de-sac	600	1999	
Sewell Road	from Hathaway Road	300	1955	
Shady Lane Drive	from Middlesex Avenue to Lawrence Street	2,904	1950	1958
Shawsheen Avenue	from beyond Richmond Street to Billerica Line	11,845	1894	
Sherburn Place	from Shawsheen Avenue	723	1975	
Sheridan Road	from Woburn Street to Hathaway Road	1,021	1951	1971
Sherwood Road	from Forest Street to Cochrane Road	445	1971	
Silver Lake Avenue	from Lake Street to Dexter Street	455	1954	
Somerset Place	from Mystic Avenue easterly thru cul-de-sac	878	2000	
Sparhawk Drive	from Park Street to Heather Drive	361	1979	
Sprucewood Road	from Shady Lane Drive	690	1952	
State Street	from Belmont Avenue to Fairview Avenue	315	1933	
Stonehedge Drive	from Castle Drive northerly thru cul-de-sac	1,400	1997	
Strout Avenue	from Lowell Street	908	1955	
Suncrest Avenue	from West Street to Ledgewood Road	1,246	1954	
Swain Road	from Burlington Avenue to Forest Street	2,290	1922	1929
Taft Road	from Boutwell Street to Swain Road	1,986	1938	
Taplin Avenue	from Wisser Street	461	1946	
Taplin Avenue	from Baker Street	900	1946	
Temple Street	from Church Street	214	1911	
Thrush Road	from Salem Street to Marie Drive	400	1961	
Thurston Avenue	from Church Street to beyond Kidder Place	623	1907	
Tomahawk Drive	from Aldrich Road	575	1989	
Towpath Drive	from Towpath Drive to a dead end	463	1990	
Towpath Drive	from Chestnut Street to Towpath Drive	914	1990	
Towpath Drive	from Towpath Drive	870	1993	
Towpath Drive	from Towpath Drive to Butters Row	886	1996	
Tracy Circle	from Woburn Street	675	1992	
Truman Road	from Hathaway Road	300	1953	
Unnamed Street	from Salem Street to Andover Street	470	1958	
Upton Court	from Andover Street	500	1894	
Valyn Lane	from Salem Street	608	1989	
Veranda Avenue	from Main Street	847	1916	
Virginia Road	from North Reading Line to North Reading Line	1,105	1954	

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED	
Wakefield Avenue	from Buckingham Street easterly to dead end	355	1999	
Walker Street	from Main Street	423	1958	
Warren Road	from Wightman Road to Tewksbury Line	97	1954	
Washington Avenue	from Clark Street to Stone Street	1,650	1920	
Webber Street	from Burlington Avenue	677	1969	
Wedgewood Avenue	from Moore Street	476	1967	
Wedgewood Avenue	from Wedgewood Avenue southeast thru cul-de-sac	75	1997	
West Street	from Woburn Street to Reading Line	8,372	1894	1978
Westdale Avenue	from West Street	1,211	1942	
Wicks Circle	from Everett Avenue	533	1971	
Wightman Road	from Warren Road to Tewksbury Line	239	1954	
Wild Avenue	from Grove Avenue	1,050	1910	
Wildwood Street	from Middlesex Avenue to Woburn Street	5,290	1894	
Williams Avenue	from Main Street	706	1940	
Wilson Street	from Federal Street	760	1943	
Wilton Drive	from Shawsheen Avenue	1,151	1966	
Winchell Road	from Grove Avenue to Burnap Street	193	1945	
Wing Road	from Woburn Street	746	1958	
Wisser Street	from Main Street to Brand Avenue	1,146	1950	
Woburn Street	from Andover Street to Woburn Line	23,122	1894	1978
Woodland Road	from Lowell Street	1,174	1969	

* * For Your Information * *

Department Phone Directory

Department	Telephone Number	
Accountant	694-2029	
Animal Control	658-5071	
Appeals Board	658-4531	
Assessor	658-3675	
Building Inspector	658-4531	
Cemetery Department	658-3901	
Collector of Taxes	658-3531	
Elderly Services	657-7595	
Engineer	658-4499	
Fire Department	658-3346	(Business Phone)
	9-1-1	**(EMERGENCY)**
Fire Prevention	694-2006	
Harnden Tavern Museum	658-5475	
Health, Board of	658-4298	
Library	658-2967	
Nurse	658-4298	
Planning/Conservation	658-8238	
Plumbing Inspector	658-4531	
Police Department	658-5071	
	9-1-1	**(EMERGENCY)**
	657-8368	(TDD)
Public Buildings Department	658-3017	
Public Works Department	658-4481	
Recreation Department	658-4270	
School Department	694-6000	
Selectmen, Board of	658-3311	
Town Clerk	658-2030	
Town Manager	658-3311	
	694-1417	(TDD)
Treasurer	658-3531	
Tree Department	658-2809	
Veterans' Agent	694-2040	
Water & Sewer	658-4711	
	658-3116	(Billing)
Food Pantry	658-7425	
Housing Authority	658-8531	
Shawsheen Tech	667-2111	
WCTV	657-4066	
Comcast	800 - 266-2278	
Mosquito Control	508 - 393-3055	
National Grid (GAS)	800 - 233-5325	
Reading Light Dept.	781 - 944-1340	
Transitional Services	781 - 388-7300	
Verizon	800 - 837-4966	

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